

# Serampore Girls' College

(Estd.: 1981)

Re-Accredited by NAAC : Grade B (2nd Cycle)

13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.

E-mail : serampore\_girls\_college@yahoo.co.in

Website : www.seramporegirlscollege.org

Ref. No. ....

Date .....

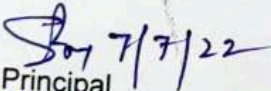
## NOTICE FOR IQAC MEETING

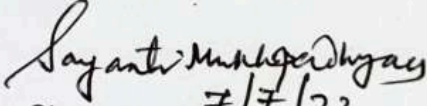
This to inform all the members of the IQAC of Serampore Girls College that a meeting of IQAC will be held on **Date: 13/07/22 Time: 4 PM**

Dt. 07/07/2022

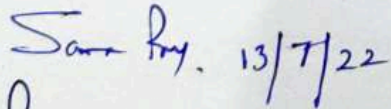
### Agenda:

1. Celebration of commemorative days and festivals
2. Organizing inter college cultural competition and Prize distribution to the 2021 passout students in terms of final academic score.
3. MoU with Nabagram Hiralal Paul College.
4. Upgradation of Library
5. Participation in NIRF
6. Miscellaneous

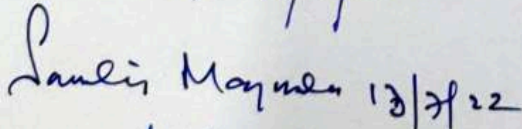
  
Signature of Principal  
Principal  
Serampore Girls' College  
Serampore, Hooghly

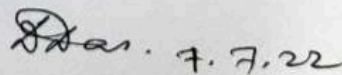
  
Signature of IQAC Coordinator  
SAYANTI MUKHOPADHYAY  
IQAC Co-ordinator  
Serampore Girls' College

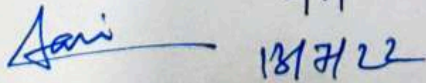
Signature of IQAC members: Present

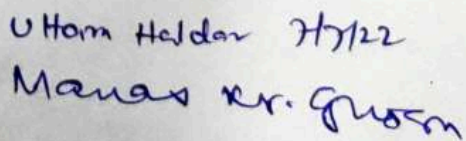
  
Samoy, 13/7/22

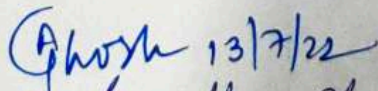
  
13/7/22  
SAYANTI MUKHOPADHYAY  
IQAC Co-ordinator  
Serampore Girls' College

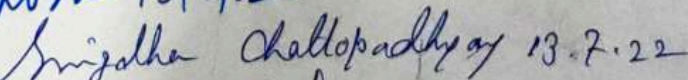
  
Sandip Majumdar 13/7/22

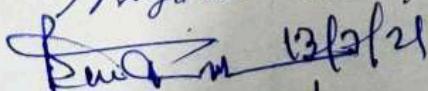
  
Utham Haldar 7.7.22

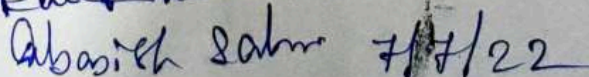
  
Anis 13/7/22

  
Manas Kr. Ghosh  
13/7/22

  
Ghosh 13/7/22

  
Snigdha Chatteropadhyay 13.7.22

  
Pooja 13/7/22

  
Abasikh Saha 7/7/22

**RESOLUTION OF THE IQAC MEETING HELD ON 13/07/22**

The following resolution has been adopted on the meeting held on 13/07/22

**Agenda 1: Celebration of commemorative days and festivals**

Resolution:

The IQAC of college advises the cultural committee of the college to celebrate various commemorative days and festivals within college following the academic calendar of the college.

**Agenda 2: Organizing inter college cultural competition and Prize distribution to the 2021 passout students in terms of final academic score.**

Resolution:

2a. IQAC advices the cultural committee to organize an inter college cultural competitions (Music, Drawing, Recitation, Dance) in the month of September before the Durga Puja Vacation.

