

Serampore Girls' College

13, T.C. Goswami Street, Serampore
Hooghly-712201, West Bengal

Affiliated to the University of Calcutta and Accredited by NAAC, B+, 2007, Cycle-1



SELF STUDY REPORT 2014

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

P.O.- BOX NO. -1075, Nagarbhavi, Bangalore - 560072

FOR 2ND CYCLE RE-ACCREDITATION

NAAC Re-accreditation Self Study Report 2014

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Serampore Girls' College

(Estd. : 1981)

Accredited by NAAC. Grade : B⁺

13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN -712 201, WEST BENGAL.

E-mail : serampore_girls_college@yahoo.co.in

Website : www.seramporegirlscollege.org

Ref. No. SGC/SSR 2014/313/2014-15

Date..... 15.11.2014

To
The Director,
National Assessment and Accreditation Council (NAAC)
P.O. Box no: 1075, Nagarbhavi, Bangalore- 560072, India

**Sub: Uploading SELF STUDY REPORT 2014 of
SERAMPORE GIRLS' COLLEGE,
Serampore, District: Hooghly, West Bengal, Pin: 712201
for Second Cycle Re-Accreditation 2015
in our official website www.seramporegirlscollege.org**

Sir,

In compliance of our LOI requirements, we are glad to upload our **SELF STUDY REPORT 2014** in our official website www.seramporegirlscollege.org (Track ID :WBCOGN13397) for **Second Cycle Re-Accreditation** showcasing the key aspects of the functioning of our college during the post-accreditation period (2007-2014), accompanied by enclosures as listed on the Contents page.

I ardently look forward to hear from you on your decision for peer team inspection in our college.

Thanking you,

Yours faithfully,
Anuradha Ghose 15.11.14

Dr Anuradha Ghose
Teacher-in-charge

Serampore Girls' College, Serampore

Dist: Hooghly

West Bengal Pin: 712201

Teacher-in-Charge
SERAMPORE GIRLS' COLLEGE



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Preface:

Serampore Girls' College was established in 6th June, 1981 by a group of visionaries who stood for the propagation of female education in this part of our sub-divisional town. This college, fittingly inaugurated by the noted educationist and the then President of West Bengal Higher Secondary Council late Smt. Anila Devi, catered to a long standing demand of the local people for a college exclusive for Girls' which originally started with only 47 of students on its roll and with only seven general subjects in humanities group. In 1983 the first batch of students was sent for their Graduation Examination and since then it has maintained its steady journey with an average of 1800-2000 students on its roll per year. Affiliated to the University of Calcutta and recognized by the Government of West Bengal and the University Grants Commission, New Delhi, our institution is now identified as a prime college by the local people, having affiliation to CU at the degree level in 09 Honours and 16 General subjects.

During its journey the college has received several grants and donations from various Govt and Private sectors. The local MPs and MLAs (MP LAD and MLA LAD) of past and present and many noted persons have extended their helping hands for the overall development of the college.

In addition to the old building, using the above mentioned funds the newly constructed Vidyasagar Bhavan and Netaji Bhavan of the College were inaugurated by Prof. Satya Sadhan Chakroborty, the then minister of Higher Education Dept, Govt of West Bengal.

The college has a student-friendly campus, enriched library and well equipped laboratories.

The college has an active Grievance Redressal Cell where the in-charge of the cell meets with the students at the appointed time. Audits are regularly done.

In 2007, the college has been accredited by NAAC with a 'B+' Grade. Immediately after this the IQAC was formed and started functioning. We look forward to improving the quality of the institution by using NAAC framework in the process of getting re-accredited. In view of the above we invite the NAAC peer team to our institution to help us continue our journey towards academic excellence.

Executive Summary

Serampore Girls` College was founded on June 6, 1981 to cater to the local demand for a Girls` College. Since the date of its foundation the college has marched forward heedlessly to fulfil its goal of promoting female education in this part of the suburb and shaping its students into citizens of high calibre and character through various academic, literary and cultural activities and periodically organized events.

The college has served as a model college in this region. The college was recognised under Section 2F & 12B of the UGC on 26.07.1995.

CRITERION – I : CURRICULAR ASPECT

Being an affiliated college, the college does not have the liberty of framing the syllabi. However, every effort is taken by the college for effective delivery of the curriculum. IQAC in particular, conducts workshops with faculties for curriculum enrichment and effective use of ICT. Student centric learning mechanism, including case studies, group discussion etc. are put in place.

Feedback on curriculum is taken from all stakeholders and relevant suggestions are communicated to the university through the members of the Board of Studies.

A comparison of programmes available during the first and second cycles is given below:

	1 st cycle	2 nd cycle
Core curriculum	<p><u>Dept. Of Science:</u> <u>Hons & Gen.</u> :Computer Science <u>Gen</u> : Physics, Mathematics, Electronics.</p> <p><u>Dept of Arts:</u> <u>Honns & Gen.:</u> Bengali, English, Sanskrit, Political Science, History, Philosophy, Education , Geography.</p> <p><u>Gen</u> :Hindi, Sociology</p>	<p><u>Dept. Of Science:</u> <u>Hons & Gen.</u> :Computer Science <u>Gen</u> : Physics, Mathematics, Electronics.</p> <p><u>Dept of Arts:</u> <u>Hons & Gen.:</u> Bengali, English, Sanskrit, Political Science, History, Philosophy, Education, Geography.</p> <p><u>Gen</u> : Hindi, Sociology, Urdu</p>

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Curriculum development	Nil	Urdu as a core subject
Certificate courses	Nil	Tailoring & Music.
Career oriented courses	Nil	Tailoring & Music.
Self-financed courses	07	NONE
Curriculum flexibility	Choice of combinations of Elective Subjects for both Honours and general courses is listed in college Prospectus.	Choice of combinations of Elective Subjects for both Honours and general courses is listed in college Prospectus.
Feedback on curriculum	Students with a structured format	Feedback from students, parents, alumnae.
Representation in University Board of Studies	Nil	03 Associate Professors are members of BOS, Undergraduate Council of the Affiliated University:

CRITERION II: TEACHING, LEARNING AND EVALUATION

Improvement in the quality of teaching learning has been the focused local area of the college in the recent past. Accordingly, a number of measures have been introduced. In addition, a dedicated monitoring mechanism has also been put in place in the form of mid term review of the academic progress.

Admission is conducted online. Students' academic profile is analysed at tutorial classes and after internal examinations. The exercise helps to understand the needs of the students and take care of the requirements in the following years.

Awareness programs, such as gender awareness, environmental awareness, ICT awareness etc. are conducted by the respective bodies/cells set up in the college.

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	1 st cycle	2 nd cycle
Admission process	Manual	Partially automated
Admission advertisement	College Notice Board	Website, College Notice Board
Women empowerment	No Special empowerment programme	1. Centre for Women Studies, NSS, NCC(2009-12) have conducted programmes on: <ul style="list-style-type: none"> • Social awareness • Health awareness • Legal awareness 2. Kanyashree Prokolpo
Catering to diverse needs	The college catered to the diverse needs of students, teaching as well as non-teaching staff	Same as 1 st Cycle
Academic planning	Before commencement of each session every department prepares an Annual Academic Plan and convene term review meeting. At the end of the session an annual report is submitted to the academic committee.	Same as 1 st Cycle
Teacher's qualifications	As laid down by the UGC	Same as 1 st Cycle
Seminars	Nil	2 (sponsored by NAAC and UGC)
Academic audit	Nil	Has been done

CRITERION III : RESEARCH, CONSULTANCY AND EXTENSION

A research committee has been set up to encourage faculties for research and take care of any logistic requirements. Number of Ph.D.and M.Phil. faculties has increased over last couple of years. The number of research publications and minor research projects has also increased.

Although there is no formal consultancy provided by the college, many faculty members are engaged in providing consultancy at individual levels to other entities.

	1 st cycle	2 nd cycle
Research qualification	Ph. D: 10	Ph.D: 08
Research pursuit	Nil	1 FDP scholar (Under XIIth plan) 1 Minor Research Project (UGC) 1 ICHR Scholarship
Research seminars	Nil	2
Research publications	32 (Paper), 68 (Abstract), 05 (Books) 08 (Others) .	35 (Paper), 50 (Books), 08 (Others) .
Papers presented	53 (National), 04 (International)	43 (National), 09 (International)
Seminars attended	63 (National), 37 (International), 68 (State Level), 48 (Workshop).	32 (National), 20 (International), 45 (State Level), 20 (Workshop).
Resource persons	Nil	05
Consultancy	Nil	Nil
Extension activities	NSS (UNIT- I)	NSS: Unit- I, (Unit-II is going to be opened shortly.) NCC:2009-12. (restarting shortly.)

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

Serampore Girls’ College recognizes the importance of infrastructural support for quality teaching and learning. Being an affiliated institution, there are financial challenges. However, the college has introduced a number of facilities such as ICT-equipped advanced computer lab, GIS lab, Wifi campus and internet access for students and faculties, subscription to INFLIBNET and other journals etc.

	1 st cycle	2 nd cycle
Physical facilities	1 Built up Area: 2513.70 Sqm. 2. Central Library 3. Science Laboratories 4. Student Amenities	1. Built up area: 3459.68Sqm, 2. Central Library (partially completed) 3. Science Laboratories (with more number of computer facilities) 4. Student Amenities (with internet facilities) 5. Seminar Hall
Extra curricular activities	NSS Units-01	NSS Units-01, Unit-II is to start shortly. NCC:2008-12. (restarting shortly.)
ICT	No	Better than the previous years.
Library	Books, Reference Books, Journals-7841. Space- 100 sqm (approx)	Books, Reference Books, Journals- 11780. Space- same as the first cycle
Internet facilities	No	Maximum facilities with LAN.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

Serampore Girls’ College has always been a pioneer in providing support to students. Health support scheme is made available to the students. Students’ progression data is maintained. The college also has/ had active NSS and NCC units.

From 2014, the college has introduced training programme for competitive examinations to support final year students and alumnae.

	1 st cycle	2 nd cycle
Student enrolment	Student strength- 1800	Student Strength – 1846
Scholarships and stipends	10-15% Students received stipends.	226 Students received financial benefits.
Welfare schemes	Students' Aid Fund to assist poor students	Students' Aid Fund, Students' Health Home
Remedial coaching	Nil	Yes, with UGC funds
Placement service	Nil	Service Training coaching classes (UGC Sponsored)

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

Serampore Girls' College practices the principle of quality enhancement and quality assurance through participative management. In addition, leadership is groomed through responsibility and accountability.

Accordingly, the Principal, along with the IQAC coordinator, has created a quality monitoring strategy for teaching and learning. Performance appraisal of all faculties are conducted by taking feedback from all stakeholders such as Students, Self, Colleagues and Principal. Teachers are given responsibility as coordinators of various committees and made accountable for task delivery as a part of grooming leadership at various levels.

Another focus area for the college has been adoption of ICT technology for administration. The college recognizes that with an inadequate number of staff members, often it is impossible to introduce efficiency without embracing technology.

Quality policies have been created and adopted keeping in mind the overall vision and mission of the college. Perspective plan is also created.

	1 st cycle	2 nd cycle
Quality improvement strategy	NA	IQAC has put in place an active quality monitoring and quality enhancement Method.
IQAC	Nil	Yes
Financial management	Audits are conducted	Audits are conducted
Gender Audit	No	Yes

CRITERIA VII : INNOVATIONS AND BEST PRACTICES

Green audit has been conducted this year by an auditor, CISA certified by ISACA, US. The college has used the findings of the audit report as an opportunity to improve the environmental awareness and make the campus eco-friendly.

A number of innovations have been introduced across teaching learning and governance to improve the overall quality. In addition, to meet with the demand for ICT resources, advanced lab has been introduced that is shared across departments.

	1 st cycle	2 nd cycle
Green audit	NA	Green audit is conducted
Faculty empowerment	As per UGC norms	As per UGC norms
IQAC	Nil	Yes
Financial management	Audits conducted	Audits conducted
Administrative Audit	No	No
Innovation & Best Practices	Teaching Learning	<ul style="list-style-type: none"> • Recommendations of green audit have been executed. • Issues related to women have been emphasized as campus practice

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1. Profile of the Affiliated Institution

1. Name and Address of the College:

Name: SERAMPORE GIRLS' COLLEGE		
Address: 13, T.C. Goswami Street, Serampore, Hooghly		
City: Serampore	Pin: 712201	State: West Bengal
Website: seramporegirlscollege.org		

2. Communication:

Designation	Name	Telephone With STD code	Mobile & Fax	Email
Teacher-in-charge	Dr. Anuradha Ghose	Principal: +913326527850 Office: +913326623723 Res: +913365350790	9433700267 Fax: +913326527850	serampore_girls_college@yahoo.co.in
VicePrincipal	Nil			
Coordinator	Dr. Sarmishtha Maitra	Office: (033)26623723 Resident: +913323553288	9831166538	sarmishtha.maitra@gmail.com

3. Status of the Institution:

Affiliated College	✓
Constituent College	
Any other (specify)	

4. Type of Institution:

a. By Gender

i) For Men	
ii) For Women	✓
iii) For Co-Education	

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b. By Shift

i) Regular ✓

ii) Day

iii) Evening

5. It is a recognized minority institution?

Yes

No ✓

If yes specify the minority status (Religious/linguistic/anyother) and provide documentary evidence.

6. Source of Funding:

Governing

Grant-in-aid ✓

Self-financing

Any other

7. a.Date of establishment of the college: **06/06/1981**

b.University to which the college is affiliated/or which governs the college

(If it is a constituent college)

University of Calcutta

c.Details of UGC recognition:

UnderSection	Date,Month&Year (dd-mm-yyyy)	Remarks (Ifany)
i.2(f)	26.07.1995	The college is eligible to receive central assistance in terms of the rules framed under the section 12-B of the UGC act.
ii.12(B)	Vide UGC F No. 8-30/91 (CPP-1) dated 26th July 1995	

(Certificate of recognition u/s 2(f) and 12(B)of the UGCAct is enclosed)

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d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) **Not Applicable**

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year	Validity	Remarks
i.	Nil			
ii.	Nil			
iii.	Nil			
iv.	Nil			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized?

a. By UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition:(dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency.....and

Date of recognition:.....(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location*	Urban
Campus area in sqmts.	3498.50 sqmtrs
Built up area in sqmts.	3459.68 Sqmtrs

(*Urban, Semi-urban, Rural, Tribal, HillyArea, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide in formation on the facilities covered under the agreement.

- Auditorium/**Seminar Hall** with infrastructural facilities:✓
- Sports facilities
 - * **Playground:✓ : 01**
 - * Swimming pool : NIL
 - * Gymnasium: NIL
- Hostel: NIL
 - *Boys' hostel
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)
 - *Girls' hostel
 - i. Number of hostels : Nil
 - ii. Number of inmates : Nil
 - iii. Facilities (mention available facilities)
 - *Working women's hostel
 - i. Number of inmates: Nil
 - ii. Facilities (mention available facilities) : Nil
- Residential facilities for teaching and non-teaching staff - Nil
(Give numbers available—cadre wise)
- **Cafeteria: Cheap Canteen**
- **Health centre: First Aid**

First aid, Inpatient, Outpatient, Emergency care facility,

Ambulance.....Health centre staff–

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Qualified doctor	Fulltime <input checked="" type="checkbox"/>	Part-time <input checked="" type="checkbox"/>
Qualified Nurse	Fulltime <input checked="" type="checkbox"/>	Part-time <input checked="" type="checkbox"/>

- Facilities like banking, postoffice, bookshops: **Cheap Stores**
- Transport facilities to cater to the needs of students and staff: **We facilitate getting concession in Bus and Railwayfare.**
- Animal house: Nil
- Biological waste disposal: Nil
- Generator or other facility for management/regulation of electricity and voltage: **Yes; 3 phase, 20 KV**
- Solid waste management facility
- Waste water management
- Water harvesting: Nil

12. Details of programmes offered by the college (Give data for current academic year)

Sl no	Name of the Programme/ Course	Duration	Entry Qualification Passed (10+2) level exam	Medium of Instruction	Sanctioned / approved Student Strength	No. of Students admitted*
Programme Level : Under Graduate						
B.A. Honours						
1	Bengali	3 years	50% of aggregate & 45% subject	Bengali	49	50
2	English	3 years	50% of aggregate & 45% subject	English	49	51
3	History	3 years	50% of aggregate & 45% subject	English & Bengali	49	44
4	Philosophy	3 years	50% of aggregate & 45% subject	English & Bengali	43	42
5	Geography	3 years	50% of aggregate & 45% subject	English & Bengali	31	31
6	Political Science	3 years	50% of aggregate &	English & Bengali	49	19

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			45% subject			
7	Sanskrit	3 years	50% of aggregate & 45% subject	Sanskrit, Bengali	49	51
8	Education	3 years	50% of aggregate & 45% subject	English & Bengali	43	43
B.Sc. Honours						
9	Computer Science	3 years	50% of aggregate & 45% in Math	English & Bengali	25	05
B.A. General Course						
10	Bengali	3 years	Pass in (10+2) level Exam	Bengali	303	
11	English	3 years	Pass in (10+2) level Exam	English	60	26
12	History	3 years	Pass in (10+2) level Exam	English & Bengali	303	285
13	Philosophy	3 years	Pass in (10+2) level Exam	English & Bengali	363	206
14	Geography	3 years	Pass in (10+2) level Exam	English & Bengali	54	08
15	Political Science	3 years	Pass in (10+2) level Exam	English & Bengali	394	288
16	Sanskrit	3 years	Pass in (10+2) level Exam	Sanskrit, Bengali	303	217
17	Education	3 years	Pass in (10+2) level Exam	English & Bengali	363	313
18	Hindi	3 years	Pass in (10+2) level Exam	Hindi	60	74
19	Sociology	3 years	Pass in (10+2) level Exam	English & Bengali	60	79
20	Urdu	3 years	Pass in (10+2) level Exam	Urdu	60	15

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B.Sc. General Course						
21	Electronic Science	3 years	Pass in (10+2) level Exam	English & Bengali	25	04
22	Computer Science	3 years	Pass in (10+2) level Exam	English & Bengali	25	02
23	Physics	3 years	Pass in (10+2) level Exam	English & Bengali	35	03
24	Mathematics	3 years	Pass in (10+2) level Exam	English & Bengali	35	07

* based on 1st year admission -2014-15

13. Does the college offer self-financed Programmes?

Yes

No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No	<input type="checkbox"/>	Number	02
-----	-------------------------------------	--------------------------	----	--------------------------	--------	----

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes Like English, regional languages etc.) refer prospectus.

Particulars	UG	PG
Arts	Bengali, English, Sanskrit, Hindi, Urdu Education, Philosophy, Political Science, History, Sociology, Geography.	NA
Science	Computer Electronics, Mathematics. Science, Physics,	NA

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16. Number of Programmes offered under (Programme means a degree course like BA, BSc)

a. Annual system	4
b. Semester System	
c. Trimester system	

17. Number of Programmes with

a. Choice Based Credit System	N.A.
b. Inter/Multi disciplinary Approach	3
c. Any other (specify and provide details) Certificate Course	2

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....(dd/mm/yyyy)and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:.....Date:

.....(dd/mm/yyyy)Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately? Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the program (s).....(dd/mm/yyyy)and number of batches that completed the program

b. NCTE recognition details (if applicable)

Notification No.:.....Date:

.....(dd/mm/yyyy)Validity:.....

b. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

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20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching Faculty												Non-teaching Staff		Technical Staff	
	Professor		Associate Professor		Assistant Professor		CWTT		PTT		GL					
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Sanctioned by the UGC/University/State Government Recruited	--	--	---	---	---		06		06				14			
Filled				08		02		06		06			03	04		
Yet to recruit	----	----	--	----	07		--		---				07			
Sanctioned by the Management							02		01	01	08	16	07	01		01

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanenteachers							11
D.Sc./D.Litt.							
Ph.D.				3		1	
M.Phil.				4		1	
PG				1		1	
Part-timeteachers & CWTTs (Govt. Approved and College Appointed)							12+4=16
Ph.D.						4	
M.Phil.						3	
PG						9	
Guest/Contractual Teachers							24
Ph.D.						3	
M.Phil.						3	
PG						6	

22. Number of Visiting Faculty/Guest Faculty engaged with the College. NIL

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23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year	2010-11		2011-12		2012-13		2013-14	
		Male	Female	Male	Female	Male	Female	Male	Female
SC	1st	NA	82	NA	91	NA	100	NA	101
	2nd								
	3rd								
ST	1st	NA	9	NA	9	NA	12	NA	7
	2nd								
	3rd								
OBC	1st	NA	7	NA	27	NA	26	NA	38
	2nd								
	3rd								
General	1st	NA	506	NA	500	NA	532	NA	582
	2nd								
	3rd								
Others		NA	Nil	NA	Nil	NA	Nil	NA	Nil

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same State where the college is located	695	Nil	Nil	Nil	
Students from other states of India	01	Nil	Nil	Nil	
NRI students	Nil	Nil	Nil	Nil	
Foreign students	Nil	Nil	Nil	Nil	
Total					

25. Dropout rate in UG and PG (average of the last two batches)

Year	Programme	Admitted	Appeared in Final Exam	Drop Out
2012-13	BA/BSc	479	472	07 @1.5%

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	Honours/General			
2013-14	BA/BSc	548	529	19@3.61%
	Honours/General			

26. Unit Cost of Education

(Unitcost=total annual recurring expenditure (actual)divided by total number of students enrolled)

Including the salary component

Rs. 10070.00

Excluding the salary components

Rs.1467.00

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

a) Is it a registered centre for offering distance education programmes of another University?

Yes No

b) Name of the University which has granted such registration.

