

REPORT OF ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)  
CONDUCTED BY EXTERNAL PEER TEAM AT

SERAMPORE GIRLS' COLLEGE

FOR

ACADEMIC SESSIONS 2020-2021 AND 2021-2022

Date: 27<sup>th</sup> March 2023

Members of External Peer Team

Swami Shastrajnananda, Ex-Principal, Ramakrishna Mission Vidyamandira

And

Shri Debashis Biswas, Inspector of Colleges, University of Calcutta

COMMENDATIONS ABOUT SERAMPORE GIRLS' COLLEGE

1. As the college is situated near Serampore railway station, Bus stop, Ferry Service, students from remote areas of all over Hooghly district take admission in this college. The location of the college helps the students of the remote areas of the district to get access to higher education.
2. The students are mostly first generation learners and are from poor and lower middle income class families of rural and remote places from all over Hooghly district. To promote education among these learners, the college charges minimum admission fees which is much less in comparison to the nearby colleges. The college encourages them to empower themselves through learning and academic pursuits.
3. More than 50% of the students avail government scholarships. All scholarship related issues are processed by the office staff of the college efficiently. Moreover the college offers full and half free ship of tuition fees to needy students.



4. To improve the course outcome (CO) of the students the college conducts two Continuous Internal evaluations (CIE) for the students of each semester before the University examinations. After the publication of CIE results the answer scripts are shown to the students to clarify their doubts and their academic grievances are addressed.
5. For the advanced learners special academic activities like students seminar, quiz, power point presentation, book reviews, peer teaching etc. are conducted. For the slow learners parent teacher meetings, remedial classes, special class tests are organized.
6. During term break add-on courses are held for academic improvement of the students in that subject.
7. With the vision of women empowerment, students are groomed to prepare themselves for job market in order to become financially independent. Career counselling class are conducted for proper guidance. The college conducts different skill development certificate courses like Domestic data entry operator, CITA, Yoga instructor, Communicative English course under various departments/organizations like NASSCOM, Department of Youth Services & Sports, Govt. of West Bengal, NSDC. Employability skill training under Corporate Social Responsibility (CSR) schemes are also held in college in term break.
8. In order to make the students responsible towards their community, the students are engaged in different social activities of NCC and NSS. These activities include social health awareness programs among local community, participation in adventure camps, community visit and awareness program. Students of the college participated in Republic Day parade in New Delhi. NSS volunteers and program officer received state government award for NSS activities. In the year 2022 NCC Caretaker officer of the college was upgraded to Associate NCC officer. One NCC cadet received CWS 2<sup>nd</sup> Best cadet award for year 2022-23.
9. The teaching faculties of this college are extensively engaged in research work. They publish their articles/research papers in renowned UGC care listed journals and SCOPUS indexed journals. The teaching faculties participate in



different UGC sponsored Faculty Development Programs (FDP) and Refresher Courses (RC) frequently.

10. The Central Library of the college is facilitated with Koha software with integrated Online Public Access Catalogue (OPAC) facility, a digital database of materials such as text files, e-books, journals, etc. The library is upgraded time to time in accordance with CBCS syllabi. Library is equipped with current books for competitive exams and soft skills.

### **RECOMMENDATIONS**

1. The college needs to upload more special class lectures on the college Website for the further reference work of the students. The remedial classes can be taken in blended mode- online remedial classes can be conducted after the college hour.
2. Plan for Co-curricular activities should be included in the Academic Calendar of the session.
3. Student's feedback are taken regularly but feedback of teachers, alumni and employers are to be taken.
4. Proper action taken report for students feedback should be prepared by IQAC and needs to be submitted to Governing body, Chairman of Board of studies of University and Secretary of UG Council in University.
5. To identify the financially weaker students, BPL card can be preserved as a proof.
6. A Backward caste Cell needs to be established. Vishakha Cell may be merged with internal complaint cell.
7. The institution can start co-operative society for timely financial support for teaching and non-teaching staff.



8. Green Audit and Energy Audit needs to be done by external body.
9. E-waste management needs to be undertaken. Chemistry Laboratory waste should be properly managed.
10. The institution already fixed Brail plates for room no for blind employees and students of institution. Tactile Pathway, elevator, screen reading software, wheel chair and other facilities may be included.
11. Proper eco-friendly campus needs rain water conservation and management.
12. Attainment of learning outcome (Programme Outcomes and Course Outcomes) needs to be evaluated through proper mapping.

Date : 27.3.2023

Place: Serampore

Shri Swami 27.03.23

Swami Shastrajnananda

(Member)

Shri Debashis Biswas 27.03.23

Shri Debashis Biswas

(Member)

Inspector of Colleges  
UNIVERSITY OF CALCUTTA

Soma Roy

Dr. Soma Roy

Principal

Serampore Girls' College

Principal  
Serampore Girls' College  
Serampore, Hooghly