2b. The IQAC also intend to award the students who are ranked 1<sup>st</sup> position (in terms of our college) in each academic program in the final semester university exam 2021.

**Agenda 3: MoU with Nabagram Hiralal Paul College.**

Resolution:

The IQAC has taken the resolution the faculty exchange program with Nabagram Hiralal Paul College may be conducted after signing a memorandum of understanding (MoU). The IQAC suggest the college authority to take necessary steps.

**Agenda 4: Upgradation of Library**

Resolution:

4a. IQAC suggests college library committee to upgrade Library book, journal and magazine stock by this academic session for providing students with proper resource materials.

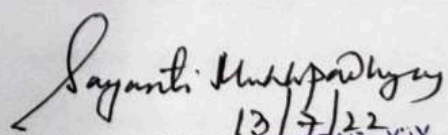
4b. Library committee is also advised to take necessary action to renew the annual maintenance charge (AMC) of the KOHA software.

**Agenda 5: Participation in NIRF**

Resolution: The IQAC suggest the college authority to take initiative for participation in NIRF ranking 2023. Dr. Sandip Majumdar, Asst Prof of Physics may be act as NODAL officer.

**Agenda 6: Miscellaneous**

**Resolution:** In accordance with governing body resolution dt. 5.5.22 the Heritage club, Electoral literacy club and Backward community cell has been initiated.

  
Signature of IQAC Co-ordinator  
13/7/22  
SAYANTI MUKHERJEE  
IQAC Co-ordinator  
Serampore Girls' College

Ph. : (033) 26623723 (Office )  
(033) 26527850 (Principal)

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Ref. No. ....

Date. 23/11/22

## NOTICE

### IQAC MEETING

In light of the submission of the AQAR- 2021-2022- Criteria 2- an emergency meeting has been called by the IQAC body on 23.11.2011- Time 2:30 p.m

#### Agenda:-

- 1- Submission of AQAR- Criteria 2
- 2- Present status of the documentation work- in reference to Criteria 2
- 3- Miscellaneous

All the Head of the Department, Criteria 2- assigned members and IQAC core members are hereby requested to attend the meeting.

Principal

Soma Roy 23/11/22  
Dr Soma Roy (Jana)

Principal  
Serampore Girls' College  
Serampore, Hooghly

IQAC CO-ORDINATOR

U. Barman 23/11/22

**Dr. UPASANA ROY BARMAN**

IQAC Co-Ordinator

Serampore Girls' College

Serampore, Hooghly

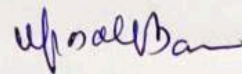
Action Taken Report: -

In respect to the meeting held on 23.11.2022- certain Resolutions were undertaken- in respect to that Certain actions were also undertaken. The actions that were undertaken are stated below.

- In respect to the Criterion 2 of the AQAR- a definite format has been laid out and given to the Head of the Department- for further information's.
- The Department will start maintaining record of Advance and Slow learner of each and every semester and will undertake definite activities – in accordance to the time frame of the Academic Calendar. Peer teaching will be included in the Academic Calendar for the Advance Learner
- The Mentoring work will be undertaken after the commencement of Classes for the Even Semester
- The Department's has send copies of their Term Paper ( 3 or 4 copies) and Project work undertaken by them- in respect to each and every semester- to the Library for the further reference work- of the students.

Principal

Dr Soma Roy (Jana)



IQAC Coordinator

Dr Upasana Roy Barman

~~Dr. UPASANA ROY BARMAN~~  
IQAC Co-ordinator  
Serampore Girls' College.

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

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Ref. No. ....

Date ..... 9/12/22

## IQAC NOTICE

This is to inform all the members of the IQAC- that a meeting has been called forth on 23.11.2022 at 2:30 p.m in Room Number VB-4

**AGENDA:** - 1- Submission of the AQAR FOR 2021-2022 IN REFERENCE TO Criteria 2

2- Present status of the documentation work in respect to Criteria 2 and other Criteria's.