--

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide student-Teacher ratio for each of the programme/course offered

Faculty	Department	Student- Teacher ratio	
		Honours	General
Science	Computer Science	3:1	3:1
	Physics	NA	8:1
	Mathematics	NA	10:1
	Electronics	NA	5:1

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Arts	Bengali	35:1	225:1
	English	40:1	28:1
	History	27:1	137:1
	Philosophy	24:1	62:1
	Geography	15:1	19:1
	Political Science	25:1	13:1
	Sanskrit	21:1	83:1
	Education	16:1	100:1
	Urdu	NA	50:1
	Sociology	NA	180:1
	Hindi	NA	130:1

29. Is the college applying for Accreditation: Cycle1 Cycle2 Cycle3
 Cycle4
- Re-Assessment:

(Cycle1 refers to first accreditation and Cycle2, Cycle3 and Cycle4 refer store- accreditation)

30. Date of accreditation*(applicable for Cycle2, Cycle3, Cycle4 and re-assessment only)

Cycle1:31/03/2007 Accreditation Outcome/Result **B+ (75-80)**.

Cycle2:(dd/mm/yyyy)Accreditation Outcome/Result.....

Cycle3: (dd/mm/yyyy) Accreditation Outcome/Result.....

****Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31. Number of working days during the last academic year.

257

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

184

33. Date of establishment of Internal Quality Assurance

Cell (IQAC)

IQAC : 15/10/2007

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

i. AQAR	30.05.2014	2009-10
ii. AQAR	30.05.2014	2010-11
iii. AQAR	30.05.2014	2011-12
iv. AQAR	30.05.2014	2012-13
v. AQAR	30.05.2014	2013-14

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

Presently the post of the Principal is lying vacant in the college. Teacher-in-charge is now heading the institution under the Governing Body. Six faculty members, including ex-Principal, have retired from their service recently and these posts are yet to be filled up by the College Service Commission of West Bengal.

CRITERION – I : CURRICULAR ASPECT

1.1 Curriculum Planning and Implementation

1.1.1. State the vision, Mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders:

Serampore Girls' College was founded on June 6, 1981 to cater to the local demand for a girls' college. Since the date of its foundation the college has marched forward heedlessly to fulfill its goal of promoting female education in this part of the suburb.

Vision:

- To shape its students into citizens of high calibre and character and to achieve excellence in higher education.
- To empower women through knowledge and competence.

Mission:

- To impart education to young women from all the strata of society.
- To enable young women to develop as intellectually mature, socially responsible and spiritually inspired women leaders to serve the society.
- The learning process and experiences are geared to liberate, transform and empower the learner.
- To provide quality higher education and career guidance.

Objectives:

- To promote women empowerment.
- To provide high quality education.
- To provide career guidance.
- To boost up the weaker section of students by both providing remedial lessons and financial support.
- To provide healthy campus environment and appropriate ambience for nurturing, growth and development of young minds.
- To teach social responsibilities for the welfare of the society. For example,

- ✓ The NSS unit of the college involves the college students in community development projects such as health camp, awareness camp etc. on a regular basis at village areas of ‘Singur’, Hooghly, West Bengal.
- ✓ The NCC is a National premier organisation for youth that issues nationally recognised “B” and “C” certificates for qualifying cadets. The students of this college regularly achieve these standards.
- ✓ Every student is required to take one paper in Environmental Studies in their third year. They execute various projects on proper waste management, recycling of paper, rain water harvesting etc. The department of Sociology and the department of Geography also arrange various projects relating to many social and environmental issues.

1.1.2. How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

As our college is an affiliated college it follows the curriculum prescribed by the University of Calcutta. The effective implementation of the curriculum is continuous process comprising many features like:

- At the very beginning of the session departmental meetings are held and a detailed departmental year plan is outlined.
- The IQAC and the HOD asks all the teachers to submit their mid term progress reports. IQAC reviews the mid term progress submitted by faculties.
- The student feedback is taken offline and the IQAC makes necessary changes like allocating additional classes as necessary etc.
- The IQAC encourages the faculties to attend seminars, conferences, workshops which will give them exposure to the new trends in higher education.
- Periodic discussions are held on teaching the new courses and the existing courses in a better and efficient way.
- The college takes feedback from students and parents on curriculum implementation and delivery.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the university and/or institution) for effectively translating the curriculum and improving teaching practices?

- The college has facilities like central and departmental libraries, departmental laboratories in the departments of Geography, Physics, and Computer Science which will aid the curriculum delivery.
- There is also provision for the faculty members to place order for text books, reference books, journals of their subjects if needed.
- Internet facilities are provided to the faculties.
- Refresher courses and Orientation courses are conducted for the faculties.

1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provide by the affiliating University or other statutory agency.

- At the beginning of the session a detailed academic calendar is prepared which has information about the different programs which covers the entire syllabus for every subject.
- The Head of the Departments regularly tracks the progress of the effective curriculum delivery of each faculty.
- There are ICT facilities provided in some of the class rooms.
- The teachers are asked to submit their respective midterm progress report to the IQAC and Head of the Departments. This midterm progress report is reviewed.
- Student feedback is also taken by the IQAC offline and necessary adjustments are made such as allocating additional classes if necessary etc.

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum.

As such there is no formal mechanism for interaction with beneficiaries such as research bodies. However number of initiatives is taken up at the institution level, such as,

- Professors from different Universities are invited for discussions, workshops and professional interactions with the faculty members.
- The college collaborates with NGOs in organizing seminars and workshops which address the curriculum, directly or indirectly.
- The Career Counseling Cell of the college organizes programmes related to various disciplines and genres.

1.1.6. What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Sl. No.	Name	Board/Bodies	Departments
01	Dr. Anuradha Ghose	Board of Studies	History
02.	Prof Chandrima Roy	Board of Studies	Philosophy
03.	Dr. Sarmishtha Maitra	Board of Studies	English

- The college does take feedback on curriculum offline and shares it with the stakeholders.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If ‘yes’, give the details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

Yes. The college develops curriculum for two of its add-on courses, Music and Tailoring.

The curriculum is developed taking into account the market and socio-economic requirements of the students. Considering the profile of the students who enroll for these kinds of courses, the goal of the curriculum advancement is to provide quality education at an affordable cost.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation.

- Teachers' Council meetings, Periodic meetings at the Departmental level are held to analyze the objectives and for effective implementation of the curriculum.
- Analysis of university results and the college results.

1.2 Academic Flexibility

1.2.1. Specify the goals and objectives and give details of the certificate/diploma/skill development courses etc., offered by the institution.

Yes. The college develops curriculum for two of its add-on courses, Music and Tailoring.

The objective of the course is to develop professional skills in the students so that they become independent and fit for the current job market.

1.2.2. Does the institution offer programs that facilitate twinning/dual degree? If 'yes' give details

No dual Degree is offered by the institution as of now.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skill development, academic mobility, progression to higher studies and improved potential for employability.

Academic flexibility for the students exists in making a choice, depending upon their interests and requirements. This also enables them to be equipped for higher studies.

List of Honours and General Courses

1. B.A. (Honours Course)

- Bengali
- English
- Sanskrit

- **History**
- **Political Science**
- **Philosophy**
- **Education**
- **Geography**

2. B.A. (General Course) :

- Bengali
- English
- Sanskrit
- Hindi
- Urdu
- History
- Political Science
- Philosophy
- Education
- Sociology
- Geography

3. B.Sc. (Honours Course)

- **Computer Science**

4. B.Sc. (General Course)

- **Computer Science**
- **Physics**
- **Electronics**
- **Mathematics**

Combinations of elective subjects allowed

For both B.A part-I, B.A part-II and B.A part-III examinations

See Annexure - 1

- Choice based credit system and range of subject options – Nil
- Courses offered in modular form – Nil
- Credit transfer – Nil

- Lateral and vertical mobility within and across programmes and courses –No.
- Enrichment courses : Two certificate courses :
 - ✓ Tailoring
 - ✓ Music

1.2.4. Does the institution offer self-financed programmes? If ‘yes’ list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary, etc.

The Institution does not offer any self financed courses as of now.

1.2.5. Does the College provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries

The college provides certificate courses in Music and Tailoring.

In addition, keeping in mind the requirement of the global market the college would be introducing certificate courses in Computer and English.

1.2.6. Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institute take advantage of such provision for the benefit of students?

For the regular students there is no such provision for distance mode of education.

1.3. Curriculum Enrichment

1.3.1. Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated

As our college is an affiliated college it follows the rules laid down by the Board of Studies with the approval of the Undergraduate Council of the University. However, the departments periodically review the

implementation of curriculum and feedback is also taken regularly from students and parents.

The college conducts participative activities such as case studies, group discussions and student seminars for certain courses.

1.3.2. What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experience of the students and cater to needs of the dynamic employment market?

- The college organises seminars, conferences and project works. Counselling on curriculum is provided for students.
- The IQAC encourages faculties to take part in personality development and capacity building programmes.
- Two certificate courses, Music and Tailoring were introduced.
- Introduction of ICT.

1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum

- The university has already introduced Environmental Education into its curriculum.
- The college organises several seminars on gender sensitisation, human rights and other socially relevant issues.
- The Women's Cell of the college takes care of issues on gender sensitisation etc.
- Gender audit has also been conducted in the college.

1.3.4. What are the various value-add courses/enrichment programmes offered to ensure holistic development of student?

- Apart from the courses of regular study the students are also provided opportunities to develop soft skills through professional counselling and various personality development programmes.
- Science departments in the college occasionally train the students in the use of computer software. This helps students and teachers to use modern teaching-learning methods more effectively in the mastery of the subjects.

- There is also an NSS unit in the college. This unit sensitises the students periodically through the various programmes conducted by it.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum.

- Feedback from students is taken at different levels. Course-wise evaluation is collected at the department level from all students at the end of every year. Every year the outgoing students evaluate the entire programme including curricular, extra-curricular and student-teacher services to the college.
- Feedback regarding academic content and other provisions at the departmental level and the college level is obtained from parents during the parent teacher meet.
- There are also some National level faculties who visit the campus for delivering lectures from whom feedback about the institute is taken.

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?

There are no additional enrichment programs offered by the college as of now.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Refer to answer of Question No. 1.1.6 given above.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programme.

Feedback on curriculum is taken from students and stakeholders offline.

The guest lecturers who visit the campus also give feedback.

1.4.3 How many new programmes/Courses were introduced by the institution during the last 4 years? What was the rationale for introducing new courses/programmes?

No new program was introduced during the last 4 years.

Any other relevant information regarding curricular aspects which the college would like to include.

Nil

CRITERIA II: TEACHING, LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

- The college in its website puts up the admission notice. In addition the college prospectus also has the admission norms and the forms are made available at the college office.
- The admission process is very transparent. Admissions are done purely on merit basis strictly adhering to the rule of reservation which is prescribed by the West Bengal Government The notice board contains all the information.
- The Admission Committee members after a thorough scrutiny conduct the admission process and the final list is displayed on the college notice board and college website.
- As per the reservation policy only after the merit list is exhausted students from the waiting list are given preference.
- The admission committee and the Principal/ Teacher-in-charge are always available to clarify any doubts pertaining to the admissions and its process.
- A list of the selected candidates is prepared and is displayed on the notice board/ College Website.

2.1.2 Explain in detail the criteria adopted and process of admission.

- Prospective students used to purchase the prospectus and from the college and apply by submitting the filled in form. The college controls the admission process and admission is done based on merit. Merit list is displayed in the notice board and also in the website.
- Since 2014-15, admission process has been computerized.
- The admission is done based on the results of the qualifying examination 10+2 and the reservation policy of Govt. of West Bengal and University

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of Calcutta (Affiliating University) are strictly adhered to.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/ district.

- i) 50% in aggregate with 45% marks in Subject or Mathematics for Computer Science Honours.
- ii) 55% in the subject or Mathematics for Computer Science honours.
- iii) 50% in aggregate when the candidate takes up Honours in the subject not included in his/her previous qualifying examination.

The other colleges in the district also follow the above criterion as minimum requirement as per University Rule.

➤ Comparison with other college of the affiliating University within the district (2014-2015)

Maximum percentage of marks for admission at entry level (Aggregate %)							
	SGC	RBCC	HLPC	SNGC	VM	RPMC	SC
Bengali	76	62	66	64	58	79	81
English	78	59	63	62	55	72	72
Sanskrit	76	63	---	64	---	---	80
History	69	65	67	63	57	73	72
Philosophy	72	62	65	64	---	70	72
Political Science	60	62	63	62	55	68	73
Education	71	63	60	64	---	---	---
Geography	66	79	---	60	---	---	---
Computer Science	60	62	---	---	---	---	---
Minimum percentage of marks for admission at entry level (Aggregate %)							
Honours Subjects	SGC	RBCC	HLPC	SNGC	VM	RPMC	SC
Bengali	57	50	50	51	51	61	62
English	55	51	53	52	49	64	65
Sanskrit	55	54	---	48	---	---	65

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History	50	55	49	52	50	56	63
Philosophy	51	54	52	51	---	59	64
Political Science	45	55	54	51	48	59	65
Education	60	56	53	45	---	---	---
Geography	48	65	---	48	---	---	---
Computer Science	48	49	---	---	---	---	---

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

- Admission committee under the guidance of the senior faculty members of the college reviews the admission process and the profile of the students once the entire admission process is complete.
- This is the reason why there is 100% transparency in the admission process and the trust factor between the college and our stakeholders also is heightened.

2.1.5 Reflecting on the strategies adopted to increase/ improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate /reflect the National commitment to diversity and inclusion

- **SC/ST/OBC** - As per the norms provided by the notification by Calcutta University and West Bengal Government, Higher Education Department, **specified percentage of seats are reserved** for SC/ST/OBC candidates. Other facilities like **Government Scholarships, Concession of fare** for daily travel is ensured for them.
- **Women** - Since ours is a girls' college, all the programmes of our college are women oriented.
- **Differently abled** – Following arrangements are made for differently abled students.
 - Examination seats are allotted on ground floor.
 - Library is junctioned on ground floor.

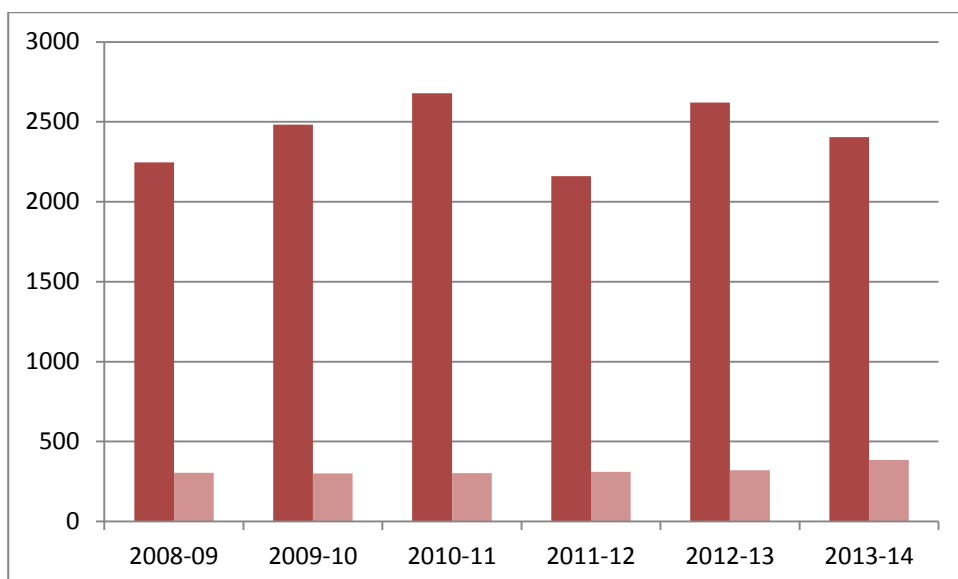
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- Ramps are made at required points.
- Railings along the staircase are made.
- **Economically weaker sections**
 - College authority after judicious consideration of the applications received from the Economically weaker section (Below Rs. 3000 per month) waive tuition fees of about 150 students from all 1st, 2nd and 3rd years.
 - STUDENT AID FUND raised by the TS/NTS help these students by paying tuition fees and examination fees.
 - Sometimes other financial supports are also extended in their sickness and other difficult situations.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e. reasons for increase/ decrease and actions initiated for improvement.

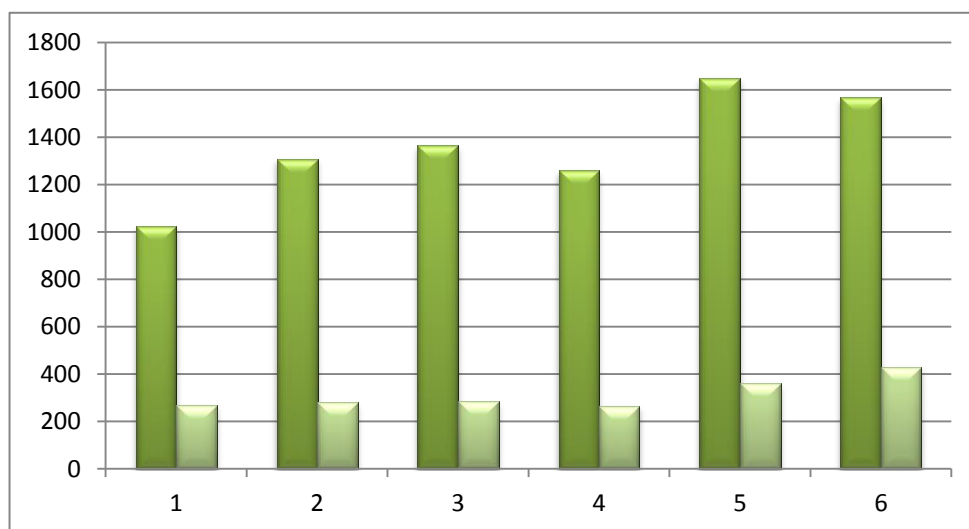
Year	No.of applications received in Honors course	Intake capacity in Honors course according to the affiliated university	No. of students admitted in Honors course	No. of applications received in General course	Intake capacity in General course according to the affiliated university	No. of students admitted in Gen course
2008-09	2247	302	305	1022	250	270
2009-10	2482	302	300	1308	250	280
2010-11	2678	302	302	1366	250	285
2011-12	2160	315	310	1259	270	265
2012-13	2621	315	320	1650	270	360
2013-14	2405	387	385	1568	350	430
2014-15	1795	396	336	1200	375	363

GRAPHICAL PRESENTATION OF ADMISSION STATUS OF HONOURS COURSE



Note: ■ Total no of applications for Honours ■ Total intake in Honours

GRAPHICAL PRESENTATION OF ADMISSION STATUS OF GENERAL COURSE



Note: ■ Total no of applications for General Courses ■ Total intake in General Courses

2.2. Catering to Student Diversity

2.2.1 Does the institution cater to the needs of differently – abled students and ensure adherence to government policies in this regard?

- The academic needs of the differently abled students are met by the college by keeping in mind the government regulations. Teachers always try to help the differently – abled students.
- The college makes special arrangements in terms of physical facilities.
- The college doesn't have any special library facility for differently abled students.
- Special toilet is under construction.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

- The results of the last qualifyinf exam (10+2) provides the basis for assessment of the students' intellectual assessment at the beginning of the session.
- After the session begins, as orientation programme si conducted and a bridge test is taken which helps the teachers to understand the knowledge base of the students.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- Based on the requirements of students in different departments, after the admission process bridge courses are conducted for the 1st year students.
- Remedial coaching classes are conducted for the academically weaker students and also for the economically weaker students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- CSW in association with NSS unit of the college organizes different sensitization programmes for the female staff and students of the college.

- Both these wings of the college sensitized on issues related to women's health and problematic social affairs.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Identification of weaker and advanced students are chiefly done through different tests conducted throughout the year. Students who excel in different examinations and contests are encouraged through the following awards.

- Toppers of Quiz, elocution, Debate are rewarded every year.
- Plan to reward identified students at various levels in University Examinations by the endowments of the college, Principal and the staff.

Sl No	Sponsor's Name	In the Memory of	Amount Deposited	Place of Standing
1	Dr. KumkumSarkar Associate Professor in Political Science	Her elder Brother Chandan Roy Chowdhury	Rs.2500	Topper in Political Science (Honors) Part-I (C.U Examination)
2	Dr. KumkumSarkar Associate Professor in Serampore Girl's college	Her Father Subodh Roy Chowdhury	Rs. 2500	Topper in Political Science (Honors) Part-II(C.U Examination)
3	Dr. KumkumSarkar Associate Professor in Serampore Girl's college	Her Mother Suprabha Roy Chowdhury	Rs. 2500	Topper in Political Science (Honors) Part-III(C.U Examination)
4	Dr. BijoyaGoswami Retired Associate Professor in Education	Her Father AmiyaRanjan Banerjee	Rs. 5000	Topper in Education(Honors) Part-III(C.U Examination)
5	Dr. Abhijit Kr. Pal Associate Professor in Education	His Mother Dhira Pal	Rs. 5000	Topper in Education(Gen) Part-III(C.U Examination)

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6	Dr.BinaGhosh Associate Professor in Education	Her Mother Reba Roy	Rs. 4000	Topper in B.A Part- III(Honors)(C.U Examination)
7	Dr.BinaGhosh Associate Professor in Education	Her Father Amarendra Roy	Rs. 3000	Topper in B.A Part-III(Gen)(C.U Examination)

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- The admission application form contains all the data required. The ward councilor issues a certificate which supports the social status and income level.
- Financial support to the economically weaker sections is provided by the Teachers' Council Students aid fund.
- In case any physically challenged students are enrolled in the college there are special facilities provided in terms of allotment of class rooms etc.
- If necessary the physically challenged students are given extra time to finish their exams and the seating arrangement for them is also taken care of and made easy.

