

RESOLUTION OF THE IQAC MEETING HELD ON 3<sup>th</sup> July 2020

The following resolution has been adopted on the meeting held on 3<sup>th</sup> July 2020

**Agenda 1:** Arrangement of test examinations for part III as the university notification.

Resolution: Following the notice of Controller of Examination, University of Calcutta dt. 3<sup>rd</sup> July 2020 IQAC resolves that the college will organize online test assessment for final year Part III students and results will be uploaded in the University portal from 6<sup>th</sup> July 2020. IQAC resolves that college authority will create infrastructure to download question paper and submit answer script in college examination portal.

Since many of our students commute from remote areas do not have the facility of online platform the college will arrange offline examination and submission of answer scripts on the examination date in college premises maintaining Covid-19 Protocol. Departmental teachers are advised to come to the college for collecting the answer scripts of the students.

IQAC will organize online training (video, PPT, Youtube videos prepared by college) for students regarding downloading of question paper and uploading of answer scripts. For the teachers online training program will also focus on how to download answer scripts from college website and check it using Adobe Acrobat Reader. Few offline training will also be held mainly to train senior teachers.

*Sayanti Mukhopadhyay*  
31/7/2020

Signature of IQAC Coordinator  
**SAYANTI MUKHOPADHYAY**  
IQAC Co-ordinator  
Serampore Girls' College



## Action Taken reports are marked in Yellow

### RESOLUTION OF THE IQAC MEETING HELD ON 10<sup>th</sup> Feb 2021

The following resolution has been adopted on the meeting held on 10<sup>th</sup> Feb 2021

#### **Agenda 1: Report on Action taken in previous meeting resolutions.**

Resolution:

1a. following resolution in IQAC meeting dt. 11<sup>th</sup> Sept 2019 Principal applied for 2 skill development courses in UGC portal 1) Domestic data entry operator and 2) Yoga Instructor both under NSQF level 4. UGC approved in the introduction of both these courses for college students. UGC will sanction fund later.

1b. The college teachers will complete trainers course Training of Trainers (TOT) to run the above stated courses.

1c. Different departments successfully completed 20 webinars on the subjects

1d. IQAC of serampore girls college organized a national level webinar on "Revised NAAC ASSESSMENT AND ACCREDITATION PROCESS FOR AFFILIATED COLLEGES" on 22/07/20 in collaboration with Bidhan Chandra College, Rishra, West Bengal.

Two esteemed resource persons were:

- Dr. Ganesh Anant Hegde, Advisor, NAAC, Bangalore
- Dr. Siddharta Gupta, Principal, Bankura Zilla Sarodamoni Mohila Mahabidyapith, West Bengal.

1e. Online teaching Learning, examination (internal and university) and extracurricular activities are successfully going on.

#### **Agenda 2: Proposal to Apply for Google Workspace for Education (free version for educational institutions).**

Resolution: Being a Girls college the college will apply for Google Workspace for Education. This will enable unlimited license access and it is free of cost to conduct online classes and other programs.

#### **Agenda 3: Preparation for conducting internal Green Audit.**

Resolution: An Internal Green Audit may be conducted during this lockdown period as a quality enhancement initiative. IQAC recommends the formation of a green audit team in order to conduct the process.

#### **Agenda 4: Renew of the E-Resources N-LIST**

Resolution: Renew of the N-LIST E-Resources should be done by March 2021. The IQAC instruct the Library committee to take necessary action.

#### **Agenda 5: Miscellaneous**

resolution: College intent to participate in the National Institutional Ranking Framework (NIRF) ranking process for the first time. Dr. Sandip Majumdar, Asst Professor of physics may act as NODAL officer.

*Sayanti Mukhopadhyay*  
10 Feb / 2021  
Signature of IQAC Coordinator  
IQAC Co-ordinator  
Serampore Girls' College