3- Miscellaneous

### MEMBERS PRESENT: -

- 1- Principal- Dr Soma Roy (Jana)
- 2- IQAC Coordinator- Dr Upasana Roy Barman
- 3- TCS- Shyamal Kumar Daripa
- 4- Uttam Halder
- 5- Suranjana Bhadra
- 6- Tanushri Samanta
- 7- Dipa Kumari Ram
- 8- Snigdha Chattopadhyay
- 9- Kabery Hossain
- 10- Dipankar Kaibartya
- 11- Farzana Shaheen
- 12- Mrityka Nandy
- 13- Sk Riajul Middle
- 14- Mayurakhi Nag
- 15- Sandip Majumder
- 16- Ananya Ali
- 17- Santosh Kumar Sharma
- 18- Arindam Bhattacharya
- 19- Debkanti Das
- 20- Debashish Shah

**MINUTES OF THE MEETING:** - 1- The discussion started of with a focus on the process for gathering data on Mentoring and Remedial classes in respect to the new format of the AQAR.

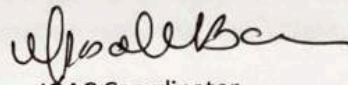
Action Taken Report: -

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- The Department's has send copies of their Term Paper ( 3 or 4 copies) and Project work undertaken by them- in respect to each and every semester- to the Library for the further reference work- of the students.

Principal

Dr Soma Roy (Jana)



IQAC Coordinator

Dr Upasana Roy Barman

**Dr. UPASANA ROY BARMAN**  
**IQAC Co-Ordinator**  
**Serampore Girls' College**  
**Serampore, Hooghly**

2- An inconsistency date representation was seen in different sections of the Criteria 2. This issue was put forth by the members who are responsible for the documentation work of the stated Criteria.

3- Action that need to be taken forth for the Advance and Slow Learner in the coming Academic activities was stated in the meeting. This is needed not only for the AQAR and SSR- but it is also essential for the development of the students.

4- Discussion on definite format was held forth in the meeting in respect presentation of information regarding Mentoring, University assign duties and Remedial classes- in respect to the Criteria 2 of the AQAR.

**Resolutions: -** 1- A definite format has been designed and will be placed forth to the Head of the Department by the member of the Criteria 2 regarding the documentation work for Mentoring and Remedial Classes.

2- A separate Register for the Remedial class has been maintained by the department.

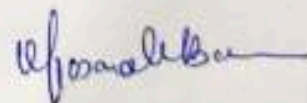
3- The report of the Counselling must mention who are the Slow learners and what are the steps in terms of the action to be taken forth for the betterment of them. Along with that the department should maintain proper documentation regarding the action taken by them for the Advance Learner.

4- The division of Mentoring work in respect to different departments was stated forth- Hindi, Urdu, Economic, Philosophy, Sanskrit, Sociology and Science department will take forth Mentoring both for Honours, Pure General and Honours students with General Course students. Other departments will also undertake mentoring for the Honours students.

5- The Head of the Department were henceforth requested to increase the attendance of their students in the Library for their development and enhancement of knowledge.

Principal

Dr Soma Roy (Jana)



IQAC Coordinator

Dr Upasana Roy Barman

**Dr. UPASANA ROY BARMAN**

*IQAC Co-Ordinator*  
Serampore Girls' College  
Serampore, Hooghly

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Website : www.seramporegirlscollege.org

Ref. No. ....

Date 10.1.23.

## NOTICE

This is to inform all the Core members of the IQAC body- that a meeting will be held on 14.1.2023 from 11:30 a.m. - 2:00 p.m. in the IQAC room. The following issues mentioned in the agenda will be discussed in the meeting.

Agenda: -

- 1- The format and initiation of Mentoring and Feedback program for the upcoming Even Semester
- 2- The commencement of Competitive Examination related class- at least for 6month
- 3- The aspect of Research Fund for the betterment of the teaching faculty
- 4- The format and criteria for the use of Memorandum of Understanding.

Members: -

- 1- Principal- Dr Soma Roy (Jana)
- 2- IQAC Coordinator – DR Upasana Roy Barman
- 3- NAAC Coordinator- Dr Sandip Majumder
- 4- TCS and GB Member- Shyamal Kumar Daripa
- 5- GB Member- Dr Bimal Mandal
- 6- Dr Uttam Halder- Convenor of Routine Committee
- 7- Dr Aritra Ghosh- NSS- Program Officer

*Upasana Roy Barman* 10/1/23  
IQAC Coordinator

*Soma Roy* 10/1/23  
Dr. UPASANA ROY BARMAN  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly



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Website : www.seramporegirlscollege.org

Ref. No. ....