2.3 Teaching, Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- Each academic year the academic plans and the syllabus for each course is given by the Affiliating University which in this case is Calcutta University.
- Based on this guidance from the Affiliating University the college prepares the academic calendar which has a reference to the examinations, special days, national festivals for celebrations etc. The individual departments

have their own departmental calendar and curricular plan. Sometimes these calendars are scheduled and rescheduled according to the particular situation.

- The Results are reviewed and efforts are made to improve the learning ability of the students.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

- IQAC works continuously with all the departments to impart quality in teaching learning.
- IQAC also emphasises on the usage of ICT among the faculties by conducting workshops.
- The faculties submit their Midterm programme review to the IQAC.
- So based on the midterm progress the IQAC takes collective actions such as additional classes when necessary.
- The IQAC reviews the result of the midterm test, class test and end term tests of the students to assess their academic progress.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- Quiz related to the subject, Group Discussions, Project work, Debates are organized for students.
- Usage of resources like library, internet for team presentations, group projects etc. (Science & Geography Dept).
- Importance is given to taking the learning outside the classrooms and showing the real life situations, social scenarios, visiting the orphanages, rural areas, participation in co curricular activities within the college and also participating in intercollegiate and university level competitions (NSS).
- Certificate courses in soft skills (Tailoring and music) and career counseling programmes.
- Celebration of birthdays of inspiring teachers (RadhaKrishanan), writers (Charles Dickens, W. Shakespeare, Prem Chand), Poets (Rabindranath Tagore), Philosophers (Swami Vivekananda).

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- The Centre of Women Studies tries to bring about an awareness among the students in the matters of social evils like dowry menace, domestic violence etc.
- The N.S.S unit also educates the students on social responsibility, health and hygiene. Thus scientific temper among the students is promoted.
- The advanced learners are given special training on Project based learning and for average learners there is a post reading activity to improve their thinking skills.
- Seminars are conducted in the class for students and they are asked to choose a topic of their choice based on the present curriculum and present it, they also receive pre evaluation feedback from the faculties to improve their skills.
- Students are encouraged to contribute articles to the annual departmental magazines.
- There is a Broadband internet connection provided by BSNL.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The classrooms are provided with projectors and many faculties take classes using Power Point and other ICT aids. All students come under this programme.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- Experts' lecture, workshops, faculty exchange programmes are organized by different departments.
- Seminars, group discussions and excursions are also conducted by the independent departments.

2.3.7 Detail process and the number of students (benefitted) on the academic, personal and psycho-social support and guidance services (professional Counselling/mentoring/academic advice) provided to students?

- All students of the college come under the perview of this support on academic, personal and psycho-social matters.
- The different Committes, Cells and Centres of the college actively and passionately work for the academic, personal and psycho-social support of the maximum number of students who are ready to avail themselves of the support of these wings.

2.3.8. Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- The college has provided computer system, LCD projectors, two screens and broadband internet connections.
- Over head projector (OHP)-01.
- Participative studies such as group discussions, case studies are introduced.

2.3.9. How are library resources used to augment the teaching-learning process?

- The central library in the College is well equipped with books.
- There is a database of the latest information on books available and also the new arrivals.
- New Books and magazines are purchased by the college whenever necessary to enhance the quality of Library.

2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

- Yes. Dearth of teaching staff and time constraints result in the difficulty of completing the syllabus of Part-III students.

- Special classes are taken even after the official class hours.

2.3.11. How does the institute monitor and evaluate the quality of teaching learning?

IQAC conducts the Midterm review meetings at the departmental level.

The IQAC also reviews the result of midterm, class test and end term tests.

Each teacher is also required to submit one academic proceeding for every class that she/he takes.

2.4. Teacher Quality

2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest Qualification	Associate Professor	Assistant Professor	Total
Permanent Teacher			
Ph.D	3	1	4
M.Phil	4	01	5
P.G	2	Nil	2
C.W.T.T(Contractual whole time teacher)			
Ph.D	3		
M.Phil	Nil		
P.G	3		
P.T.T (Part-Time Teachers)			

Ph.D	Nil		
M.Phil	3		
P.G	3		
Management appointed			
	Whole time teacher	Part-time teacher	Guest teacher
Ph.D	1		1
M.Phil		1	5
P.G	2	2	24

2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Subjects specified in the question (Biotechnology, IT, Bioinformatics etc.) have not been introduced in our college. However to cater to the local demand for Urdu, the subject has been introduced as a core subject in 2009.

The college authority tries to cater the demands of different courses by appointing competent faculty as guest lecturers.

- Presently the college has 24 guest lecturers having qualifications as per UGC norms.
- The college has 06 CWTT and 06 PTT teachers in some departments approved by State Government Department of Higher Education.

2.4.3. Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

SI No.	Academic staff Development Program	Number of faculty nominated				
		2009-10	2010-11	2011-12	2012-13	2013-14
1	Refresher Course	01	01	01	01	01
2	Orientation-Program	Nil	Nil	Nil	Nil	00
3	NSS	01	01	01	01	01
4	NCC	01	01	01	-	-
5	Workshop	Nil	Nil	Nil	Nil	00
6	Seminar International	02	03	04	04	03
7	National	07	15	10	14	12
8	State	17	15	09	05	04
9	District	15	00	00	00	0

2.4.4. What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- FDP
- Orientation Courses
- Refresher courses
- Minor Project

2.4.5. Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Nil

2.4.6. Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching learning process?

There is no formal mechanism for evaluation of teachers by the students and external peers. However the feedback is taken from the students in with the help of specific proforma and from the parents during parent-teacher meeting.

2.5. Evaluation Process and Reforms

2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- The college prospectus contains all information regarding the examination schedules.
- Examination programme evaluation system and marks distribution are referred in academic calendar of individual departments.
- The college notification also makes the stakeholders aware of all the programmes and their implementation system.

2.5.2. What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

University level:

There have been changes in the university evaluation system

- Exam pattern from 2+1 to 1+1+1 has taken place which indirectly contributes to evaluation system.
- Limits of words have been introduced in many subjects

- In place of 2 marks objective type questions, short questions of 5 marks have been introduced with reference to word limits.
- Marks allocation of essay type questions has been altered. In some subjects, 100 marks have been split in two halves.

2.5.3. How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- The examination guidelines and the examination schedules for the academic year are decided by the examination committee.
- The committee in consultation with the Teachers' Council ensures effective evaluation reforms.
- As a new method, MCQ Tests are introduced effectively with good results.

2.5.4. Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

An assessment has been done for the students as part of the formative evaluation by conducting internal evaluation, group discussion and unit test/ practice test, conducted before the university examination. The weaker students are given special help by conducting additional classes/remedial coaching(UGC).

A perceptible improvement has been achieved in the form of overall success rate of the students in the University Examinations.

2.5.5. Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

- To maintain the internal transparency of assessment the answer scripts of all the tests taken during the year are shown to the students.
- The doubts are cleared if any and the solutions to the problems raised by the students are given.
- The same is shared with the parents during the parent teacher meeting.

2.5.6. What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The college follows the graduate attributes of the affiliating University. The college also believes in holistic and overall development of the students.

2.5.7. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?

A Grievance Redressal Cell has been setup to redress the grievances of the students.

Students can also lodge their grievances online in the college website.

2.6. Student Performance and Learning Outcomes

2.6.1. Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The publications of learning outcomes are clearly stated in the college prospectus and other boards. (Please Refer to criterion V point 5.2.2)

2.6.2. Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

- Through out the year different Tests like Tutorial, Unit Test by MCQ Method, Midterm and Test Examinations are conducted.
- Results are discussed in Departmental meetings.
- Weaker students and Advanced students are identified.
- Weaker students are advised to attend Remedial Coaching Classes conducted by the Remedial Coaching Cell sponsored by UGC. They are also advised to use easier books.

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- Advanced Students are also advised to go through advanced books and special classes.
- Relevant academic records are maintained by the Departments and displayed on the departmental notice boards.

Percentage of successful students in Honors courses

YEAR	% of Success	
	B.A.	B.Sc.
2009-10	90.67%	80 %
2010-11	86.63%	77.77 %
2011-12	88.94%	100 %
2012-13	88.17%	100 %
2013-14	80.73%	100%

2.6.3. How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Academic development:

- To impart quality education to all the students.
- Progress is assessed by number of exams such as class tests, midterm exams and end term exams.

Physical Development:

Students are also encouraged to join NSS and NCC.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship and innovation and research aptitude) of the courses offered?

For the courses like Geography and Sociology field work is/was compulsory. For other Departments excursions are arranged to inculcate knowledge of the present utility of the subjects in society and formulate

possible ways of enhancing the participation of scholarly knowledge in everyday life.

2.6.5. How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

Bridge courses are conducted at the beginning of the session and remedial coaching is conducted for the academically weaker students for the betterment of their performance.

2.6.6. How does the institution monitor and ensure the achievement of learning Outcomes?

The results of the students are analysed by the faculties and IQAC members.

Remedial coaching is conducted for the academically weaker students.

2.6.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples

Assessment evaluation is used as an indicator by faculties to evaluate performance of the students: Mid-Term, Test Examinations, Quiz, Debate, Group Discussion, Students' Seminar.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the college has recently formed a research committee as there have been several applications for FDP and Minor Projects.

Composition: Principal, as the Convenor and all the Heads of the department.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- Autonomy to the principal investigator. – YES
- Timely availability or release of resources. -YES
- Adequate infrastructure and human resources.-YES
- Time-off, reduced teaching load, special leave etc to teachers-YES
- Support in terms of technology and information needs -Computer with internet facility provided.
- Facilitate timely auditing and submission of utilization certificate to the funding authorities -YES

Any other –

- For FDP – 2 years leave granted as per UGC rules.

Facilities -

1. Broad band
2. Laboratory
3. Library
4. Magazines

5. Reference Books 6. Photocopier 7. Computer 8. Printers
9. Scanners 10. Projector

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college makes effort to pay

- Visits to exhibition
- Field trips
- Students Project Works (on literary topics)

3.1.5 Give details of the faculty involvement in active research (Guiding student research), leading Research Projects, engaged in individual/collaborative research activity, etc.

- The faculty always encourages research culture, scientific temper and aptitude among students.
- The faculty is always churning the burning issues as a discussion with the students so that they can understand and realize the gravity of the problems and the need for analysis of them.
- Guidance throughout their research projects of Drafting, Editing, and Printing etc.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Under Women's Cell seminars on health care matter, awareness on health care matter, awareness programme related to women health with participation of external reputed speaker. Heads of the different departments organize workshop training programs with the active participation of both faculties and students to focus on the capacity building of different

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

Nil

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college invites eminent faculties from different institutions from time to time to speak on different important topics. Wherein both students and faculties participate for development and upliftment of research culture. In each session specific time slot is provided for interactive session between speaker and students.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The affiliated colleges do not have sabbatical leave. Only FDP is available.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Nil

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Nil

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Nil

3.2.3 What are the financial provisions made available to support student research projects by students?

Nil

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The members of the faculty are encouraged to carry out research projects as the college has provision for providing the following infrastructure: computer, internet and printing facility.

But no student-teacher interactive or interdisciplinary research has taken place in the college.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college has put in a strategy where the equipments and resources like computers are pooled in which has resulted in the optimal use of them. Book pooling is also in place so that any rare expensive books can be bought and can be used in an efficient way by the different departments.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

See next page.

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Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total grant	Total grant received till date
Sanctioned		NIL			
Minor projects	2 yrs	Aspects of Manuscriptology: National Heritage	UGC	2.3 Lakhs (INR)	1.95 Lakhs(INR)
Major projects		NIL			
Interdisciplinary projects		NIL			
Industry sponsored		NIL			
Students' research projects		NIL			
Any other (specify)	FDP	John Leslie Mackie and his Moral	2 years leave with pay and living and contingency grants		

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The college provides infrastructural facilities like ICT facilities and Laboratories, if any student or teacher requires it. In the exigencies of the situation some of the teachers who pursued M.Phil /Ph.D. were allowed to attend the course work shedding the load during college hours.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

As the institution is of under graduate level, provide support and impart knowledge outside the syllabi so that the students will be interested to pursue research work in their higher studies. Besides this students are updated through all the latest and modern developments in their

field of interest in the classroom, specially in Science stream.
Extension lecturers delivered by eminent teachers of other institute are arranged to diversify the learning process.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/ facilities created during the last four years?

No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Nil

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

- Books in library
- Computers and laptop
- Broadband Internet
- Wi-Fi availability.
- Printer/scanner/copier

3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

The college has collaborated with R.C.C. Institute of Technology to share research and academic resources.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)
- Original research contributing to product improvement
- Research studies or surveys benefiting the community or

improving the services

- **Research inputs contributing to new initiatives and social development**

Nil

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 Give details of publications by the faculty and students:

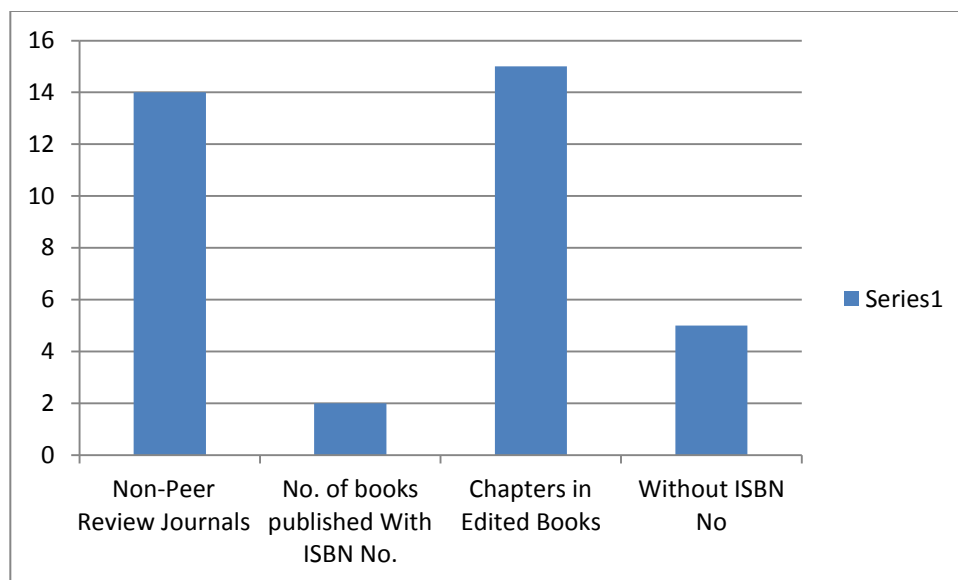
See Annexure - 2

	International	National	State level	Year
Non-Peer Review Journals	0	0	3	2009-10
Non-Peer Review Journals	0	0	05	2010-11
Non-Peer Review Journal	0	0	01	2011-12
Peer Review Journals	0	0	02	2012-13
Non-Peer Review Journals	0	0	02	2012-13
Non-Peer Review Journals	0	0	01	2013-14

No. of books published i) With ISBN No.

ii) Chapters in Edited Books

iii) Without ISBN No.



By Students : NIL

3.4.4 Provide details (if any) of

- research awards received by the faculty - NIL
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally - NIL
- incentives given to faculty for receiving state, national and international recognitions for research contributions – NIL

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

One of teaching staff of the college had been trained at EDI (Enterprise Development Institute, sponsored by MHRD, India) where a 2-week class session on 'Entrepreneurship' were arranged so that the same knowledge can be imparted to the students in the college. A training programme was also organized for students in this regard.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The college has no policy to promote consultancy as of now. But the individual faculty members, if any, is free to do it if his /her expertise is requisied The faculty are always available for any kind of consultation, whether it is academic or career.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

NIL

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

NIL

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

NIL

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Institution-neighbourhood-community network is maintained by the various extended programmes of the college: 1) National Social Service (NSS), 2) National Cadet Corps (NCC) 3) Various programmes of the Centre for Women's Studies (CWS) and 4) The activities of the Serampore Girls' College Alumni Association. (SGCAL).

- NSS unit of the college plans and conducts social awareness programme throughout the year. The unit has tie-ups with local NGOs and different clubs. The activities conducted under the NSS wing of the college provide the students with an opportunity to develop their leadership qualities and philanthropic attitude to victims of different social menace. Their involvement develops good morale and ethics,

helping them to be a good and responsible citizen of India.

- Activities of NCC help to inculcate a spirit of patriotism and fellow feeling among the cadets. It also renders a service orientation for our students.
- The various activities and advice of the CWS are aimed at the benefit of the students' personal and social life.
- SGCAL, through their community oriented activities, like Health Checking and Free Medicine Camp, Blood Donation Camp for local poor people and Cultural Competitions among the slum children etc, set examples before the present students of their good community feelings which promote a holistic development of the students.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

There are the following organs of our college which serve as the Institutional mechanism to track our students' involvement in various social movements and activities to promote the citizenship roles of the students.

1. NSS.
2. NCC.
3. Centre for Women's Studies.
4. Students' Union.
5. Alumni Association

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The institution solicits stakeholder perception on the overall performance and quality of the institution by interacting among Present Students, Ex-students, Parents, Teaching and Non-teaching staff and the Principle/Teacher-in-charge of the college

1. Solicitation through students' feedback.

2. Solicitation through Annual Meet of the Alumni Association.
3. Solicitation through regular department-wise Parent-teacher-students meeting where the Principle / Teacher-in-charge, representatives of NTS and Library of the college also participate.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Provide the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Activities done by various wings of the College From 2009 – 14

Major extension and outreach programmes are organized under the aegis of the following units of the college:

1. NSS
2. NCC
3. Centre for Women's Studies.
4. Students' Union/ Alumni Association.

1. Community Service by NSS:

Programme Officers:

- **Dr. Avijit Pal (2007-2009).**
- **Mrs. Tanushree Samanta (2009-2011).**
- **Dr. Anuradha Ghose (2011- till date).**
-
- Since its inception in 2008 various extensions and outreach programmes are organized by the NSS unit-I for community service which help the student members of the unit to grow as responsible citizens of India. 100 volunteers of NSS have been actively engaged in the following activities and programmes:

See next page.

- a) Plantation. (Regular Activity).
- b) Cleaning the Environment. (Regular Activity).
- c) Drive for beautification of college campus, (Regular Activity)
- d) Seminars/ Workshops and Cultural activities (Regular Activity).
- e) Community Health Programmes (Health checking by reputed doctors and free medicine in the adopted village in Biramnagar, Po. Singur, Dt. Hooghly during Special Camps every year.)
- f) Prevention of Drug Addiction and Rehabilitation awareness in the adopted village.
- g) Cultural competitions among the adopted village children every year.
- h) Awareness programme against girl trafficking. (in collaboration with the Women's Cell)
- i) Health Awareness Programme (HIV/AIDS and Cancer Awareness programme in collaboration with the Women's Cell)
- j) Observance of NSS Day (24th September every year)
- k) Observance of International Women's Day (08th March every year in collaboration with the Women's Cell).
- l) Sadbhabana Rally. (Every year).
- m) Observance of World Environment Day on 05th June. (Every year).
- n) Observance of Forest Week from 14th July- 21st July. (Every year).
- o) Observance of Rakshabandhan Day by paying a visit to Cheshire Home at Serampore on the occasion of Rakhipurnima. (Every year).

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- p) Observance of National Integration Campaign Week (Usually held in the last week of November every year).
- q) Observance of National Youth Day to commemorate the Birth Anniversary of Swami Vivekananda. (12th January every year).
- r) Swachh Bharat Aviyam (31.10.2014 Special).

Programme wise detail of the major extension and outreach activities of the NSS unit of the college:

Activities of NSS Unit-I : Anuradha Ghose (Programme Officer : 2011- Till Date)

SI No	Name of the activity – Special Camp	Year
1.	Awareness on Prohibition of Child Marriage and Dowry system	2011-12
2.	Awareness against Immoral Trafficking.	2012-13
3.	Conservation of Natural Resources: Rain Water Harvesting.	2013-14
SI No	Name of the activity - (Leadership)	Year
1.	Calcutta University deputed the Programme Officer as Contingent Leader for Girls' Team for National level Adventure Camp “ Youth to the Edge” held at Lower Dibang Valley, Roeing-Arunachal Pradesh.	March, 2012
2.	Calcutta University deputed the Programme Officer as Contingent Leader for Girls' Team for North EAST Youth festival held at Chimpu-Itanagar A.P.	October, 2012

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Sl.No.	NSS Awards (Judged by Calcutta University)	Year
1.	Best Special Camp Award	2011
2.	Best Unit	2012
3.	Best Volunteer Award (Moumita Karmakar and Moumita Kar)	2013
4.	Best Program Officer Award	2013
5.	Best College Award	2013
Sl. No.	Special Programmes	Date
1.	Country wide Awareness Campaign: HIV, Hepatitis, Malaria etc. In Red Ribbon Express, Howrah Station	24.06.2012
2.	Health awareness programme Speaker: Dr. Martha Hazra, Gynaecologist	15.09.2012
3.	Inter College Cultural Competition	16.10.2012
4.	Legal Awareness Programme Against Girls Trafficking Speaker: Dr. Sarbani Goswami	08.03.2013
5.	Social Awareness Programme and Debate Session: Has Society Paralyzed our women? Organized by Bartaman Patrika	13.04.2013
6.	Student Motivation camp	25.09.2013

Activities of NSS Unit-I : Tanushree Samanta (Programme Officer : 2010-2011)

SI No.	Name of the activity - Special Camp	Date
1	Programme on Education and Literacy including Legal Awareness in Biramnagar village, Singur (Adopted village).	08.03.2011-15.03.2011

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Name of the activity –Regular and Special Programmes		
1	Plantation Programme	14.08.2010
2	Raksha Bandhan and Distribution of sweets	24.08.2010
3	Intra College Cultural Competition in view of Commonwealth Games	4.09.2010
4	World Aids Day Observation	30.11.2010
5	Netaji Subhash Bose Birth Day celebration by Flag Hoisting .	23.01.2011
6	Celebration of Republic Day	26.01.2011
7	Campus cleaning Programme	On Regular Basis
8	Free Health Checkup Programme	03.03.2011
9	Maintanance of small flower garden in college campus	On Regular Basis
10	Annual tour to Bansberia Hansheswari Mandir	02.02.2011
11	ORS pouch distribution among slum children	25.03.2011

BUDGETARY ALLOCATION : 2009 - 2014

SI No	Year	Budget (INR)
1	2009	28500.00
2	2010	65000.00
3	2011	45000.00
4	2012	28500.00
5	2013	18400.00
6	2014	32500.00

2. Programme wise detail of the major extension and outreach activities of the NCC unit of the college:

Activities by NCC Dr. Nandita Mukherjee Officer-in-charge: (2008-2012)

NCC unit of Serampore Girls' College, placed under 2nd Bengal Girls' Battalion, started functioning in August, 2008. During this short period the performance of this unit has been numerous and quite impressive. The major events in which the cadets of the college unit have participated are listed below.