Date 14/1/23

Resolutions: - The following resolutions have been undertaken in respect to the IQAC meeting held on 14.01.2023 from 11:30 a.m. to 2:00 p.m.

- 1- The aspect of Peer teaching by the students will be taken forth for the Advance Learner in the upcoming Even Semesters.
- 2- Memorandum of Understanding on Stamp paper will hence for be taken as the standard procedure for conducting
  - A. Faculty Exchange
  - B. Work shop
  - C. Exchange of Students
  - D. Conducting Seminar, Conference and Webinar
  - E. Conducting Community Outreach Program
  - F. Entrepreneur Skill Development, Outcome Based Training, Placement and Related Services
  - G. Areas of Mutual Interest

With other institution ( College, NGO, Research Organization etc). The initiation of MoU based program will also be taken forth in the Academic calendar for the upcoming Even Semester.

- 3- A 6 month Competitive Exam related Class will be undertaken by the **Career Counseling Cell with Dr Uttam Halder as the Convenor followed with Dr Sandip Majumder – NAAC Coordinator**. The classes will be conducted on Saturday from 2- 4 p.m.- every week
- 4- The Format of the Mentoring form both for the students and teacher – and the format of the Feedback form have been finalized. As per the meeting the Mentoring form will be given to both Hons- Gen students of the Even semester. In case of the Feedback form- it will also be distributed to all the students
- 5- College Letter head- Colour Pad will hereby use for every document of the Department (mainly the notice for the students)
- 6- The SOP of NAAC will be shared with the people of different Criteria's and Head of the Department for preparation of the documents
- 7- A Research Fund will be created by the institution for the progress of the Faculty members. In respect to that the fund can be utilize by the faculty members only in case of the Publication in UGC Care list Journal.
- 8- In respect to the Academic Calendar all the departments are requested to prepare Flowchart/ A plan and program of the Activities ( academic – including syllabus completion)

*Soma Roy* 14/1/23  
Principal  
Dr Soma Roy (Jana)



*Upasana Roy Barman* 14/1/23  
IQAC Coordinator

Dr Upasana Roy Barman

**Dr. UPASANA**

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

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(033) 26527850 (Principal)

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Website : www.seramporegirlscollege.org

Date 1.2.2023

f. No. ....

## NOTICE

This is to inform all the **members of the IQAC** - that a meeting will be held on <sup>8th</sup> February 2023 from 2 p.m to 4p.m Room No NB 8 - regarding the submission of ACADEMIC AND ADMINISTRATIVE AUDIT. In respect t to that all the members of each and every Criterion are requested to prepare a Plan- emphasizing the points that they want to include in the ACADEMIC AND ADMINISTRATIVE AUDIT from their Criteria. Some examples are attached along with this notice- as a reference.

Sd/-

Dr Soma Roy

Principal

Serampore Girls' College  
Principal  
Serampore Girls' College  
Serampore, Hooghly

*Upasana* 1/2/23

Dr Upasana Roy Barman

IQAC Coordinator

Serampore Girls' College

**DR. UPASANA ROY BARMAN**  
**IQAC Co-Ordinator**  
**Serampore Girls' College**  
**Serampore, Hooghly**

*M. Karan*  
1/2/23

*Arindra Ghosh*  
1/2/23

*Arindra*  
1/2/23

*Arindra*  
1/2/23

*Arindra*  
1/2/23

*A. Saha*  
01/02/23

*Arindra*  
1/2/23

*Arindra* 1/2/23

*Dossain*  
01/02/23.

*Arindra*  
01/02/23.

Members Present - [2:00pm - ] 8/2/23

### IPAC members :-

- ① Sama Roy 8/2/23.
- ② Apamalekha 8/2/23
2. Samir Majumdar 8/2/23
4. Aritra Ghosh 8/2/23
5. Shyamal Kr. Saha 8/2/23
6. Surajana Bhadra 8/2/23
7. Srigdha Chattopadhyay 8-2-23.
8. Abhishek Saha 08/02/23
9. Kibranth Das 8/2/23
10. Uham Halder 8/2/23

### Invited Members

- ① Kabery Hossain 8/02/23.
- ② Kaymalishi Roy 08/02/2023
- ③ Meghla Lama 8/2/2023
- ④ SK Rajul Mitter 8/2/2023
- ⑤ Pupa Kumari Rom 8/2/23
- ⑥ Mrutika Nandy 08/02/23
- ⑦ Dipankar Karibartya 8/02/23

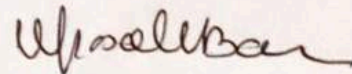
Resolutions: -

In respect to the IQAC meeting- along with NAAC Criterion members held on 8.02.2023- certain resolutions were undertaken

- Each member of the Criterion shared the moot area of their work- in respect to both outcome and pitfalls- for the Academic and Administrative Audit- certain aspects from different Criterion were focused out for the upcoming developmental work
- The revision and final submission of the AQAR for 2021-2022 was finalized out
- The preparation- in reference to both Documentation and Presentation for the upcoming Academic and Administrative Audit was discussed out.

Principal

Dr Soma Roy ( Jana)



IQAC Coordinator

Dr Upasana Roy Barman

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

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Ref. No. ....

Date 21/2/23

## NOTICE

This is to inform all the IQAC members that a Meeting will be held on **SATURDAY - 25.02.2023** at 1 p.m. in Room no VB 4. All the NAAC- related Criteria members are also invited for the above stated meeting.

### Agenda:-

- 1- Preparation of Academic and Administrative Audit- in respect to each Criterion of AQAR 2021-2022
- 2- Completion of SSR for 2021-2022- for each Criterion and submit report.
- 3- Value added Course- English, Urdu , Hindi and Sanskrit ( translation ) and Data Analysis Course – under Career Counseling.
- 4- Miscellaneous

Principal

*Soma Roy*  
Dr Soma Roy ( Jana)

Principal  
Serampore Girls' College  
Serampore, Hooghly

IQAC Coordinator

*Upasana Roy Barman* 21/2/23  
Dr Upasana Roy Barman

Dr. UPASANA ROY BARMAN  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

Mukherjee Prant 25/2/23

Time: 12:30pm

- 1) ① Sama Roy 25/2/23.
- 2) Upasul 2
- 3) Upasul 25/2/23
- 4) Sanku Majumdar 25/2/23
- 5) Kalyan Das 25.2.23
- 6) Arup Majumdar 15/2/23
- 7) Kajmalini Roy 25/2/23
- 8) Babery Hossain 25/02/23.
- 9) ~~Buam~~ 25/2/23
10. Suranjana Bhadra 25/2/23
11. Shyamal K. Das 25/2/23.
12. Aritra Ghosh 25/2/23
13. Anbasish Saha 25/02/23
14. Dipankar Karibantya 25/2/23
15. Meghla Laha 25/2/23
16. Uham Haldar 25/2/23
17. SK Rijul Mitter 25/2/23 (invited)
18. Tanusri Samanta 25/2/23 "
19. Sumita Nandi 25/02/2023 11.

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Ph. : (033) 26623723 (Office)  
(033) 26527850 (Principal)

Ref. No. - Resolution:.....

Date 27/2/23

In respect to the IQAC meeting conducted on 25.02.2023- the following resolutions were undertaken