Sl. No.	Name of the activity – Special Camps	Year
1.	Immediately after opening of NCC, 15 cadets from our college participated in the Combined Armed Training Camp (CATC) at Madhyamgram	October, 2008.
2.	20 cadets of the college participated in a 10 day CATC at Salt Lake Stadium	16 th Nov to 25 th Nov, 2008.
3.	40 cadets of the college unit participated in a 10 day CATC at Serampore Girls' College.	1 st June to 10 th June, 2009.
4.	Activities in Thal Sena Camp (TSC), 2009: <ul style="list-style-type: none"> a. 09 cadets participated in the first Camp at NCC Club House. b. 05 out of the 09 cadets who participated in the first camp, were selected in Inter Group Competition (IGC) of TSC. c. After these two camps, 03 cadets were finally selected for final training camp at held at Fort William 	2009
5.	04 cadets of our unit attended CATC at Barrackpore	2009

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6.	15 cadets of our college attended CATC at Fort William, Kolkata	2009
7.	04 cadets participated in Inter Group Competition (IGC) at Kanchrapara for selection of cadets in Republic Day Parade at New Delhi. 01 cadet was finally selected after 2 nd , 3 rd and 4 th camp for the same	2009
8.	The IGC selected cadet from the entire group of West Bengal and Sikkim Directorate, was from Serampore Girls' College who participated in 'Beating of the Retreat Programme' for saluting the President of India during the Republic Day Parade at New Delhi	26 January, 2010.
9.	03 cadets of our college participated in the National Integration Camp (NIC) at Kerala	2010
10.	09 cadets from this college participated in Trekking at Sikkim	2010
11.	01 cadet from our college was selected for participation in NIC at Lakshadweep camp	2010
12.	01 cadet of our college was selected for NIC at Nagaland	2010
13.	02 of our cadets were selected in Trekking at Nilgiri hills	5 th May and 25 th May 2010
14.	01 Cadet of our college participated in NIC at Uttarakhand	1 st June to 15 th June 2010.
15.	03 cadets were selected from the various colleges under 2 Bengal Girls' Battalion out of which 02 were from our college and 01 of them secured 3 rd position in Advanced Firing category in National Firing camp at Asansol	2010

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16.	05 cadets participated in CATC at Mint Ground camp	1 st June to 10 th June 2010.
17.	03 cadets from 2 Bengal Girls' Battalion, out of which 02 from our college, were finally selected for TSC in Delhi	2010
18.	03 cadets of our college participated in Trekking at Darjeeling	27 th November 2010.
19.	05 cadets from our college participated in the Medical Camp at Command Hospital In this camp our college unit stood first in the examination held by the organization.	17.01.2011 to 26.01.2011.
20.	Trekking Camp at Sikkim.10 students were selected from Serampore Girls' College.	23.12.11
21.	A Social Service Project was organized by the NCC cadets of Serampore Girls' College at Uttamananda Matri Ashram and Bhimananda Matri Ashram, Konnagar. The cadets took utmost interest in serving the elders by spending time with them, listening to their problems, distributing fruits and sweets among them	2011
22.	A health awareness programme was conducted at the College campus by the NCC unit about Polycystic Ovarian Syndrome (POS), a disease from which many young girls suffer.	2012

Total Budgetary Allocation

Sl No	Year	Budget (INR)
1	2009-10	i. 41820.00 ii. 22950.00
2	2010-11	i. 41310.00 ii. 44370.00

3 Centre for Women's Studies (CWS) (2010-till date)

Co-ordinators: Dr. Kumkum Sarkar (Retired on 30.09.2014)

Dr. Sarmishtha Maitra.

- The Centre for Womens' Studies (CWS) of the College was founded on the International Womens' Day (8th March) in 2010. Every year the Centre arranges several Seminars and Programmes on women related issues. Since ours is a girls' college CWS sometimes collaborates with the NSS unit of the college while arranging the programmes as the beneficiaries are mostly our students. Together we celebrate the Women's Day every year. The student participants are made aware of the importance of the day. Lectures are delivered to make them aware of their rights and also of violence against women and ways of prevention. The list of our resource persons are constituted of noted Social Workers, Doctors, Lawyers, In-charges of different NGOs and Teachers of different Universities where Women Studies and Human Rights are taught as Core Subjects. The students in their turns share their acquired knowledge with the other girls and women while they take part in different special camps in the adopted village and during their Survey Works in the locality under the aegis of the Department of Sociology, headed by Dr. Saswati Kar.
- The CWS started its journey with a One Day Seminar (8th march, 2010) on the general problems that women face in their family and social life. Dr. Rajarshi

Basu, HOD Women's Studies, Rabindrabharati University, Kolkata, was the keynote speaker. Dr. Bandana Chakraborty, eminent Gynaecologist of Serampore Walsh Hospital, Ms Mina Raychoudhuri, a noted feminist social worker spoke on the occasion.

- CWS in Collaboration with NSS arranged a Workshop on 21 August 2010 on *Multiple Threats that a Girl Child Faces in Our Society*. Dr. Bandana Chakraborty, eminent Gynaecologist of Serampore Walsh Hospital, Serampore, Hooghly and Dr. Sarbani Goswami, Research Officer, The School of Women's Studies, Jadavpur University, Kolkata, conducted the workshop. More than 200 students participated in the programme.
- The CWS in collaboration with NSS of the college organized a one day Seminar on the *Problem of Dowry in India and its Prevention* on 8th March, 2011. Prof. Ahana Roy Chowdhury of Shyamaprasad College (Evening), Kolkata gave a Power Point Presentation which was both interesting and enriching for the students.
- The CWS arranged a Lecture on *Cancer* with Power Point Presentation delivered by Dr. Bandana Chakraborty, eminent Gynaecologist of Serampore Walsh Hospital, Serampore, Hooghly, on 22nd September 2011 to commemorate the RED ROSE DAY. The students were made aware of the causes of cancer and how to avoid the hazards that may cause cancer.
- The CWS organized a Seminar on 8th March 2012 on *Legal Protections for Common Problems Related to Marriage and Sexual Harassments at Work Place*. Dr. Basabi Chakraborty, HOD, Sociology of Rabindrabharati University, Kolkata, spoke on the occasion and enlightened the students with much needed information.
- The CWS has organized its annual seminar on *The Problem of Girl Trafficking in West Bengal* on 8th March 2013. Dr. Sarbani Goswami, Research Officer, The School of Women's Studies, Jadavpur University, delivered lecture and shared her experience as a social worker for the cause of women with the NSS volunteers and other participants.

Budgetary Allocation

No Budgetary Allocation is available for CWS as of now. Only need based grant is available as and when required.

Activities of the Alumni Association (SGCAL)

President of Alumni Association: Ms. Juthika Pal.

SI No.	Activities	Year
1	Sports for slum children (Age – 6 to 14)	2007
2		2008
3		2009
4		2010
5		2014
6	Blood Donation Camp and Health Check up	2009
7		2014

Budgetary Allotment	Fund is raised from the contribution of teachers and alumni.
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3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC and other National/ International agencies?

- During the Orientation Programmes immediately after the admission, the Principal/ Teacher-in-Charge, the Programme Officer of NSS, the Officer-in-Charge of NCC and the Co-ordinators of CWS inspire the newly admitted students to join in all or some of these activities.
- College Prospectus and Website also advocate the benefits of all these activities.
- The senior students also encourage the new students during the Freshers' Welcome programmes.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The institution undertakes a number of programmes under different units established in the college to ensure social justice and empower students from under-privileged and vulnerable sections of society:

This is achieved in two ways: 1. Curricular and 2. Co- Curricular aspects.

Curricular Aspect:

- Department of Sociology undertakes **Field Survey** extensively in the areas of **Homes for the Disabled and Destitutes, Slums of different under-privileged sections which also accommodates many students, Old Age Homes** where students of our college participate not only as a part of their curriculum but also as a device of building capacity society as responsible and socially aware citizens.

Co- Curricular aspects:

- The NSS volunteers actively participate in the programmes, aimed at the promotion of standards life and try to motivate the village children and school-goers to adopt cleanliness and healthy lifestyle during their Special Camps in the adopted village.
- They organize different cultural trainings and competitions for cultural upliftment of these under privileged students of semi-urban locality.
- Demonstrative lectures are organized both by the NSS unit and CWS of the college to make the vulnerable sections aware of the low cost good quality food and availability of health services.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The extension activities help the students to understand society more practically and to learn the pros and cons of the society and environment we live in. It makes them develop their sense of morality and social responsibility to augment their academic learning.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college has collaboration with:

- **Sanhita**, an NGO from Kolkata had organized several workshops / seminars for students on gender sensitization on various women related issues. The students were benefitted from different awareness programmes against sexual harassment at work place and awareness of medical and legal matters, organized by this NGO.
- Three days 'First Aid Training' programme in association with **Red Ribbon Club**, a Social Welfare Organization was conducted among great enthusiasm.
- A two-days' interactive session on Entrepreneurship Awareness Camp was held with the help of **Enterprise Development Institute**, Salt Lake, Kolkata.
- A Cleanliness drive was conducted in association with **Serampore Municipality** at a local slum area to educate the slum dwellers about drainage and sanitation system.
- Awareness to donate blood by arranging Blood Donation Camp with the help of **Government Blood Bank**, Manicktala, Kolkata.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college organizes many collaborative programmes though no formal MoU is signed.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Please provide details – certificates/recognitions from panchayat etc.

	NSS Awards (adjudged by Calcutta University)	
1.	Best Special Camp Award	2011
2	Best Unit	2012
3.	Best Volunteer Award (Moumita Karmakar and Moumita Kar)	2013
4.	Best Program Officer Award	2013
5.	Best College Award	2013
	The College is planning to open a second unit of NSS	

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Nil

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- Collaboration with R.C.C. Institute of technology for sharing resource material for academic needs
- Corporate Entity: Collaboration with Frankfinn for job placement.
- Other collaboration:
 - Serampore Municipality
 - Local Hospital
 - Axis Bank of India

- Other Govt. Organizations like, Hooghly District Women & Child Development Department.
- Non- Govt. Organizations like, Local Doctors and other medical persons from Serampore and Haripal, Hooghly.
- Academic collaboration with CORPUS Research Institute, Kolkata and Raja Peary Mohon College, Utterpara, Hooghly.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

A number of institution and organization have contributed to the overall upgradation of the academic facilities , student support system and infrastructural facilities of the college.

Academic facilities for the faculty members :

- UGC grant in FDP scheme 2013 – 2015.
- UGC grant in JRF (ICHR New Delhi) 2012 – 2014.
- UGC grant in MRP 2014 – 2016.
- UGC sponsored state level seminar – 2

Student and staff support :

UGC grant for remedial coaching.

Financial assistance from State government and Central Government

Year	Amount
2009 - 10	4100.00 (Scholarship)
2010 - 11	12000.00 (Scholarship) & 31200.00(for minorities)
2011 - 12	11100.00(Scholarship) & 27000.00(for minorities)
2012 - 13	6300.00(Scholarship) & 49000.00 (for minorities)
2013 - 14	8820.00(Scholarship)

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Year	State Govt. Scholarship	Number
2008-09	Post Matric Scholarship	01
2009-10	Post Matric Scholarship	4
2010-11	Post Matric Scholarship Minority Scholarship	8 20
2011-12	State Govt. Scholarship	23
2012-13	Post Matric Scholarship Minority	3 48
2013-14	Minority DPI Scholarship	66 9

Infrastructure Facilities of the Institution :

- Laboratories , Library – UGC grant in establishing a new Physics Laboratory.
- UGC and West Bengal government grant to add new reference books in the college library.
- MP LAD fund

New technology and placement services :

- State govt. grant for online admission process
- UGC grant for purchasing equipments and ICT facilities.
- UGC grant for career counselling and service training.

3.7.4 Highlight the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

- 30 eminent scientists/academicians contributed to the events organized by our college.
(Please refer to Annexure no. 2)
- Total number of Conferences organized by the college – 02.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.

Though the college has collaborative activities and projects with many Government and non-government organizations, no formal MoUs and agreements have been signed.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The college made a systematic effort in planning, establishing and implementing the initiatives of the linkages / collaborations.

The college successfully organized 02 UGC sponsored seminars, established linkages with semi-government and private institutes and organizations for holding event-based activities.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The college has done a number of Extension activities which have created an atmosphere of community development feeling among the students of the college.

The college encourages and helps to organize Health Awareness Programmes by CWS, Blood donation & Health check up camps for neighbourhood people by SGCAL, Sports for the neighbourhood slum children by SGCAL, Celebration of Teachers' Day (5th September every year), College Social and other cultural events organized by the Students' Union, GSCASH programmes by CWS, "Unity in Diversity", "Swachh Bharat Avijan", (Government of India Directive) Programmes by NSS and NCC students and Homage offering to the Great Martyrs of India, Women's Day celebration, Campus Cleaning programme by NSS students. Annual General Sports, celebration of International Language Day and Hindi Bhasha Diwas are some of the important regular activities of the college.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college authority always tries to cater to the changing demand of the teaching and learning process of the present day. The college, with its two separate buildings, has high boundary wall for the safety and security of the students. It has been vertically expanded to accommodate ever increasing number of students. To cater to the local demands Urdu as a general subject has been introduced which requires additional classrooms and space in the library. More books have been procured in the library to cope with the changing syllabi in almost all the 15 subjects we teach in our college. Though the library Reading Room and lending book capacity are rather insufficient for about 2000 students, most of the departments have organized their own departmental libraries. The laboratories in 03 science departments and in the department of Geography are well equipped with computers and other necessary instruments. The college computer centre has about 20 computers in addition to 05 other computers in the Central Library, Principal's Chamber, College Office and the Staff Room. 02 ICT projected lecture theatres help the teachers to reach the large number of students easily. Library with internet connection and computerized Catalogue is made available to the students and the teachers. Total library books and journal now stands at 11,780 and e-resources from INFLIBNET Connection. One photocopier is also available in the Library.

4.1.2 Detail the facilities available for

Curricular activities –Yes

Well equipped laboratories like Science lab and Geography lab.

Library

Internet Café

Dish T.V

Co curricular activities – Yes

- Classrooms – 21 classrooms
- Teaching enabled learning spaces – Computer and Geography labs with ICT and one Library.
- Seminar hall – 01 Seminar Hall
- Tutorial spaces – No specific space, classrooms are utilized as tutorial spaces.
- Laboratories – 4 Laboratories : Physics laboratory, Computer laboratory, Electronics laboratory, Geography laboratory.
- Specialized facilities equipment for teaching, learning etc – LCD Projector- 02
- Broadband Internet Connection.

Extracurricular activities –

- Sports, outdoor – Yes
- Indoor games – Yes
- NSS – Yes
- NCC – Yes (Restarting)
- Cultural activities – Yes
- Public speaking –Yes
- Communication skill development – Yes
- Yoga – Yes
- Health and Hygiene – Yes

4.1.3 How does the institution plan and ensure that the available in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

- When the college acts as a University Examination Centre the Seminar Hall and the larger rooms where the usual classes are not held are allotted for the Centre examinees for the optimum utilization of infrastructure.

- Since the number of the class rooms are limited the regular Tutorial Tests, Class Tests and Remedial Classes are taken beyond the timing of regular time table.
- The working hours of the college is 10:00 am to 5:00 pm on week days and from 10:00am-1:45 pm on Saturdays. Both TS and NTS often need to work beyond this time slot.
- The college library is open for staff and students from 10:30 am to 5:00 pm on week days and from 10:00am-2:00 pm on Saturdays. Library is open for the students and staff during the Summer Recess as well.
- Remedial Coaching and Service Training classes under UGC Programme and Grants are held during the Summer Recess as well as on Saturdays and Sundays for the maximum utilization of time and space.
- The Faculty Members of the Science Departments always extend their service for Computer related matters and the Computer Science Laboratory is used for Computer Training classes for Students, TS and NTS.
- The College, with its civil infrastructure, is often requisied by the local administration for different functions particularly during the Elections and for conducting Government Examinations, like SSC Examinations.
- The college Seminar Hall is not only utilized for conducting college Seminars and different Cultural and official Events of NSS, NCC, Students' Union and Alumni Association, but it is also used for the functions of Cluster Colleges of the District.
- Classes of Add-on courses of Music and Tailoring are arranged beyond college hours.

(Ref. to Site Plan of the College)

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- Ramps are constructed to run wheel chairs.
- Railings are fitted along the staircase.
- During the examinations and sometimes during the usual class hours provision is made for allotment of rooms on the ground floor for differently abled students.

- Writers are also arranged during examinations, if the situation demands, for differently able students.
- The plan for the construction of Special toilet is in the pipe line.

4.1.5 Give details on the residential facility and various provisions available within them:

No residential facility.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- The college is a member of Students' Health Home.
- College takes care of those who fall sick in college premises.
- First Aid is available in college (NSS).

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like

The college is accommodated in two separate buildings, one new Four storied building belonging to the college and an old building in which the college originally started. The academic departments are mainly located in the new building, while the old building accommodates the college office and the principal's chamber. The large class rooms are with public address system to make the class teaching audible to all the students. The principal's room is well connected with fax machine, internet and intercom facilities. The college has a campus with boundary wall, enclosing the new building and a small playground suitable for badminton and volleyball.

The departments of Physics, Electronics, Computer Science and Geography have adequate laboratory space and facility. The college computer center has 20 PCs. There are 04 other stand-alone computers in the central library, college office, Principal's chamber and Staff Room.

The college library and the reading room are located on the ground floor of the new building. The library, which was designed for about 500 students, does not have sufficient space for nearly 1800 students enrolled at present. Most of the departments have organised their own departmental libraries.

The college has no transport of its own; the college campus is situated on a bus route with a bus stop in front of the college gate. It is within 1 km from the railway station. The college has a cycle stand for many students who prefer to come to college on bicycles.

The college has its electricity connection from Calcutta Electric Supply Corporation at a concessional rate per unit. Uninterrupted power supply facilitates class teaching, laboratory work and University examinations.

The college has its own arrangements for water supply. Purified drinking water is provided to Staff and students.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

- Principal as Chairman, Librarian as Convener, teaching, non-teaching and the student's representative.
- On the advice of the committee 1 Computer System with broad band connection and Local Library software are loaded. New books have been ordered.

4.2.2 Provide details of the following:

- Total area of the library (in Sq. mts.) = 100 sq mtrs
- Total Seating capacity = 40
- Working days and hours (on working days, before examination days, during examination days, during vacation) = 10:30 a.m. - 5:00 p.m. (from Monday to Friday) , 10:00 a.m. - 2:00 p.m. (Saturday)
The Library is open for students and staffs in the summer recess.
- Layout of the Library – Common reading spaces.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

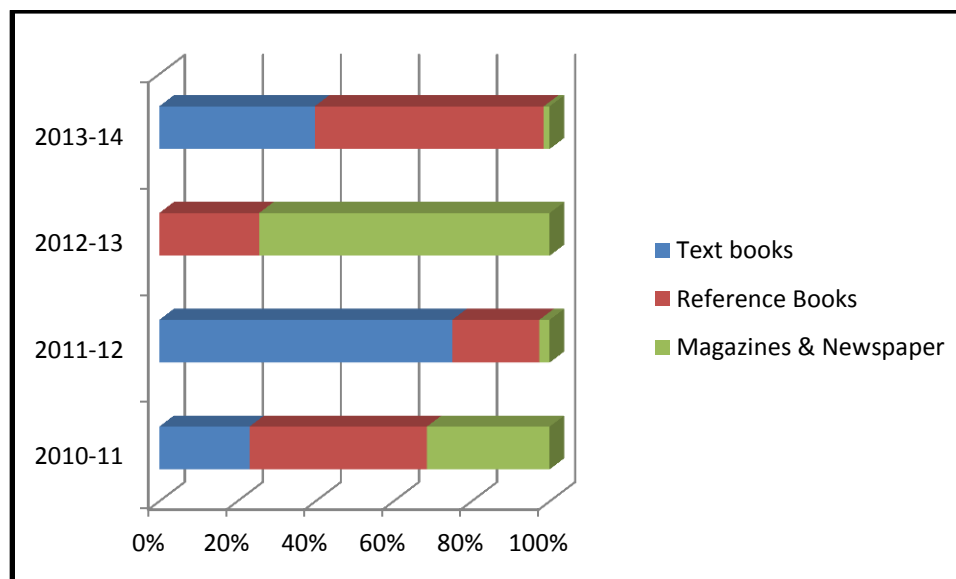
Purchase of reading materials in the library is ensured as the demands placed by students and teachers and as per allocation of funds discussed in Library Committee.