- 1- 15<sup>th</sup> or 16<sup>th</sup> March has been stated as the date for Academic Administrative Audit - in respect to the AQAR of 2021-2022.
- 2- Departmental Notice copy needs to be updated as per the given format- Notice, date and time, resource person ( if applicable), number of participants and their signature, objective, brief description of the event, outcome and photo. They also need to update their departmental page on the Website by 6<sup>th</sup> March
- 3- All the Departments along with NCC, NSS, WOMEN CELL, CULTURAL COMMITTEE, SKILL DEVELOPMENT and CAREER COUNSELLING CELL needs to prepare a PPT of their activities in the Session 2021-2022 *and soft copy and hard copy of Report.*
- 4- All the departments who have Laboratory- needs to maintain an amicable environment of it - along with a Stock register.
- 5- The whole institution along with the gymnasium, computer centre and toilet for the disable and the field will be cleaned before the Audit
- 6- The Sports, Skill development, Women Cell, Career Counseling, Cultural Committee and NCC and NSS- also needs to be updated on the website
- 7- All the departments need to display their wall magazine on their Notice board
- 8- Proper documentation both in Hard Copy and Soft Copy of each Criterion.
- 9- A Floor Plan needs to be prepared
- 10- Each department are asked to make the students aware of the activities undertaken by the department and the college in the academic session 2021-2022.
- 11- The SSR in respect to 2021-2022 needs to be completed by..... *4<sup>th</sup> March, Saturday.*
- 12- A proposal for the formation of a code of conduct committee will be undertaken
- 13- Value Added Course- Geography, Urdu, Sanskrit, English, Hindi will be undertaken during the break ( a 7 days gap after the completion of the Final Exam on 13<sup>th</sup> March 2023) for the 2<sup>nd</sup> SEMESTER
- 14- Energy Audit and Green Audit will be undertaken

*Soma Roy*  
DR Soma Roy (Jania)

Principal

Serampore Girls' College  
Serampore, Hooghly

*Sd/-*  
Dr Upasana Roy Barman  
IQAC Coordinator

Serampore Girls' College  
Serampore, Hooghly

*IQAC coordinator*

# Serampore Girls' College

Ph. : (033) 26623723 (Office)  
(033) 26527850 (Principal)

(Estd.: 1981)

Re-Accredited by NAAC : Grade B (2nd Cycle)

13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.

E-mail : serampore\_girls\_college@yahoo.co.in

Website : www.seramporegirlscollege.org

Ref. No. ....

Date 25/3/2023

## NOTICE

In respect to the earlier notification- dated- 27<sup>th</sup> February 2023- an Academic- Administrative Audit will be conducted in our college by **Swami Shastrajnananda, Secretary of Ramakrishna Mission Vidyamandira and Ramakrishna Mission Saradapitha and Shri Debashis Biswas, Inspector of Colleges- University of Calcutta - 27<sup>th</sup> March 2023**. On this occasion, a Lecture programme has been organized on that day by **Swami Shastrajnananda and Debashis Biswas** which will enlighten us regarding the upcoming NAAC visit to our college. The IQAC of Serampore Girls' College requests all the Teaching and Non- teaching staff to be present in the programme.

*Soma Roy*

Principal

Dr Soma Roy (Jana)  
Principal  
Serampore Girls' College  
Serampore, Hooghly

*Upasana Roy Barman* 23/03/23

IQAC Coordinator

Dr Upasana Roy Barman  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

\* Please bring the soft copy of Dept. report and AQAR criteria report in pen drive for presentation



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Ref. No. ....

Date .....

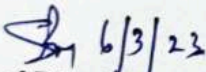
## NOTICE FOR IQAC MEETING


Dt. 06/03/2023

This to inform all the members of the IQAC of Serampore Girls College that a meeting of IQAC will be held on **Date: 08/03/23 Time: 4 PM**

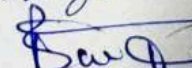
### Agenda:

1. Initiative taken for signing MoU and Linkage with different colleges and institution.
2. Initiative to undertake Self defense programme for our college girls.

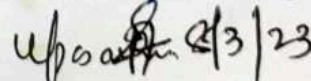
 6/3/23  
Signature of Principal  
Principal  
Serampore Girls' College  
Serampore, Hooghly

 6/3/23  
Signature of IQAC Coordinator

Signature of IQAC members: Present

1. Soma Roy. 8/3/23.
2. Manas Kumar Ghosh 08/03/2023
3. Aritra Ghosh 8/3/2023
4. Apurva 8/3/23
5. Anir 8/3/23.
6. Suranjana Bhadra 8/3/23
7. Sanku Majumdar 8/3/23
8. Smriti Chattopadhyay 8.3.23.
9.  8/3/23
10. Subasish Saha 8/3/21

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

 8/3/23.