See Next Page

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Library holdings	2010-11		2011-12		2012-13		2013-14	
	Year -1		Year-2		Year-3		Year-4	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	12	2015	486	77089	-	-	268	45,913
Reference Books	15	3965	214	22911	5	981	402	67,602
Journals / Periodicals	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
e-resources	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Magazines & Newspaper	103	2743	84	2729	95	2858	85	1742

Graph for total cost for text books, reerence books, magazines and newspapers



- The Library consults the departments and asks them to submit the latest books they need as per the educational reforms.
- The departments convene meetings, review the latest books and submit the list to the librarian.
- The committee of advisor to the library allocates specific comments towards the purchase of the books required by the departments.
- Student members in the committee discuss and get information regarding the utility of the books ordered and get convinced.
- The Library provides the latest catalogues to each department before asking them to place the list of required books.
- During the last 5 years, library has spent enough amounts towards the purchase of the important books.
- The books are carefully maintained so to increase their longevity.

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC – No
- Electronic Resource Management Package for e-journals – No
- Federated searching tools to search articles in multiple databases – No
- Library website – No
- Library automation – Yes (only Data entry)
- Total number of computers for public access -1
- Total numbers of printers for public access =1+ 1 photo copier
- Intimate band width / speed : 2mbps.
- College Magazines, Question Bank and old Question Papers- Yes
- Participation in Resource sharing networks/ consortia (like INFLIBNET) – INFLIBNET

4.2.5 Provide details on the following items:

- Average number of walk-ins – 700-800 per week
- Average number of books issued / returned – 40-50 per day
- Ratio of Library books to students enrolled – 1:7
- Average number of books added during last 3 years – $680/3= 276$
- Average number of login to e-resources – Nil
- Average number of e-resources downloaded / printed – 25 per day
- Number of Information literacy trainings Organized – NIL

- Details of “Weeding out” of books and other materials – Number of damages due to missing, binding problem, unreturned: Average 10 per year; Pest control treatment is done periodically.

4.2.6 Give details of the specialized services provided by the library

- Manuscripts – NIL
- Reference – Yes
- Reprography – Yes
- ILL (Inter Library Loan Service) –NIL
- Information deployment and notification (Information Deployment and Notification) – NIL
- Download – 05 per day
- Printing – Yes
- Reading list / Bibliography Compilation – Catalogue
- In-house / remote access to e-resources – NIL
- User orientation and awareness – NIL
- Assistance in Searching Databases – Yes
- INFLIBNET / IUC facilities – INFLIBNET

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

- At the beginning of each session the teachers take the students to the central library to show them how to use the library catalogue and find books.
- The Library staff also are always available to students and help them in searching Books.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- The Library has not yet arranged facilities for visually challenged students. But for physically handicapped, the authority has arranged to junction the Library on the ground floor.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is

the feedback analysed and used for further improvement of the library services?):

Yes, the feedback is taken from the students.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with configuration (Provide actual number with exact configuration of each available system) – 17
- H.D – 40 GB up to 500 GB
- RAM – 512 MB & Up
- Processor – Pentium IV & Up
- Computer Student ratio – 1:100
- Stand alone facility – Yes
- LAN facility – Yes
- Licensed software – Windows-7, Microsoft Office
- Number of nodes / Computers with Internet facility – 08
- Laptops – 03
- Projectors - 03

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Limited computer and internet facility is available for the students, which they can use during their off period in the college.

For faculty members a local wi-fi zone is setup for access of internet on their laptops and smartphones.

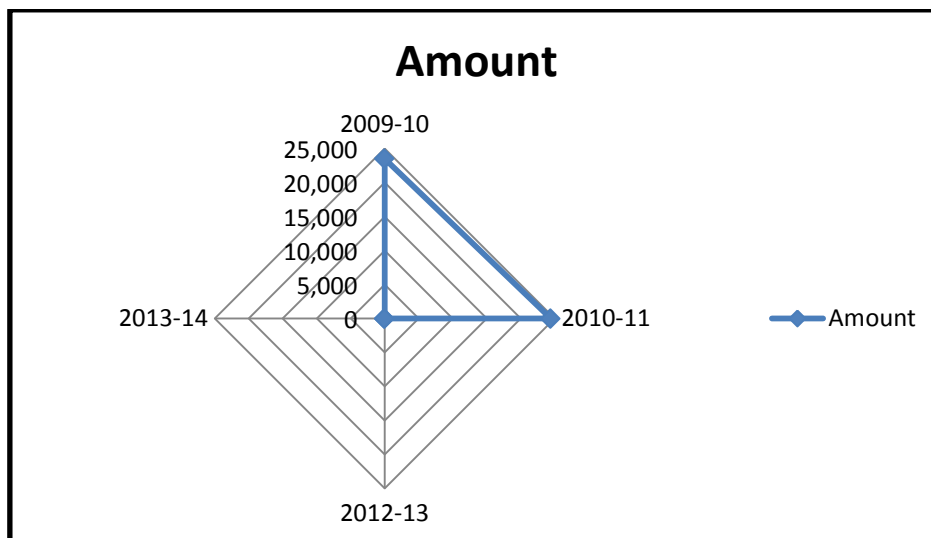
- For Students :
 - No of Computers – 03
 - Location ICT facility room and Library
- For Faculty Members:
 - No of computers – 03
 - Wi-Fi zone
 - Access though LAN

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- Upgrade of the configuration of the computers in the library is suggested both by the Academic Committee and Library Committee.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Year	Amount
2009-10	23,504/-
2010-11	24,426/-
2011-12	2,56,889/-
2012-13	1,97,411/-



4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- Students in Science streams have full access to ICT resources whenever is convenient for them except the class hours of the particular department.

- Involvement of audio visual aid in teaching learning are meant to escalate the students' interest in the subject matter.
- To enable them to understand the power and potential of ICT resources with world wide web.
- Students in Arts stream are made aware of the advantages of these above mentioned resources.
- Quick and fast collection of updated information in their relative fields of study are encouraged.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- BSNL has provided broad band connection for the college. (08)
- For teaching- learning method equipments used in classrooms:
 - Computer System
 - Projector
 - LCD displays
 - Internet access through LAN
- Conventional Process :
 - Lecture method
 - OHP
 - Power Point Presentation
 - Quiz contest
 - Faculty exchange
 - Students Seminar etc.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

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Need based budget is structured, based on the students' Session Fees collected at the beginning of the academic year, 50% of their tuition fees and State Government and UGC Grants

The amount to be utilized under different heads for various activities is fixed.

	2010-11	2011-12	2012-13	2013-14
a. Building	2,77,123/-	3,50,335/-	5,46,500/-	Under Preparation
b. Furniture	1,33,482/-	47,011/-	5,25,841/-	Under Preparation
c. Equipment	24,850/-	5,18,906/-	1,20,4888/-	Under Preparation
d. Computers	19,426/-	2,46,889/-	1,79,070/-	Under Preparation
e. Any other	1,02,080/-	86,212/-	4,75,431/-	Under Preparation

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- Governing Body of the college monitors the whole thing. The functionality of infrastructure is regularly checked.
- Governing Body takes steps to resolve the problems reported within a timeline sometimes with the help of the faculty members of the college and sometimes with the incorporation of external agencies.
- As a major portion of support for ICT resources comes of Dept of Science, the college has no AMC contract with external agencies in this regard.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Each department maintains the record/list of equipments. At the end of every year inventory check is carried out to assess the existing equipments

of the department. Stock verification by various committees once in a year during March and the outcome shall be delivered to the HOD. They will take necessary steps.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Electricity and Fire Safety Equipment:

The college maintains all electrical safety measures policies recommended by Electricity department of Govt. of West Bengal. The college has regularly monitoring electrical workers to keep electrical equipment like fan, tube lights and generators running without any hassle.

The college has set up a generator to provide electricity in case of power cut or any power emergency.

The college is in compliance with all fire safety measures policies of Fire Dept., Govt. of West Bengal. To excel in this regard fire extinguishers are installed and regularly replaced with new ones.

Constant water supply and availability of drinking water:

College has two sub-merged pump which keeps the water running all day. Several numbers of water purifiers are installed at very convenient location in the college campus.

Maintenance of Laboratory equipment:

All laboratory equipment is maintained by concerned departments regularly. In case of any fault in any instruments departmental teachers take care of it and in case bigger fault, external professionals are hired for the job.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the Institution publishes the updated prospectus in each year containing all relevant information eg. the names of the Faculty Members, subjects offered for teaching, combination of subjects, minimum attendance required, admission fees, tuition fees, last date of admission etc. It is posted in the Website and some relevant information is pasted on the Notice Board.

The Governing Body keeps a close watch of its implementation. The faculty members also ensure that the 'DO'S and DON'T's are strictly adhered to.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time.

About 95% of the applicants get freship and there is no delay in disbursement.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Year	Amount
2009 – 10	4100.00 (Scholarship)
2010 – 11	12000.00 (Scholarship) 31200.00(for minorities)
2011 -12	11100.00(Scholarship) 27000.00(for minorities)
2012 – 13	6300.00(Scholarship) 49000.00 (for minorities)
2013-14	8820.00

Year	State Govt. Scholarship	Number
2008-09	Post Matric Scholarship	01
2009-10	Post Matric Scholarship	4
2010-11	Post Matric Scholarship Minority Scholarship	8 20
2011-12	State Govt. Scholarship	23
2012-13	Post Matric Scholarship Minority	3 48
2013-14	Minority DPI Scholarship	66 9

5.1.4 What are the specific support services/facilities available for

Student from SC / ST, OBC or economically weaker section :-

Following the guidelines propagated by Swami Vivekananda – “ the weaker should be given more chance than the strong “ , we arrange for “ Remedial Coaching” – it is financed by the UGC.

Students with physical disabilities : -

For providing support to the physically disabled students, provisions of ramp, wheel chair, railing etc were made.

Overseas students – NIL

Students participate in various competitions National / International.

Students are informed about the events by obtaining the information from the internet. Facilities are provided as required.

Medical assistance to Students:-

First Aid Boxes are always kept ready. A Govt. hospital is within a stone throw distance and the students are always taken to the hospital escorted by faculty members as and when the situation so demands.

Organizing Coaching classes for competitive exams –

Institution organizes coaching classes for competitive exams like SSC, West Bengal Civil services, Banking Service etc and outside experts also are included to teach and train the students.

Skill Development : (Spoken English , Computer Literacy etc)

Efforts are being taken for holding Spoken English classes in near future.

Support for ‘Slow Learners’

Remedial Coaching class funded by UGC are held to make the slow learners at par with others.

Exposure of students to other institutions of higher learning / corporate / business etc.

Students are taken to some production units so that they get firsthand knowledge. In one such exercise the students were very impressed by visiting a Milk Dairy (Mother Dairy) and took interest in the process of milk production.

Publication of Student magazines :-

Yes, the student’s magazines are published.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Lectures are arranged to develop the entrepreneurial skills of the students. Experts in the field deliver lectures and there is a close interaction between the faculty members and the students.

Apart from this, Certificate Course for Music and Tailoring are arranged. Although, we did not get the feedback it is expected that these courses have helped them to be self-employed.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

Students are encouraged to participate in cultural activities. In the District Inter-college cultural competition our students have excelled in

the dance and staging of plays.

Annual sports are held each year. To motivate the students, teachers also participate in some events earmarked for them.

To arouse the feeling of social commitment, students are motivated to join NSS. With the Doctors they visit Slums and render medical help.

They also clean the drains etc.

Students are also motivated to join in the NCC unit of the college. In the past our students have earned good name and even got the chance to participate in the Independence / Republic Day Parade in New Delhi.

Special Dietary requirements, sports uniform and materials.

NIL

Any other – Nothing special to mention.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT/Central /State services, Defence, Civil Services, etc.

We have definite information that many of our ex-students have excelled in SSC and other examinations. But the same is not furnished as the authenticity is yet to be verified.

Many students have also cleared TET, NET etc. but the data is not available.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

To boost up the Morale and to make them equal with others , experts / specialists are invited from outside the institution who counsel the students specially for building their career. Coaching is arranged so that they can perform better in career – oriented examinations like NET, TET, Civil service, Banking services etc.

Remedial coaching helps the not-so-intelligent students to equal with others.

If it is observed that the personal or family problems of the students hamper their studies, counselling is done by the faculty members.

Most of the students come from the rural areas and belong to the lower middle class. There is a tendency of early marriage. The married girl students often discontinue their studies. The students are therefore motivated to get married at least after graduation and if possible after getting a job. This measure has yielded positive results and the students inform / request their parents not to arrange for their marriage before completion of their studies.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- Service Training and Career Counselling Cell.
- Placement Cell
(After a couple of years these UGC sponsored Cells have stopped functioning formally. The institution arranges special coaching classes to impart training to the students so that they can complete / clear career oriented competitive examinations like Civil Service, banking Service.
- Many students have been successful in SSC, TET; but the data are not available.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

- Yes. The institution has a Grievance Cell which resolves the issues not only reported by the students but also take care of their domestic problems and counsel them accordingly.
- The Grievances reported and redressed are 10 and 10 (average) respectively during last four years.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

- Grievance Cell. (The students have been made aware of the existence and purpose of the cell.)
- Committee Members of Centre for Women Studies take care for sexual harassment case, if any, within and without the college premises.
- Anti-Ragging Committee. (No case of ragging has yet been reported in the college premises.)

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

All the students are day scholars and there is no college hostel. Therefore there is no occurrence of campus ragging

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- Financial aid is provided to the meritorious needy students by giving **Free/Half Free Studentship**.
- TS and NTS members created a **Fund** to provide support to students on merit and means basis
- To check the spread of water-borne diseases several **Water Purifiers** have been installed.
- A subsidized **Student Canteen** supply quality food at a considerable price
- The college has a **Cheap Store** from where the Students can purchase Books and other stationeries at a concessional rate.
- Concession for travelling by bus and train are provided.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Alumni Association (SGCAL) is going to apply for registration.

- Members of the SGCAL promote the development of the institution and welfare of the present students.
- The Association looks after the overall welfare of the college by giving advice to the students and offering constructive suggestions to the college authorities.
- They arrange Health Camps & Blood Donation Camps regularly.
- They conduct sports and other beneficial activities for local slum children to develop a healthy ambiance surrounding the college.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlights the trends observed.

Many of the students are from rural areas & from backward economic class. Many are first generation learners & suffer the outcomes of illiteracy in their domestic fields. Early marriage is one of the major menaces they suffer. Lack of nutritious food & sanitation also hinder their progress in studies. Efforts are made to convince the parents about the benefits of higher education and self sufficiency. Financial constraints of the parents / guardians precipitate the crisis further.

In spite of all these hindrances, the achievements of our students are praise worthy as will be seen from the table below.

Sl_No	Student Progression	2009-2010			2010-2011			2011-2012			2012-2013		
		Total	select	%	Total	Select	%	Total	select	%	Total	select	%
1	UG to PG	400	50	12.5 %	425	43	10 %	456	47	10 %	360	126	3%
2	PG to M.Phil	Data not Available											

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3	Employed Campuses selection	Providing students with latest information regarding Recruitment news and Job opportunities on college website.
4	Other selection	No System of camping for such types of colleges in the state

5.2.2 Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish program-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

See next page.

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Programm	2009-10	2009-10	2010-11	2010-11	2011-12	2011-12	2012-13	2012-13
	Appeared (%)	Pass (%)	Appeared (%)	Pass (%)	Appeared (%)	Pass (%)	Appeared (%)	Pass (%)
Bengali Honours	100	97	100	98	100	98.5	100	99.5
English Honours	100	100	100	75	100	78.57	100	78.26
History Honours	100	85.7	100	83.3	100	96.29	100	88.8
Philosophy Honours	100	81.81	100	66.66	100	70	100	79.16
Pol. Science Honours	100	80	100	50	100	48	100	41
Education Honours	100	85.7	100	91.4	100	88.6	100	94.3
Sanskrit Honours	100	68	100	87.09	100	81.57	100	90
Geography Honours	100	100	100	100	100	100	100	98
Computer Science Honours	100	80	100	66.67	100	100	100	100
B.A. General	100	92.47	100	90.93	100	90	100	61.11
B.Sc. General	100	100	100	100	100	50	100	50
	Pass Percentage							

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	2009-10		2010-11		2011-12		2012-13	
	Appeared (%)	Pass (%)	Appeared (%)	Pass (%)	Appeared (%)	Pass (%)	Appeared (%)	Pass (%)
B.A. Honours	100	87.28	100	81.43	100	82.69	100	83.63
B.Sc. Honours	100	80	100	66.67	100	100	100	100
B.A. General	100	92.47	100	90.93	100	90	100	61.11
B.Sc. General	100	100	100	100	100	50	100	50

There is no authentic written document with us about the details of the performance of the other college within the district. However, some approximate figures were obtained by personal contacts which are given below:-

Name of the College	Overall Pass percentage			
	2009-10	2010-2011	2011-2012	2012-2013
Serampore Girls' College	87.28	81.43	82.69	83.63
Raja Peary Mohan College	96.86	84.13	93.29	85.76
Serampore College	97.98	85.15	94.00	87.38
Hiralal Pal College	85.34	78.10	84.00	75.26
Bidhan Chandra College	86.45	81.30	85.96	82.37

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S N Girls' College	84.33	75.00	80.52	73.48
Vidyasagar College Masat	70.23	70.00	70.12	65.13

University Final Examination Comparative Chart

Programme	Pass percentage 2012-2013				
	Serampore Girls' College	Raja Peary Mohan College	Serampore College	Bidhan Chandra College	S N Girls' College
B.A. Honours	83.63	97.50	95.92	75	80
B.Sc. Honours	100.00	100.00	100	80	-
B.A. General	61.11	72.99	79	68.66	65.20
B.Sc. General	50.00	85.11	88	78.55	70.20

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Remedial Coaching and Service Training Classes (UGC Sponsored) are functioning in the college to facilitate student progression to higher level of education and towards employment. Though UGC sponsored Placement Cell is temporarily withdrawn (2013), efforts are being made to restart it.

The College Provides special Coaching for:

- (i) SSC
- (ii) TET
- (iii) Civil Services
- (iv) BANKING SERVICES

NCC training helped the students to get employment in the department of police and other security services.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The following measures are taken to enumerate the special support:

- i) Rigorous and extensive training
- ii) Remedial Coaching classes
- iii) Counseling and Motivation
- iv) Fullfreeship and halffreeship offered by the institute.
- v) Students' Aid Fund raised by the TS & NTS.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar

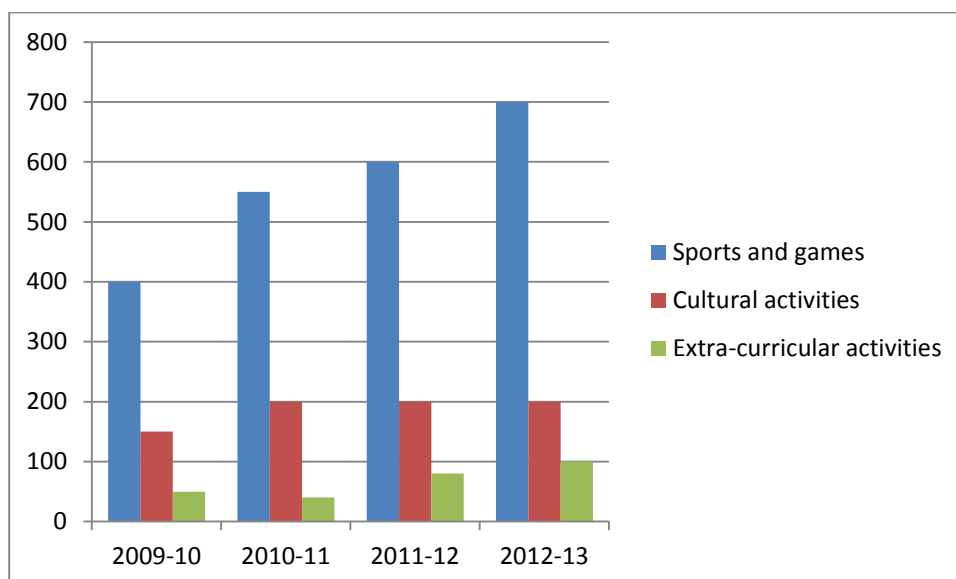
There is a provision for co-curricular and extra-curricular activities which help the students to interact with the local community. These are held and organized through NSS. The efforts to make the students aware about their social responsibilities have yielded good results. It has got two types of advantages- first; the students are becoming aware about repayment of debt which they owe to the society. This helps them to become ideal citizens. Secondly, the hygienic sense of the local people specially the slum dwellers, are improving day by day, although at a slow pace. The slum-dwellers are also motivated to send their children specially the girls to schools or to avail of the facilities introduced by the government under various schemes for removal of illiteracy.

Cultural facilities are held on various occasions. Apart from increasing their skill in respective fields like dance, music, drama etc, it also helps the students to interact with each other and a close bonding is formed.

Sports are also held in each year where the students participate in various events. These cultural functions and sports provide fresh air to the students and boost up their energies.

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Sl_no	Events	Participation (Approx figures)			
		2009-10	2010-11	2011-12	2012-13
1	Sports and games	400	550	600	700
2	Cultural activities	150	200	200	200
3	Extra-curricular activities	50	40	80	100

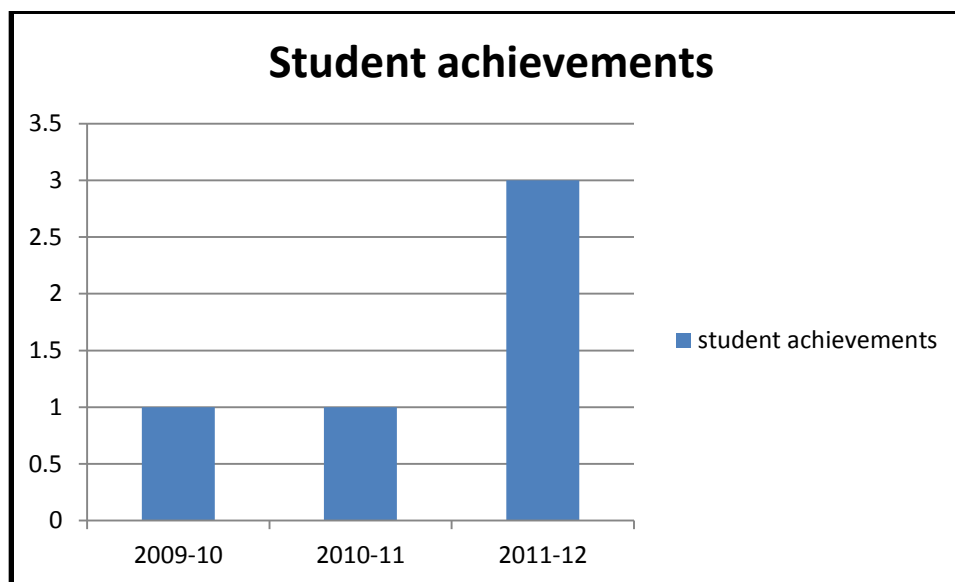


5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Year	Event	Name of the Participant	Deatils
2009-10	Volly Ball	Konika Manna	Played in University Team, North-East zone.