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

11. Das. 8.3.21
12. U Ham Halder 8/3/21

**RESOLUTION OF THE IQAC MEETING HELD ON 08/03/23**

The following resolution has been adopted on the meeting held on 08/03/23

**Agenda 1: Initiative taken for signing MoU and Linkages with different colleges and institutions.**

Resolution:

MoU:

The IQAC intend to undertake certain developmental program for the students in both academic section and skill enhancement initiative. The IQAC suggest different departments and cells of the college to sign MoU with different institutions and organizations.

The proposed institutions may be:

- a. State Institute for Physical Education for Women, Govt. of West Bengal – for life skill enhancement initiative- physical fitness (Yoga).
- a- Brainware University for Career Counselling programme
- b- Renew of MoU with NASSCOM to continue the Domestic Data Entry Operator- for ICT skill enhancement programme
- c- INTACH (Indian National Trust for Art and Cultural Heritage) a non-profitable charitable institute. This initiative focuses to develop awareness among the students for understanding and preserving the Cultural Heritage of their Motherland.

Linkage:

- a. The IQAC also suggest the Career Counselling cell to undertake linkage with District of District Employment Exchange, Hooghly for Career Counselling.
- b. Another linkage with Ramkrishna Mission Vidyamandir (Belur Math) may be initiated by the College authority for Faculty Exchange Programme.

**Agenda 2: Initiative to undertake Self defense programme**

Resolution: The IQAC direct the Women Cell of our college to undertake Self defense workshop in order to develop the self-protection and personality skills of students.

*U. S. Roy Barman 8/3/23*

Signature of IQAC Coordinator

**DR. U. S. ROY BARMAN**  
**IQAC Co-Ordinator**  
**Serampore Girls' College**  
**Serampore, Hooghly**

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Date .....

## NOTICE FOR IQAC MEETING

Dt. 01/05/2023

This to inform all the members of the IQAC of Serampore Girls College that a meeting of IQAC will be held on **Date:** 03/05/2023 **Time:** 2 pm

### Agenda:

1. Celebration of Earth day, Art and competition and food fair by students.
2. Follow up of MoU signing.
3. Follow up for Self Defense Program.

Signature of Principal  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of IQAC Coordinator

Signature of IQAC members: Present

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

1. Same for. 3/5/2023.

2. Manas Kumar Ghosh

3. Arin 03/5/2023

4. Ghosh.

5. Arin

6. Surajam Bhadra 3/5/23

7. Sandis Majumda 30/5/23

8. Smritika Chatterjee 03/05.23

9. Buon 3/5/23

10. Abasish Saha 1/8/23

11. Arin 1.8.23

12. Uttam Halder 1/8/23

13. Upasana 3/5/23

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

**RESOLUTION OF THE IQAC MEETING HELD ON 03/05/2023**

The following resolution has been adopted on the meeting held on 03/05/2023

**Agenda 1:** Celebration of Earth day, Art and craft competition and food fair by students.

Resolution: The IQAC of the college along with the Cultural committee has proposed to organize International Earth day, Art and craft competition and food fair on 13<sup>th</sup> May 2023.

The primary aspect of the food fair program is to create entrepreneurship skills among the students.

**Agenda 2: Follow up of MoU signing**

Resolution: in light of the IQAC resolution taken on dt, 08/03/23 the institution has been able to initiate certain important MoU and linkages with other institutions and organization.

MoU

- a- State Institute for Physical Education for Women, Govt. of West Bengal :27/03/2023
- b- Brainware University :20/4/2023

Linkage:

- a. Ramkrishna Mission Vidyamandir (Belur Math) : 02/05/2023

**Agenda 3: Follow up for Self Defense Program.**

Resolution: in light of the IQAC resolution taken on dt, 08/03/23 the institution has been able to organize a self defense workshop 10th May 2023 to 20th May 2023 in collaboration with Mr. Bimal Pal, Bengal Kyokushin Karate Organization.

*Upasana Roy Barman 3/5/23*

Signature of IQAC Coordinator

**Dr. UPASANA ROY BARMAN**  
**IQAC Co-Ordinator**  
**Serampore Girls' College**  
**Serampore, Hooghly**