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2010-11	KHO-KHO	Tumpa Kundu	Fininshed 3 rd /2 nd Runners Up in Final, East Zone.
2011-12	KHO-KHO	Tumpa Kundu	Fininshed 3 rd /2 nd Runners Up in Final, East Zone.



5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The institution provides the students with smart classrooms, projectors, internet facilities, copiers, scanners, Wi-Fi facility, INFLIBNET and other services. We also receive feedback from the alumni and the guardians, which reinforces our efforts to provide further facilities to our students. On many occasions, specially during the cultural programmes of the students, alumni are invited which facilitates close interactions with the ex-students. Their opinion/ suggestions are obtained.

The Alumni Association plays a very positive role.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Students are encouraged to contribute their writings in college magazine, published annually and also in the wall magazines of different departments, published periodically. They can ventilate their opinion in various literary forms. It acts as a motivating force as is reflected in the increasing numbers of contributions.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, the college has a Students' Union. Committee members and office bearers are elected by the students democratically.

The Union is run according to the provisions of the Constitution.

The Students' Union is supposed to look after the welfare of the students and redress the grievances of the students.

Students pay Union fees and sometimes some financial support is given by the college for organizing certain functions.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

There is one Student Representative in the Governing Body of the College as per the statute of University of Calcutta 1979.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

In the present day scenario the modern communicative system help the Alumni Association interact with their members who pay visits to their alma mater quite frequently. On some special occasions of the college, many ex-students are invited and their presence is desired by the college.

The Institution was opened in 1981. Therefore, the number of ex-students members is not too many.

5.3.8. Any other relevant information regarding Student Support and Progression which the college would like to include.

- The Student Union stands by the students irrespective of their stands in their needs.
- They play a positive communicative role between the teachers, non-teaching staff, Governing Body and the general students.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1. Institutional Vision and Leadership

6.1.1. State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

All the programmes and activities of the institution are planned to realize the following needs and values at the institutional, departmental and individual levels. They have been made as a part of tradition of the institution with a number of **Vision, Mission and Objectives**,

VISION

- To become a centre of educational excellence for empowering women in a variety of ways by realizing their potentialities so that they can take their rightful place in the society.
- To create an environment for their overall development crossing the hurdles of backwardness and rural backdrops.

MISSION

- To promote skills, related to education and life.
- To encourage physical well being
- To enkindle social awareness and community service.
- To make the students aware of women empowerment.
- To develop academic competence.

OBJECTIVES

- To provide quality education to the students.
- To guide the students to acquire skills .
- To provide career counselling.

- To promote consciousness about women empowerment.

- To bring out the inner qualities of the students.
- To encourage meticulous management of overall campus environment.
- To create awareness among the students for the welfare of the society.

6.1.2. What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

- The Governing Body of the college gives a general guideline and suggestions to be followed by IQAC for achieving the academic excellence.
- The IQAC monitors the quality of the activity of the college.
- The Principal (Teacher-in-charge) and the Teachers' Council meet periodically to review the quality of the college activities according to the guidelines of IQAC.
- Periodical meetings, phone interactions are frequently used methods for decision making, by the Governing Body which is the managing authority.
- Workshop for principals in governance and leadership are given periodically by the Higher Education Department of West Bengal Govt to ensure that the principals handle their responsibilities successfully.
- The principal, as the Head of the institution, in consultation with the Secretary of the Teachers' Council and its members allocates responsibilities to different faculty members and form various committees, like Academic Committee, Library Committee, Sports Committee, Cultural Committee etc.
- The principal and the T.C. supervise the whole task of design and implementation of its quality policy and plans.

6.1.3. What is the role of the leadership in ensuring?

- The policy statements and action plan for the fulfillment of the stated mission.

The College formulates its policy based on the plan prescribed by the University of Calcutta and Higher Education Department of West Bengal.

- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

Formulation of action plans are done by the G.B.and the I.Q.A.C.

- Interaction with stakeholders

The parents of the college students meet periodically and give suggestions for the benefits of the students and development of the college.

The IQAC always take necessary action for overall betterment of the college.

- Proper support for policy and planning through need analysis , research inputs and consultations with the stakeholders.

The college management meets periodically with the stakeholders for making the policy and preparing plans.

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- Governing Body, the Principal, Faculty Members, Non-teaching Staff, IQAC, together monitor the proper implementation of policies.
- Feedback from all the stakeholders is used in developing the Plan of the college.
- The suggestions of the NAAC peer team during the 1st Cycle is used to evaluate the policies and plans of the institution.
- The members of the Alumni Association interested in the progress of the college are also involved.
- Academic and other Feedback from all the stake holders are taken into consideration.

6.1.5. Give details of the academic leadership provided to the faculty by the top management?

- The college encourages the faculty to participate in two seminars on O.D. Facility.
- The Faculty can organize seminars in the Institution.

- The faculty can write articles to different national and international journals.
- The college encourages the faculty to write and publish books.
- The faculty is given permission to participate in orientation and refresher courses.

6.1.6. How does the college groom leadership at various levels?

- The College encourages participation in Workshops on Leadership Development at various levels.

6.1.7. How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The Principal delegates the authority to the departments and various Committees.
- The committees take up the responsibility of discharging the duties entrusted to them.
- The respective departments and organizations function in consultation with the T.C.
- The departments proposed plans and activities and note them in their department meetings register. Student union representatives also give suggestions to the teachers of the departments and in the G.B.
- The principal provides necessary support to maintain all the plans.

6.1.8. Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management?

Yes

- At the level of all committees of the college.
- Student Union
- Stake holders participation.

6.2. Strategy Development and Deployment

6.2.1. Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

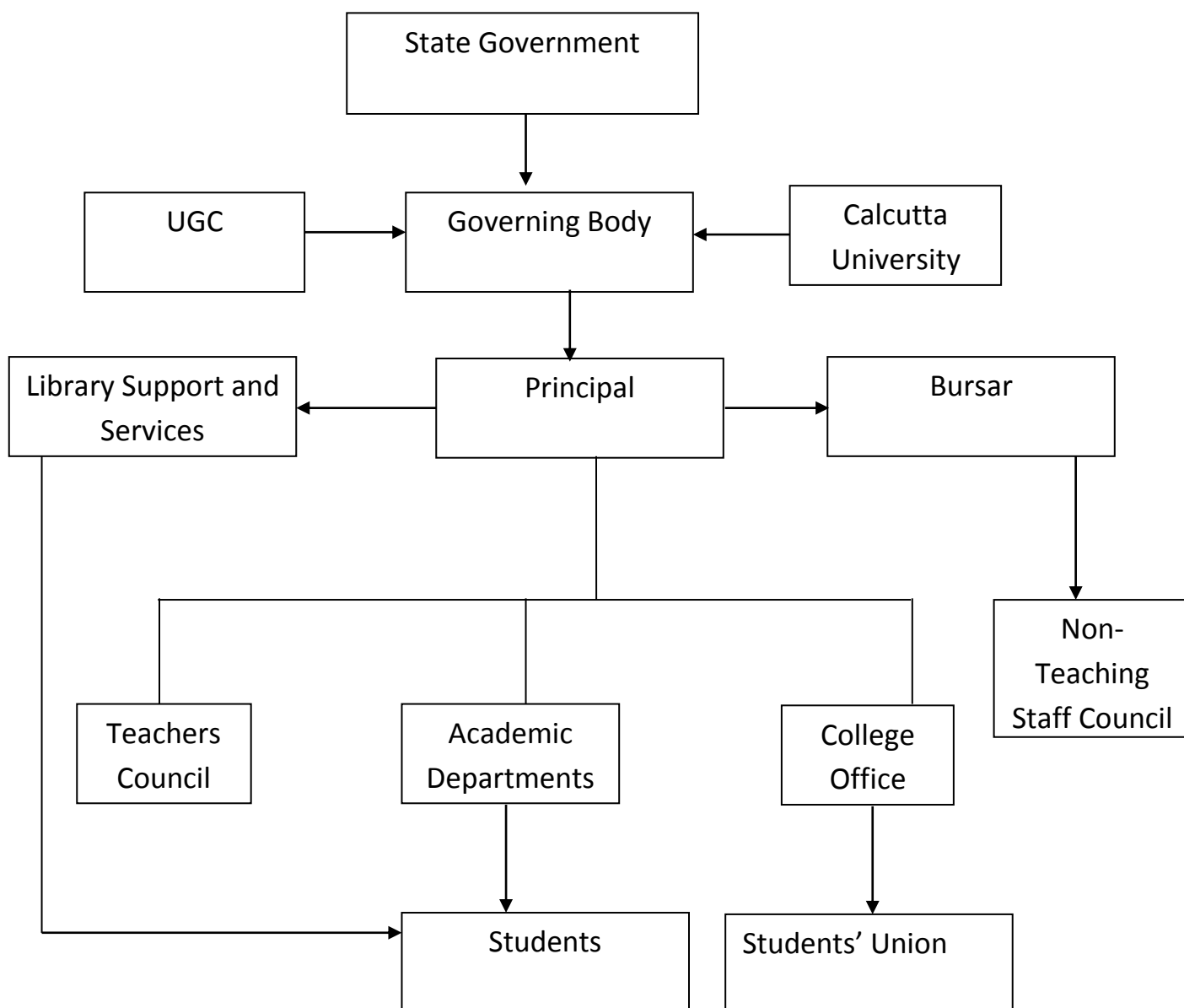
- Yes
- There exists a IQAC cell that keeps a check on the quality aspects in the college from time to time.
- The Principal/ Teacher-in Charge and the T.C. meet to monitor the quality of the college activities.

6.2.2. Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan?

Yes.

The college develops plans keeping in mind the needs of the students and the feasibility to implement the plan.

6.2.3. Describe the internal organizational structure and decision making processes.



The Ministry of Higher Education Department, W.B.

- The Principal
- The Governing Body
- The Teachers Council.

❖ Various sub- committees e.g. Sports committee, Routine committee

6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following

Teaching & Learning

- Orientation programs are conducted for the newly joined students , the senior most faculties are also asked to address the freshers which might help them get better confidence about themselves.

Infrastructure:

Providing class rooms shared by all the departments ICT and computers with internet facility, Xerox facility, TV, DVD, OHPs, LCDs etc.,

Learning Resources:

- Providing facilities like internet and latest books to know about the latest developments in the subject areas.

Faculty

Appointments of contractual, part-time and guest lecturer for better teaching- learning process.

Encouragement to faculty for joining workshops, seminars and FIP programmes.

Feed Back:

- Formal and informal feedback is collected regarding curriculum, department and overall teaching-learning process.
- Parent teacher meetings are held and suggestions are taken to improve the quality of the teaching learning and other aspects.

6.2.5. How does the Head of the institution ensure that adequate information (from feedback and personal contact etc.) is available for the top

management and the stakeholders to review the activities of the institution ?

The head of the Institution and the stakeholders – students, teaching and non-teaching staff, alumni, parents always interact with each other to gather information regarding teaching quality, extra-curricular activities and infrastructural facilities.

The Head of the institution later on obtaining the required information, ideas and suggestions about institutional processes puts them forward in the GB meeting where the final decision is taken.

6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The Management always encourages and supports the involvement of the staff regarding efficiency and effectiveness of the institutional process. A number of committees, e.g., Admission Committee, Sports Committee, Routine Committee, Library Advisory Committee etc. involving the staff of the college operate for smooth functioning of the teaching – learning process and creating a student friendly atmosphere in the campus. The members of the committee are free to express their opinions to the Management and their suggestions are always honoured.

6.2.7. Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The Governing Body of the college took a number of resolutions and following is the status of the resolutions.

Resolutions	Status of the Resolutions
1. LOI for the second cycle NAAC visit is to be sent.	LOI sent.
2. Management to take the decision of appointing guest lecturers.	Approval was given to appoint a number of guest lecturers and they also joined in the new sessions of all the preceding years.
3. Class room construction and renovation.	Completed.
4. Seminar hall construction to be	Completed.

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completed.	
5. Physics Laboratory-2 to be established.	A new Physics Laboratory is established.
6. To encourage the faculty to get engaged in research activities (Part-time, Major research and Minor research Projects)	<ol style="list-style-type: none">1. FDP scholarship has been awarded to the department of Phylosophy.2. One minor research project has been offered to the department of Bengali.3. One Faculty Member has submitted her thesis of Ph.D.4. Two Faculty members were awarded Ph.D.5. Three Faculty members Completed M.Phil.6. One Faculty Member acquired M.Tech in service.
7. To strengthen Student Grievance Redressal Cell further.	Ongoing.

6.2.8. Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes. However the college management has not opted to apply for autonomous status.

6.2.9. How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The college has a Grievance Redressal Cell with one teacher as the in-charge. The received complaints are taken care for and redressed as and when required.

6.2.10. During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

NO

6.2.11. Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

No. Feedback is taken manually and there is no formal mechanism for analysis. There is a Committee which considers the opinions of the feedbacks and takes care and action if necessary.

6.3. Faculty Empowerment Strategies

6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

Encouragement to pursue:

- M.Phil and Ph. D. courses.
- Faculty Development Programme. (FDP).
- Orientation courses.
- Computer Training.

6.3.2. What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The IQAC conducts workshops to improve staff skills and performance. 06/05/14 (Dr. Pratip Kumar Choudhuri, Ex. ADPI conducted workshop on Administrative Skill (Office) and Power Point Presentation (Faculty).
- Teachers are encouraged to join various programmes (i.e. Seminars, Refresher and Orientation course, write articles and books, modules etc.) to develop academic skill and excellence.

6.3.3. Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The principal appraises the performance.
- Formal feedback from students, stake holders.

6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- For faculties under CAS performance appraisal Indicators are used.

- This is done through informal meeting with the higher authority in the college.

6.3.5. What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

No welfare schemes are available for teaching and non-teaching staff. The college only helps the staff to get Govt. loans or P.F loans.

6.3.6. What are the measures taken by the Institution for attracting and retaining eminent faculty?

- The institution gives permission to the faculty to participate in seminars and publish books and articles in journals.
- Academic freedom

6.4. Financial Management and Resource Mobilization

6.4.1. What is the institutional mechanism to monitor effective and efficient use of available financial resources?

A Finance committee is constituted (Statutory Body) for effective and efficient use of financial resources. The committee meets periodically and takes action accordingly.

6.4.2. What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- Internal audit.
- AG Audit
- District Magistrate office

6.4.3. What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure

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statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- University Grants Commission
- Government of West Bengal
- MPLADS
- MLALAD

Annexure is ready with the college.

6.4.4. Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Sl.No.	Year	Name of the Funding Agency	Amount Rs.	Purpose
1.	2009-2010	UGC	829728	Development & Seminar
2.	2010-2011	UGC	670000	Additional Grant
3	2011-2012	UGC	536000	Additional Grant
4	2012-2013	UGC	1423910	Remedial & Service Training
5	2013-14	UGC	475000	Remedial, Service Training & Books and Equipments
6	2009-10	M.P. LAD	900000	College Auditorium
7	2010-11	State Govt.	900000	InfrastructureDevelopment
8	2012-13	State Govt.	1200000	InfrastructureDevelopment

6.5. Internal Quality Assurance System (IQAS)

6.5.1. Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, Established

The IQAC has been entrusted with the overall development and also the quality improvement. The departmental activities are also monitored by the IQAC.

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

Almost all of the decisions of the IQAC have been approved by the Management and almost all of them were implemented.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes. One external expert (Dr. Pratik Kumar Choudhury) plays an important role regarding the quality assessment programmes.

d. How do students and alumni contribute to the effective functioning of the IQAC?

- Students' Union gives suggestions to the effective functioning of the IQAC.
- Alumni Association also does the same.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC arranges meetings with different committees as and when required.

6.5.2. Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

- Yes

- The IQAC cell with the assistance of other committees in the college involve themselves in improvement of infrastructure and also quality when it comes to academics.

6.5.3. Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes. The IQAC encourages faculty to participate in seminars and workshops in and off the campus.

Curricular aspects

The IQAC, along with the Routine Committee, design the annual academic calendar in advance. It does it with the cooperation and advice of the teachers' council and its Secretary.

6.5.4. Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes. The recommendations of the academic audit are followed in designing the future plans of the college.

6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The IQAC keeps in touch with

- U.G.C
- Higher Education Department, W.B.
- University of Calcutta

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- There is a Teachers' Council and IQAC to review the teaching learning process from time to time. The academic council sees to it that there is no deflection in curriculum delivery from the academic plan that has been decided during the starting of the session.
- Periodic assessment of the academic plan and co-curricular activities are done by IQAC.
- Extension Lectures and Seminars are arranged in consultation with the IQAC.

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

- Website
- Prospectus of the college
- E-mail
- Personal interaction
- Notice board.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

Nil.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1. Environment Consciousness

7.1.1. Does the Institute conduct a Green Audit of its campus and facilities?

Green audit has been conducted.

7.1.2 What are the initiatives taken by the college to make the campus ecofriendly?

- The college has installed master switches outside each class room to control the unnecessary consumption of electricity.
- CFL bulbs are used to prevent energy loss
- For scientific use of water, the institute is planning to make arrangements for roof top collection of rain water. ('JalDharo, JalBharo' scheme)
- The college does not use kerosene, petrol and diesel Oil. (LPG is used in the Student Canteen And Staff Room Kitchen)
- Plantation – The plantation during rainy season is an annual event of the college and we also observe plantation day during the environment week starting from 6th June every year.
- Campus cleaning – The college has a regular sweeper. Special cleaning drives are undertaken by NSS volunteers in collaboration with Serampore Municipality.
- E-Waste Management – E -waste materials are returned to the companies who supply them.
- Hazardous Waste Management- NIL (The College doesn't generate hazardous waste.)

7.2. Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- The teachers always strive to be innovative in their teaching methods.
- Academic Quiz contests, students' seminar.
- Teachers' guidance in the preparation of long & short answers (especially for the Hons. Papers) are the parts of the regular activities.
- Use of OHP and PPT.
- Students are assigned various projects based on educational tours and other academic activities.
- Documentry and feature flims are also shown to substanctiate class teaching.

7.3. Best Practices

7.3.1. Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Two best Practices as per the annexed format are attached:

1. Promotion of Women Empowerment and Gender Sensitization.
2. Focus on the Extra-curricular Activities and Reach-out Programmes.

Best Practice I

TITLE : Promotion of Women Empowerment and Gender Sensitization.

OBJECTIVE : To encourage the understanding of gender-related issues among the students of our college.

- To provide some medical, legal and other necessary solutions to the problems that riddle women in general and many of our students who are first-generation learners and belong to just above or below the poverty line, in particular.

- These objectives are achieved through the activities of the Centre for Women Studies in association with the NSS unit of the college.

CONTEXT:

- Being one of the most renowned colleges of Hooghly district, Serampore Girls' College attracts a considerable number of students from suburban as well as urban areas to apply for admission and being selected on merit basis, they get admitted to our college. But gradually with the progress of the session, the college authority realizes that many familial and economic problems hinder the progress of the students.
- Unfortunately, on many occasions, poverty and lack of education of the parents compel them to marry off their daughters at a tender age. In most cases, the in-laws of the married students do not encourage their urge to educate themselves and be independent, resulting in their irregularity and poor attendance.
- The Centre has noticed that the students of suburban and rural areas are not aware of many facilities provided by the Government and many other private organizations.
- The Centre aims at explaining the guidelines for the **Protection of our girl students** which is a crying need of the day.
- It also aims at providing a congenial environment to ascertain the girl students' **basic rights to work and study** with dignity and free mind.
- Therefore the centre, with the help of Teachers' Council, Students' Union, Alumni Association, NCC Unit (2008-12)

and NSS Unit, takes necessary steps to minimize the above-mentioned problems through aids provided by different Counselling Sessions, Seminars and Workshops.

PRACTICE:

- The project administers to the needs of the girl students and provides all possible help to them through major extension and outreaching-programmes.

- Women Empowerment has been a major concern of the College and the various units of the college have undertaken the following important measures to improve the condition of women:
 - ✓ **Parents and spouses of the girl students are provided counseling sessions** to change their stereotyped patriarchal viewpoint regarding the position of women in society.

 - ✓ Two specific issues –**child marriage and dowry system** – are addressed, problematised, and castigated, thus enabling the married girls to share the hope of a better future.

 - ✓ **Awareness Programme Against Girl Trafficking** is another noteworthy attempt to eradicate a major social menace (trafficking of young girls) plaguing our society.

- ✓ Different programmes on Gender Sensitisation (**GSCASH**).
- ✓ Noted Gynaecologists have spoken on sensitive issues relating to **Women's Health Hazards**, like breast cancer, effects of taking oral contraceptive pills etc.
- ✓ Seminar on **Reasons of Malnutrition and Low Cost Nutritious Food** was held, organized by the college.
- ✓ A short film show on **Women's Empowerment** was recently arranged jointly by the departments of Political Science and Sociology to increase awareness among girls and encourage them to assert their autonomy.

- ✓ **Community Health Programmes** (Health checking by reputed doctors and free medical facilities in the adopted village in Biramnagar, Po. Singur, Dt. Hooghly, during Special camps every year) have been conducted on a regular basis by the NSS and SGCAL units to help improve the health and hygiene of poor village women. .

EVIDENCE OF SUCCESS:

- The percentage of students in class has increased considerably.
- Many students and parents have expressed their satisfaction over the advice of prohibition of early marriage.

RESOURCES REQUIRED:

- Fund provided by State Government. (NSS)
- Fund provided by Central Government. (NCC)
- Fund provided by the College. (CWS)
- Fund raised from the Alumni and Teachers. (SGCAL)

PROBLEMS ENCOUNTERED:

- Initial reluctance of the parents and spouses to initiate the change required for the betterment of the students' learning condition.
- Lack of courage to express the real problem.

Contact Details

Name of the Principal/Teacher-incharge: - Dr. Anuradha Ghose

Name of the Institution: Serampore Girls' College

City: Serampore

Pin Code: 712201

Accredited Status: B+

Work Phone : 03326623723 /03326527850

Fax:

Website: seramporegirlscollege.org

E-mail : serampore_girls_college@yahoo.co.in

Mobile: 9433700267

BEST PRACTICE: II

Title: Focus on Extra Curricular Activities and Reach out Programme.

Objectives:

The focus of the Extra Curricular Activities and Reach out Programme are:-

- To develop discipline and unity among the students of the college.
- To develop the initiative among students to explore the different aspects of life apart from academic facet.
- To identify and understand the varied needs of the society
- To develop students as an independent force and to encourage them to eradicate different problems that arise in our society.

Context:

Serampore Girls' College is located in the suburb of Hooghly District of West Bengal. The surrounding areas of the college mirror some definite character which provides the frame for the programme. The characteristics that are reflected are as follows:-

- The Gender bias understanding towards the Educational System.
- Sanitation problem of Women.
- Lack of awareness about health problems.
- Lack of awareness about Population Control.

Therefore the NCC Unit (2008-2012) & the NSS Unit along with the Teachers' Council and Students' Union formulate different programmes, workshops to identify and eradicate the problems that they are facing.

Practices:

The practices that are undertaken to achieve the objectives of the programs are:-

- Every year the NCC Unit takes up voluntary activity by visiting some villages and destitute Old Age Homes to give them some joyful moments of their life.
- The Department of Sociology had undertaken an elementary survey work for a definite section of Women to understand their awareness and knowledge on social issues.
- Programmes are also organized specifically for parents of destitute children to make them aware about Child Health Benefits.
- Awareness programme for farmers are undertaken by the Department of Geography to make them aware of the process to identify the Soil Fertility of a region.

- The NCC Unit has undertaken Cleanliness programme in Serampore Jute Mill to make the workers aware of the necessity of cleanliness.

Evidences of Success:

The success of the above stated objectives is validated by the acceptance of the people; they have proved instrumental in identifying the oft-baffling problems. In fact it is noteworthy to state that when the NCC and NSS units re-visit the areas the people not only show an acceptable attitude towards the unit but they also appraise the volunteers for the redressal of the problems.

Resources required:

The college along with the NCC and NSS units requires adequate funds, necessary administrative help, discipline and unity among the students to facilitate the methodical and proper working of the programs. But the college still endeavours to work at its best and bring the best out of everything. Education not only broadens and enlightens our mind but also builds up our responsibility toward the society.

Problem Encountered:

The students who undertake the work often do not get their parents' permission to undertake such programmes. Besides, it is often seen that the people who are interviewed are reluctant to provide the information which is necessary for the research or project undertaken.

Contact Details

Name of the Principal/Teacher-incharge: - Dr. Anuradha Ghose

Name of the Institution: Serampore Girls` College

City: Serampore , Pin Code: 712201

Accredited Status: B+

Work Phone : 03326623723 /03326527850

Fax: 03326527850

Website: seramporegirlscollege.org

E-mail : serampore_girls_college@yahoo.co.in

Mobile: 9433700267

SWOC Analysis

STRENGTHS:

- The college is aware of the need of providing training to the students in the non-core areas in addition to the main subjects.
- The role of a systematic approach to the process of core learning has been understood by the college and steps such as proper documentation and innovation of a modular curriculum to assist the students in a thorough understanding of the syllabus, have been taken to facilitate the same.
- The need to extend its role beyond the campus to a wider context is understood by the college and it has initiated the process of involving itself in collective extension activities.
- The college is prepared to utilize all available resources for learning and otherwise with utmost judiciousness and care at all levels, whatever be their amount and efficiency.
- Besides providing the students with various support measures [such as those mentioned in the prospectus] the college also understands its role in enabling them to deal with the challenges of a career. To this end, empowerment workshops and value-added career building seminars have been held.
- The role of visionary leadership is recognized by the college and therefore it focuses on an integration of services in both academic and administrative units for an overall improvement of quality.
- It is believed that the very realization of the role of quality in higher education is a strength of the college as it is likely to facilitate quality enhancement and its sustenance in future.

WEAKNESSES:

- The Teaching Staff strength is not adequate to teach the extra subjects.
- The difficulty faced by the teachers in handling sophisticated teaching-learning-evaluation based on modern technology (a consequence of the inadequacy of available infrastructure and proper training) is an undeniable weakness.
- There is scope for enhancement of potentiality in organized research.
- The institution faces a definite lack of funding from donating sources such as the alumni.
- As yet the college cannot quantify its success in terms of academic results or job placement because it does not maintain any progression charts or similar data.
- The project of overall quality improvement is partially hindered by a persisting lack of efficiency in the management sector.
- The extant facilities in the college are somewhat deficient as far as the issue of quality is concerned, creating a temporary obstacle in the realization of its visions.

OPPORTUNITIES:

- The criteria of assessment by NAAC are motivating factors for the teachers to take up the challenge of teaching in non-core areas.
- It is believed that the process of reassessment and reaccreditation will provide the opportunity to enable all teachers to improve their method of teaching.
- The process of reassessment and reaccreditation is likely to motivate the teachers to be engaged in research-oriented works with more enthusiasm.
- The easily accessible transport system and the consistently high success rate in the university examination are factors that keep the

college a favourite among students who seek admission at the U.G. level.

- More career-oriented add-on courses can be initiated with the objective of the creation of job opportunities to aid the students in the prospect of employment.
- With its overall performance the college has been a centre of attraction for different registered NGOs and other beneficiary organizations.
- It is our conviction that the procedures of assessment followed by NAAC provide us with an opportunity to achieve, enhance and sustain quality.

CHALLENGES:

- Private teaching agencies are offering training in non-core subjects at a high cost.
- With the increasing awareness among the students of the efficiency of computer-aided teaching the value of the college faces a definite challenge in terms of such teaching methods.
- The challenge of attracting highly qualified teachers is another problem the college must deal with.
- The presence of better equipped colleges in terms of infrastructure and variety of programmes within the radial distance of 20-25 kms poses a threat to the college as it faces the unwelcome prospect of losing students.
- Lack of a system of providing add-on support might prevent a number of students from seeking admission in the college.
- In near future add-on courses in general are likely to become the hallmark of the higher education system. In order to maintain the availability of such courses, the college must mobilize its own resources to keep its economic viability intact.

- Unless the college is empowered to generate its own funds, it may become difficult to run the add-on courses which require teachers on outsourcing basis.

Department of Bengali

1. Year of Establishment:: *Year of Establishment*:: **General Course- 1981**

Honours Course - 1995

2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B.A. Honours Course in Bengali – I, II, III

B.A. General Course in Bengali – I, II, III

3. Names of Interdisciplinary courses and the departments/units involved:

Departments of Hindi, English, Sanskrit.

4. Annual/ semester/choice based credit system (programme wise)

Annual /mid term.

5. Participation of the department in the courses offered by other departments:
History

6. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**

7. Details of courses/ programmes discontinued (if any) with reasons:**Nil**

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	2	2
Asst. Professors	1	1
Part- time Teacher	1	1
Guest Lecturer	-	-

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9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Anasua Talapatra	M.A, M.Phil, Ph.D	Associate Professor	Drama	33 (Retired on 30.09.14)	Nil
Dr. Malancha Lahiri	M.A, M.Phil Ph.D. B.Lib.	Associate Professor	Fiction	30	Nil
Dr. Sampa Sarkar	M.A, M.Phil Ph.D. B.Ed.	Assistant Professor	Medieval History of Literature	11	Nil
Nandita Banerjee	M.A, M.Phil, B.Ed.a	Part Time	Drama	4 years and 10 months	Nil

10. List of senior visiting faculty:

Prof. Sastragyananda, Belur Ramkrishna Mission.

Dr. Sarbani Gupta – Assistant Professor

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **18% honours**

12% general

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No.of Teachers	Student- teacher ratio
Hons	140	4	35:1
General	900	4	225:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled:**Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10)

1. Dr. Anasua Talapatra – M.A., M.Phil, Ph. D. (Retired on 30.09.14)

2. Dr. Malancha Lahiri - M.A., M.Phil, Ph. D., B.Lib.

3. Dr. Sampa Sarkar - M.A., M.Phil, Ph. D., B.Ed.

4. Smt. Nandita Banerjee - M.A., M.Phil, B.Ed.

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received.

Dr. SampaSarkar M.R.P by U.G.C : Total Grant 2,30,000 only.

17. Research Centre /facility recognized by the University:**Nil**

18. Publications:

a) Publication per faculty :

b) Number of papers published in peer reviewed journals (national/international) by faculty and students :

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c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :

d) Monographs :

e) Chapter in Books :

f) Books Edited :

g) Books with ISBN/ISSN numbers with details of publishers:

h) Citation Index

i) SNIP :

j) SJR :

k) Impact factor:

l) h-index:

Faculty	a	b	c	d	e	f	g	h	i	j	k	l
Dr. Malancha Lahiri	15				01	01						
Dr. Sampa Sarkar	10				02							

19. Areas of consultancy and income generated: **Nil**

20. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....**Nil**

21. Student projects :

a) Percentage of students who have done in-house projects including inter departmental/ programme: **All third year students prepare a compulsory project on Environmental Science.**

b) *Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:* **Nil**

22. Awards/ Recognitions received by faculty and students: **Nil**

23. List of eminent academicians and scientists/ visitors to the department:

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Academicians-

Swami Sastagyananda of Belur Ramakrishna Mission.

Prof Dr. Sharbani Guptu, Calcutta Girls' College.

24. Seminars/ Conferences/Workshops organized & the source of funding

a) National - Nil

b) International –Nil

25. Student profile programme/course wise:

Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
	2009-10	432	45	NA	All Female
	2010-11	578	45	NA	All Female
	2011-12	601	49	NA	All Female
	2012-13	652	49	NA	All Female

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Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
Bengali Honours	2009-2010	35	91%	2
	2010-2011	38	96.36%	Nil
	2011-2012	31	96%	Nil
	2012-2013	35	100%	1
	2013-2014	35	88.57%	Nil

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Hons and General	100%	-	-

27. How many students have cleared national and state competitive examinations:

Data not available

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28. Student progression

Student progression	Against %enrolled
UG to PG	80%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none">• Campus selection• Other than campus recruitment	Other than campus recruitment
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities

Library:

➤ **Central Library/Departmental Library**

30. Number of students receiving financial assistance from college, university, government or other agencies: Approx 15 students gets financial assistance.

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :

Seminar- 26/09/11 Speaker- Swami Shastragyananda,

Belur Ramakrishna Mission,

Special lecture – 31/1/14 Speaker- Dr. Sharbani Gupta,

Calcutta Girls' College. (Use of Songs in D L Ray's drama.)

32. Teaching methods adopted to improve student learning

- Presentation of the lecture contents with the use of OHP.
- Internal Assessment or evaluation of learning.
- One to one interaction for better understanding of the learning difficulties and its solution.
- Personal attention to individual students if required and sought for.
- Taking up surprised test to evaluate learning.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

- **NSS** programmes are in operation wherein students actively participate for the growth of their mind and social development as a citizen of India and responsible member of the society.
- Educational tour is conducted for the growth & enrichment of more additional knowledge beyond syllabus.
- Medical camps and Blood Donation camps are conducted for building up social awareness, involvements and fulfilment of social responsibility.

34. SWOC analysis of the department

Strength:

- The strength of the department lies in the solidarity of teachers and students.

Weakness:

- Considerable shortage of full time teaching staff.
- Lack of adequate space for development of departmental activities including regular classes.
- Lack of computers, LCD projectors which prevents power point presentation on educational topics.
- A series of difficulties are experienced while educating the first generation learners who commute from distant villages.

Opportunity:

- Proper utilization of grants-in-aid for procurement of LCD projectors, computers, E-journals etc.
- Arrangement of training & development of students on areas of different topics to provide future placement assistance.

Challenge:

- Non availability of principal for long time.
- Non availability of teaching and non-teaching staff which seriously affects day to day administration of the college.

35. Future Plans:

- To make class room teaching more tech-oriented to provide better way of learning.
- To improve on the effort to elevate the performance level of students facing difficulties in study.
- To promote more social work and inspiration among students.
- To provide more lectures by eminent teachers from other colleges and universities.

Department of English

1. Year of Establishment: **General course -1981**

Honours Course-1996

2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

B.A Honours course in English I, II, III years

B.A General Course in English I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved: **Nil**

4. Annual/ semester/choice based credit system (programme wise) :

Mid term / Annual

5. Participation of the department in the courses offered by other departments:

Sometimes interdisciplinary lectures are delivered in the Department of Bengali.

6. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**

7. Details of courses/ programmes discontinued (if any) with reasons: **Nil**

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	02
Asst. Professors	-02	-
Part- time Teacher	-	-
Guest Lecturer	03	03

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9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided
Dr. Sarmishtha Maitra	MA, LLB, MPhil, PhD	Associate Professor	Contemporary English & Women's Writings.	28 yrs 4 months	Nil
Prof. Sarmishtha Mukherjee	MA, B.Ed	Associate Professor	Contemporary English & Romantic Poetry.	21 years 06 months	Nil
Prof Sarban Bandopadhyay	MA, (NET)	Guest Lecturer	Renaissance & Post Colonial Lit.	02 months	Nil
Prof. Rimpi Sarkar	MA, (NET)	Guest Lecturer	Feminist Literary Theory & Postmodern	02 months	Nil
Prof. Shinjini Mukhopadhyay	MA, MPhil	Guest Lecturer	Political thought in Renaissance Literature.	02 months	Nil

10. List of senior visiting faculty: Nil

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Honours Course- 23.8 %

General Course- 20%

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
Hons	124	05	25:1
General	68	05	14:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10)

1. **Ph.D. 01**
2. **M.Phil 02**

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received.: **Nil**

Dr.SarmishtaMaitra was awarded UGC fellowship (FIP) for Ph.D programme under 9th plan.

17. Research Centre /facility recognized by the University:**Nil**

18. Publications: **08**

- a) Publication per faculty :
- b) Number of papers published in peer reviewed journals (national/international) by faculty and students :

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- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
- d) Monographs :
- e) Chapter in Books :
- f) Books Edited :
- g) Books with ISBN/ISSN numbers with details of publishers:
- h) Citation Index
- i) SNIP :
- j) SJR :
- k) Impact factor:
- l) h-index:

Faculty	A	b	C	D	e	F	G	h	I	j	k	l
Sarmishtha Maitra	03				02		01					
Sarmishtha Mukherjee	05				02							

19. Areas of consultancy and income generated: **Nil**

20. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards....

Dr. Sarmishtha Maitra is a member of editorial Board of textbook on Compulsory English in Calcutta University UG course jointly published by Calcutta University and Macmilan Co.

21. *Student projects :*

a) *Percentage of students who have done in-house projects including inter departmental/ programme: All third year students prepare a compulsory project on Environmental Science.*

b) *Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:Nil*

22. *Awards/ Recognitions received by faculty and students:Nil*

23. *List of eminent academicians and scientists/ visitors to the department:*

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Date	Name	College/Organization
2007	Prof. Parbati Charan Chakraborty	HOD English, BU
2007	Dr. Swati Dutta	Associate Professor in English Serampore College.
2007	Prof. Upal Pathak	Associate Professor in English, SNG College Bhadrakali, Hoogly.
2008	Prof. Amitava Roy	Prof in English RBU
2008	Dr. Sarmishtha Srivastav Chatterjee	Associate Professor in English Naihati Rishi Bankim Chandra Clege.
2008	Prof. Upal Pathak	Associate Professor in English, SNG College Bhadrakali, Hoogly.
2011	Dr. Jolly Das	Associate Professor in English, RPM College Uttarpara Hoogly.
2012	Prof. Pinaki Dey	Associate Professor in English, RPM College Uttarpara Hoogly.

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2013	Dr. Sandipan Sen	Associate Professor in English, Ananda Mohan College, Kolkata
2014	Dr. Kuntal Chatterjee	Associate Professor in English, ND College, Howrah

24. Seminars/ Conferences/Workshops organized & the source of funding

a) National - Nil

b) International –Nil

25. Student profile programme/course wise:

Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
B.A. (Hons)	2009-10	325	44	Nil	All Female
	2010-11	305	44	Nil	All Female
	2011-12	350	49	Nil	All Female
	2012-13	395	49	Nil	All Female

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	2013-14	310	49	Nil	All Female
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Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
B.A. Honours	2009-10	16	100	Nil
	2010-11	16	75	Nil
	2011-12	28	78.5	Nil
	2012-13	23	78.26	Nil
	2013-14	22	68	Nil

*Includes first class first

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A (Hons)	98%	02%	Nil
B.A General	99%	01%	Nil

27. How many students have cleared national and state competitive examinations:

Data not available

28. Student progression

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Student progression	Against %enrolled
UG to PG	50% approx.
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	Nil
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Through SSC and other Govt Recruitment Examinations.
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities

a) Library:

- **Central Library/Departmental Library.**

b) Internet facilities for Staff & Students

- **Internet connections are available in libraries for staff & students.**

c) Class rooms with ICT facility

-LED projector with some film and documentaries to support class room lectures

d) Laboratories: **Nil**

30. Number of students receiving financial assistance from college, university, government or other agencies: 15

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :

- **Extention lectures by eminent scholars and teachers of neighbouring colleges and other universities.**
- **Seminars & workshops by the students and teachers of the Department.**

32. Teaching methods adopted to improve student learning

- **Teaching learning process through chalk and talk, OHP, Power point Presentations.**
- **Sometimes audio-visual mode is also used.**
- **Module based tasks, remedial class and tutorials.**

33. Participation in Institutional Social Responsibility (ISR) and Extension activities .

Students from our department participate in NSS in a large number and thus they participate in different extention activities

34. SWOC analysis of the department and Future plans

Strength:

- Efficient and quality faculty.
- Enthusiastic students.
- Demand of the subject
- Better job opportunity
- One faculty member is the member of Board of Studies of English, Calcutta University.

Weakness:

- More facility of ICT.
- Lack of space for exclusive use of the department.
- Lack of fund for departmental library.
- Shortage of Teaching Staff. (Only 02 Full Time Teachers.)

Opportunity:

- Quality academic service to the students.
- Communicative English.
- Train up employable graduates.
- Prepare the students for competitive examinations

Challenge:

- To make the first generation learner students cope with the subject and English language.
- To maintain the standard of result every year.

35. Future plans

- To develop the departmental library adequately.
- To develop better electronic support for the department.
- To start bridge course.
- To promote spoken English.

Department of Sanskrit

1. *Year of Establishment:: 1981* **General Course-1981**

Honours Course-1996

2. *Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):*

B.A Honours Course in Sanskrit I,II,III years

B.A General Course in Sanskrit I, II, III years

3. *Names of Interdisciplinary courses and the departments/units involved:*

Nil

4. *Annual/ semester/choice based credit system (programme wise)*

Annual / Mid-term

5. *Participation of the department in the courses offered by other departments:*

Sometimes inter disciplinary lectures are delivered

6. *Courses in collaboration with other universities, industries, foreign institutions, etc. Nil*

7. *Details of courses/ programmes discontinued (if any) with reasons: Nil*

8. *Number of Teaching posts*

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	1
Asst. Professors	3	-
Part- time Teacher	2	2
Guest Lecturer	3	3

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9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4
Anita Khasnobis	M.A, M.Phil	Associate Professor	Vedanta	30 years	Nil
Silpi Adhikari	M.A, M.Phil	Part time lecturer	Grammar	10 years	Nil
Kasturi Mondal	M.A,	Part-time Lecturer	Inscription	09 years	Nil
Rachana Rastogi	M.A, M.Phil, Ph.D	Guest Lecturer	Indian Philosophy	1 month	N.A
Priyanka Mondal	M.A,	Guest Lecturer	-	1 month	N.A
Subrata Mondal	M.A	Guest Lecturer		1month	N.A

10. List of senior visiting faculty: **Nil**

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

18% honours classes and 12% General classes

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
Hons	130	6	21:1

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General	500	6	83:1
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13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG. (Provided in Point No. 10)

1. M.Phil – 2

2. P.G - All

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

17. Research Centre /facility recognized by the University: **Nil**

Note- there is a Research and Consultancy Cell in our college, which helps to explore the research activities.

18. Publications:

- a) Publication per faculty :
- b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
- d) Monographs :
- e) Chapter in Books :
- f) Books Edited :
- g) Books with ISBN/ISSN numbers with details of publishers:
- h) Citation Index
- i) SNIP :
- j) SJR :
- k) Impact factor:
- l) h-index:

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NIL

19. Areas of consultancy and income generated: **Nil**

20. Faculty as members in

b) National committees b) International Committees c) Editorial Boards....**Nil**

21. Student projects :

Percentage of students who have done in-house projects including inter departmental/ programme: All third year students prepare a compulsory project on Environmental Science

a) *Percentage of students who have done in-house projects including inter departmental/ programme:* **90%**

b) *Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:* **Nil**

22. Awards/ Recognitions received by faculty and students: **Nil**

23. List of eminent academicians and scientists/ visitors to the department:**Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding

a) *National - Nil*

b) *International -Nil*

c) *Invited-*

25. Student profile programme/course wise:

Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
	2009-10	230	40	NA	All Female

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Sanskrit Honours	2010-11	245	40	NA	All Female
	2011-12	210	40	NA	All Female
	2012-13	203	40	NA	All Female

Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
Sanskrit Hons	2009-10	22	68	1
	2010-11	31	87	2
	2011-12	36	81	6
	2012-13	37	97.29	Nil
	2013-14	25	76	1

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Honours and General	100%	-	-

27. How many students have cleared national and state competitive examinations:

Data not available

28. Student progression

Student progression	Against %enrolled
UG to PG	75% enrolled in M.A
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	Nil
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities

c) *Library:*

➤ **Central Library/Departmental Library**

d) *Internet facilities for Staff & Students:* **Internet connections are available in libraries for staff and students**

c) *Class rooms with ICT facility:* **1**

d) *Laboratories:* **Nil**

30. *Number of students receiving financial assistance from college, university, government or other agencies:* **20**

31. *Details on student enrichment programmes (special lectures/workshops/seminar) with external experts;*

a.- Extension lectures by eminent scholars and teachers of the neighbouring colleges and other universities.

b- Seminars & workshops by the student and teachers of the department

32. Teaching methods adopted to improve student learning

a- Teaching learning process through chart paper, quiz contest, chalk and talk method

b- Sometimes audio visual mode is also used

c- Module based tasks, remedial class and tutorials

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students from our department participate in NSS in a large number and thus they participate in different extension activities.

34. SWOC analysis of the department

Strengths:

- Financial assistance is provided by the teacher council.
- We organize parent-teacher-students meeting every year.
- Books are issued from departmental library.
- We give personal attention to every student.
- Extra classes are taken if required.
- Bridge Course

Weakness :

- Acute shortage of teaching staff.
- Space problem to organize different college programme.
- Scarcity of different type of books from central library.

Opportunity

- We take syllabus based tutorial and mid term examination. Students Seminar, Pre examination counseling and Post examination counseling are conducted. To readily grasp the subject, sample of best answer scripts is circulated for development of ideas. Answer Quality, size, neatness to the point answer, time and space management all are analyzed discussed and taught.

Challenges

- Most of the students come from rural areas. Many of them are first generation learner. Our departmental library tries its best to overcome students' difficulties. In spite of scarcity of teachers the college tries to create an atmosphere where the students can use the existing resources to get the maximum benefit.

35. Future Plans of the Department

- To make Mid-Term exam.in M.C.Q Process and Viva. We have a plan to introduce an orientation Course for the Sanskrit (General_ students, who have no Sanskrit background of Higher Secondary level.)
- We also have a plan to introduce a spoken Sanskrit class for the Hons students.

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Department of Hindi

1. Year of Establishment:

2005 , but classes started from 2006

2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B.A. General Course – I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved:

None

4. Annual/ semester/choice based credit system (programme wise)

Mid-term / Annual

5. Participation of the department in the courses offered by other departments:

Faculty delivers lectures in Bengali(Honours) for making the students aware of Hindi literature of modern times.

6. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**

7. Details of courses/ programmes discontinued (if any) with reasons : **Nil**

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	-
Part- time Teacher	-	-
CWTT	-	01
Guest Lecturer	-	-

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9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Nandita Mukherjee	M.A, Ph.D	C.W.T.T	Tulsidas	More than 9 years	

10. List of senior visiting faculty : Nil

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **17% (For the year 2013 – 2014)**

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
Hindi General	130	01	130:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 09)

1 Ph.D Dr. Nandita Mukherjee.

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**Nil**

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16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

17. Research Centre /facility recognized by the University : Nil

18. Publications: **02**

- a) Publication per faculty :
- b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
- d) Monographs :
- e) Chapter in Books :
- f) Books Edited :
- g) Books with ISBN/ISSN numbers with details of publishers:
- h) Citation Index
- i) SNIP :
- j) SJR :
- k) Impact factor:
- l) h-index:

Faculty	a	B	c	d	e	f	g	h	i	j	k	l
Dr. Nandita Mukherjee	02											

19. Areas of consultancy and income generated : **Nil**

20. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards....
Nil

21. Student projects :

- a) Percentage of students who have done in-house projects including inter departmental/ programme : **All 3rd Year students prepare a compulsory project on Environmental Science.**

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b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : Nil

22. Awards/ Recognitions received by faculty and students : Nil

23. List of eminent academicians and scientists/ visitors to the department:

Dr.Hrisikesh Singh , RBC College, Naihati (24 pgs), West Bengal in the year 2014.

24. Seminars/ Conferences/Workshops organized & the source of funding

a) *National - Nil*

b) *International – Nil*

25. Student profile programme/course wise:

Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
	2009-10	50	50	NA	All Female
	2010-11	50	50	NA	All Female
	2011-12	60	60	NA	All Female
	2012-13	60	60	NA	All Female

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Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
HINDI General	2009-10	50	100%	NA
	2010-11	50	98%	NA
	2011-12	60	98%	NA
	2012-13	60	100%	NA
	2013-14	62	100%	NA

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Hindi General	99%	1%	Nil

27. How many students have cleared national and state competitive examinations:

Although many students have cleared NET, SLET, defence services, the authenticity of the data is yet to be verified

28. Student progression

Student progression	Against %enrolled
UG to PG	Nil *
PG to M.Phil.	Nil

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PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none">• Campus selection• Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil *

* As there is no Honours course in Hindi, Students obtain PG degree from distance learning.

29. Details of Infrastructural facilities

a) Library:

Departmental Library

- b) Internet Facilities for staff and students- One connection is there which is used by all departments.
- c) Class rooms with ICT facilities- 01 (LCD projector with films and documentary)
- d) Labrotaries-NA

30. Number of students receiving financial assistance from college, university, government or other agencies–

All needy students are given financial help whenever needed.

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :

In all such seminars external experts are always invited to deliver lectures

32. Teaching methods adopted to improve student learning

Formal teachings through lectures, OHP, Charts etc.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:-

Students involve themselves actively in NSS program and join NCC unit of the college. Every year the faculty and the students enthusiastically celebrate “Hindi Diwas”.

34. SWOC analysis of the department and Future plans

Strength:

- Good Teacher-Student relationship
- The department tries to follow in full the University guidelines regarding academic matters.

Weakness:

- Accute shortage of teaching staff.
- Scarcity of Books in Library

Opportunity:

- Want to mprove the standard of classroom teaching.
- To introduce Honours course.

Challenge:

It is a challenge to maintain the success rate inspite of

- Lack of computerized modern library
- No book-bank facility
- Shortage of staff.

35. Future Plans:

Authorites are being requested to obtain sanction / approval for opening Honours Courses in the interest of the students.

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Department of Urdu

1. Year of Establishment:: 2007-2008
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B.A. General Course in URDU – I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved: Nil
4. Annual/ semester/choice based credit system (programme wise) :

Mid-term &Annual

5. Participation of the department in the courses offered by other departments:NIL
6. Courses in collaboration with other universities, industries, foreign institutions, etc. NIL
7. Details of courses/ programmes discontinued (if any) with reasons: NIL
8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	-
Part- time Teacher	-	-
Guest Lecturer	-	-
Contractual Whole Time Teacher	-	01

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Shahina Moiz	M.A, Ph.D, NET	CWTT	Iqbal	4 years	NIL

10. List of senior visiting faculty: NIL

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **N.A**

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
Urdu General	48	01	48:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10):**Ph.D**

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received. **Nil**

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17. Research Centre /facility recognized by the University: Nil

18. Publications: Nil

- a) Publication per faculty :
- b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
- d) Monographs :
- e) Chapter in Books :
- f) Books Edited :
- g) Books with ISBN/ISSN numbers with details of publishers:
- h) Citation Index
- i) SNIP :
- j) SJR :
- k) Impact factor:
- l) h-index:

NIL

19. **Areas of consultancy and income generated: Nil**

20. Faculty as members in

- b) National committees b) International Committees c) Editorial Boards....

NIL

21. Student projects :

a) Percentage of students who have done in-house projects including inter departmental/ programme: **All 3rd Year students prepare a compulsory project on Environmental Science.**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: NIL

22. Awards/ Recognitions received by faculty and students:**NIL**

23. List of eminent academicians and scientists/ visitors to the department:**NIL**

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24. Seminars/ Conferences/Workshops organized & the source of funding

- a) National -NIL
- b) International –NIL

25. Student profile programme/course wise:

Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
	2009-10	20	20	NA	All Female
	2010-11	17	17	NA	All Female
	2011-12	12	12	NA	All Female
	2012-13	21	18	NA	All Female

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Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
URDU General	2009-10	16	100	NA
	2010-11	25	100	NA
	2011-12	14	100	NA
	2012-13	13	100	NA
	2013-14	3	66	NA

26. Diversity of Students note:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
General	100%	-	-

27. How many students have cleared national and state competitive examinations:

Data Not Available.

28. Student progression

Student progression	Against %enrolled
UG to PG	Nil
PG to M.Phil.	Nil

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PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none">• Campus selection• Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities

a) *Library:*

Departmental Library

b) **Internet Facilities for staff and students- Yes**

c) **Class rooms with ICT facilities- 1**

d) **Labrotaries- N.A**

30. Number of students receiving financial assistance from college, university, government or other agencies:**25%**

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :**Nil**

32. Teaching methods adopted to improve student learning

- Teaching learning process through chalk and talk, OHP, Power point Presentations.
- Sometimes audio-visual mode is also used.
- Module based tasks, remedial class and tutorials.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students from our department participate in NSS in a large number and thus they participate in different extention activities

34. SWOC analysis of the department and Future plans

Strength:

- Parent Teacher meeting, extra classes are taken as needed.
- Supply of different books to the students and very good teacher student relation.
- The relation helps teacher to detect any difficulties or weakness of the student.

Weakness:

- Acute shortage of Full Time teachers

Opportunity:

- From departmental library students can borrow books whenever they need.

Challenge:

- Acute shortage of teacher poses a challenge to cover up the entire syllabus.

35.Future Plans:

- Appointment of some new teachers and also to introduce Honours course in Urdu.

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Department of Philosophy

1. Year of Establishment:: **1981**

Honours Course-1996

2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG**

B.A Honours course in Philosophy I, II, III years

B.A General Course in Philosophy I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved: **Nil**

4. Annual/ semester/choice based credit system (programme wise) :

Mid term / Annual

5. Participation of the department in the courses offered by other departments :
Sometimes interdisciplinary lectures are delivered

6. Courses in collaboration with other universities, industries, foreign institutions, etc.:**Nil**

7. Details of courses/ programmes discontinued (if any) with reasons:**Nil**

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	02	02
Asst. Professors	-	01 (against FDP vacancy)
Part- time Teacher	-	-
Guest Lecturer	-03	-03

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Chandrima Roy	M.A, M.Phil	Associate Professor	Logic	29 years 9 months	Nil
Sayanti Talukdar	M.A, M.Phil	Associate Professor	Logic	14 years and 7 months In FDP	Nil
Indrani Sen	M.A, M.Phil	Assistant Professor	Indian Philosophy	1 year 2 months Against FDP vacancy	Nil
Sayantani Mukherjee	M.A	Guest Lecturer	Indian Philosophy	1 month	N.A
Sutapa(Roy) Mondal	M.A	Guest Lecturer	Logic	1 month	N.A
Tanima Chatterjee	M.A	Guest Lecturer	Logic	1 month	N.A

10. List of senior visiting faculty:**Nil**

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Honours Course- 17 %**

General Course- 25%

12. Student -Teacher Ratio (programme wise):

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
Hons	118	5	24:1

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General	650	4	62:1
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13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10)

1. M.Phil – 3

2. P.G - 3

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received. **Nil**

17. Research Centre /facility recognized by the University: **Nil**

18. Publications: 05

a) Publication per faculty :

b) Number of papers published in peer reviewed journals (national/international) by faculty and students :

c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :

d) Monographs :

e) Chapter in Books :

f) Books Edited :

g) Books with ISBN/ISSN numbers with details of publishers:

h) Citation Index

i) SNIP :

j) SJR :

k) Impact factor:

l) h-index:

Faculty	a	b	c	d	E	f	g	h	i	j	K	l
Smt. Chandrima	03				02							

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Roy												
Smt. Sayanti Talukdar	02				01							
Smt. Indrani Sen (against FDP)	01											

19. Areas of consultancy and income generated: **Nil**

20. Faculty as members in

c) National committees b) International Committees c) Editorial Boards....**Nil**

21. Student projects : **Nil**

a) Percentage of students who have done in-house projects including inter departmental/ programme: **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students:**Nil**

23. List of eminent academicians and scientists/ visitors to the department:**Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding

a) National - **Nil**

b) International –**Nil**

25. Student profile programme/course wise:

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Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
B.A. (Hons)	2009-10	278	30	NA	All Female
	2010-11	260	30	NA	All Female
	2011-12	281	40	NA	All Female
	2012-13	254	40	NA	All Female
	2013-14	109	43	NA	All Female

Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
PHILOSOPHY Honours	2009-10	22	81.81	02
	2010-11	15	66.66	NIL
	2011-12	20	70	NIL
	2012-13	24	79.16	01
	2013-14	24	50	01

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*Includes first class first

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Philosophy(Hons)	100%	-	-

27. How many students have cleared national and state competitive examinations:

Data not available

28. Student progression

Student progression	Against %enrolled
UG to PG	50%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Nil Trough SSc and other Govt organization
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities

a) Library:

Central Library/Departmental Library

b) Internet facilities for Staff & Students: **Yes**

c) Class rooms with ICT facility

LCD projector with some film and documentation

d) Laboratories:**NA**

30. Number of students receiving financial assistance from college, university, government or other agencies:

Govt-10

College-6

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :

Extention lectures by eminent scholars and teachers of neighbouring colleges and other universities.

Seminars by the students and teachers of the Department

32. Teaching methods adopted to improve student learning

Lecture method along with continous assessment of students by bridge course, class test, tutorials, remedial classes, mid-test. Students also participate in quiz contest and students' seminar

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

Student participation in NSS programme, departmental educational tour, medical camp and blood donation camp by the alumini association.

34. SWOC analysis of the department and Future plans

Strengths:

- The department has devised a module consisting of special classes for newly admitted students who suffer from the lack of exposure to the basic concepts of Philosophy. These classes have yielded satisfactory results. Such remedial Classes shall also expose the students to the newer concepts that have evolved in the recent part and help them to bridge the intellectual barrier that had previously been in existence in such a section of society.
- The departmental library as well as the central library has a large collection of books on philosophy and students may enrich themselves greatly by studying these under the guidance of their teachers.
- Students are academically enriched through participation in the seminars held for them on periodic basis.
- Students and teachers participate actively in frank discussion at the open forum, which helps to boost the academic standard of the department.
- As the teachers have close contact with the students, they can help the economically challenged students by not only giving them outside classroom hours for better grasp of the fundamentals of the subject.
 - One faculty member is the member of Board of Studies of Philosophy, Calcutta University.

Weakness :

- The greatest weakness of this department is that newly admitted students, who mostly come from rural areas, generally suffer from the lack of fluency in written expressions, especially in their comprehending some of the literature in Philosophy which is not only written in English but most of the translations are in the same language.
- Students are often found to have very poor basic knowledge of Sanskrit. This also creates a lot of hurdles when they are required to study some of the basic texts of Indian Philosophy which are predominantly written in Sanskrit.
- It is often seen that students who have not studied philosophy at the higher secondary level get admitted to the general course, so that they need to be taught the fundamental concepts right from the higher secondary level so as to build a better grasp of the subject.
- Paucity of teachers is a general problem in every department of our college.

- Many of the students of our department are the first generation learner. So they do not get proper guidance from their parents in the academic field.

Opportunity

- There is ample opportunity to upgrade the departmental library facility through technological development and necessary training on how to use them.
- It is a basic requirement to enhance the infrastructure and fulfill the requisite of full-time faculty.. Otherwise, a quality in the standard of teaching cannot be maintained.
- Enhance allocation of funds are very essential for increasing the number of National seminars, workshops and projects etc.
- Guardians of the students can contact any teacher to discuss about their wards in respect of academic as well as non-academic matters at any time.
- Remedial classes help academically weak students to upgrade their fundamentals and conceptions regarding the subject.

Challenges:

- In spite of acute scarcity of resource and the rural background of the students we have ensured an impressive performance of the students in the university examination.
- The department will try to arrange a book bank for the students in order to provide them with an easy access to the necessary books.
- The department will try to attract more students in the class by adoption of newer and multivarious methods of teaching.
- To encourage students, the department will try to apply modern techniques more efficiently.
- To arrange workshops on different topics in both the realms of philosophy, i.e. the Indian and Western.

35. Future plans

- To develop the departmental library
- To develop better electronic support for the department
- To start bridge course
- To promote spoken English
- Seminars, Workshops and discussion forums to enhance knowledge of the subject and increase awareness about newer philosophical thoughts that

have emerged in the recent past.

- Close co-ordination with students to ensure greater learning experience.
 - Creation of an enhanced book-bank in the library so as to provide most of the economically challenged students with the requisite books needed.
- Eminent scholars / professor shall be invited on periodic basis to not only educate the students on various philosophical topics but also to create a greater interest in the subject.

Department of Political Science

1. Year of Establishment::

General Course : 1981

Honours Course : 1996

2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

UG:

B.A Honours in Political Science – I, II, III years

B.A General in Political Science – I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved:

No specific courses as such, but there are some faculty exchange programmes involving departments of History and Sociology.

4. Annual/ semester/choice based credit system (programme wise)

Annual / Mid Term

5. Participation of the department in the courses offered by other departments:
Sometimes interdisciplinary lectures are delivered.

6. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**

7. Details of courses/ programmes discontinued (if any) with reasons:**Nil**

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	1	1 (Retired on 30.09.2014)
Asst. Professors	2	1

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Part- time Teacher	-	1
Guest Lecturer	-	2

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Kumkum Sarkar	M.A, Ph.D	Assistant Professor		32+ years (Retired On 30.09.2014)	Nil
Upasana Roy Barman	M.A, M.Phil	Assistant Professor		4yrs.-PTT; FT since Aug, 2014	Nil
Pamela Bera	M.A, M.Phil	PTT		6 years as PTT	Nil
Sujan Ghosh	M.A.	Guest Lecturer		2 months as G.L	Nil
Shayeri Roy	M.A.	Guest Lecturer		1 year	Nil

10. List of senior visiting faculty: **Nil**

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **20.55%**

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
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Hons	147	05	29:1
General	800	05	160:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10)

Ph.D – 1

M.Phil - 2

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:**Nil**

17. Research Centre /facility recognized by the University: **Nil**

18. Publications:

a) Publication per faculty :

b) Number of papers published in peer reviewed journals (national/international) by faculty and students :

c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :

d) Monographs :

e) Chapter in Books :

f) Books Edited :

g) Books with ISBN/ISSN numbers with details of publishers:

h) Citation Index

i) SNIP :

j) SJR :

k) Impact factor:

l) h-index:

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Faculty	a	b	c	d	e	f	g	h	i	j	k	l
U.R Barman	01											
Prof. Kumkum Sarkar	03				3							

19. Areas of consultancy and income generated:

20. Faculty as members in

- c) National committees b) International Committees c) Editorial Boards....**Nil**

21. Student projects : **Nil**

a) Percentage of students who have done in-house projects including inter departmental/ programme: **All 3rd year students prepare a compulsory project on Environmental Science.**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students:**Nil**

23. List of eminent academicians and scientists/ visitors to the department:**Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding

- a) National - **Nil**
b) International –**Nil**

25. Student profile programme/course wise:

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Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
	2009-10	76	30	NA	All Female
	2010-11	74	35	NA	All Female
	2011-12	81	35	NA	All Female
	2012-13	97	30	NA	All Female

Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
Political Science Honours	2009-10	18	100%	0
	2010-11	16	81.25%	0
	2011-12	13	99% WITH HONOURS AND 1% WITHOUT HONOURS	0
	2012-13	17	100%	0
	2013-14	22	72%	1

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26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
PLSA	100%	-	-

27. How many students have cleared national and state competitive examinations:

Data not available

28. Student progression

Student progression	Against %enrolled
UG to PG	50% - 55%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none">• Campus selection• Other than campus recruitment	15% - 20%
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities

d) Library:

➤ Central Library/Departmental Library

30. Number of students receiving financial assistance from college, university, government or other agencies: Nil

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil

32. Teaching methods adopted to improve student learning

Lecture method and use of OHP.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

Students of the department participate in NSS activities, Hindi Bhasha Divas and International Mother Tongue Day Celebration. They also organise medical camps, blood donation camps and sports for local children.

34. SWOC analysis of the department and Future plans

Strength:

- The strength of the dept. lies in the solidarity of teachers and students

Weakness:

- Weakness lies in the dearth of teachers necessary for smooth function.

Opportunity:

- The objective of the department is to create a healthy academic environment within students and teachers.

Challenge:

- The department aspires to be a centre of excellence in the future.

35. Future Plans:

- In order to be department of excellence, the department must be able to attract best students.

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- To introduce Bridge course, students seminar, Academic Quiz Contest and educational excursion for students.
- Lectures of eminent teachers from other colleges.

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Department of Education

1. Year of Establishment:: **1981 June**

General Course- 1981

Honours Course-1995

2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B.A Honours Course in Education- I, II, III years

B.A General Course in Education – I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved:

Department of Political Science, Philosophy, Sociology, History.

4. Annual/ semester/choice based credit system (programme wise)

B.A Honours- Midterm / Annual

B.A General- Midterm / Annual

5. Participation of the department in the courses offered by other departments:

Philosophy and History

6. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**

7. Details of courses/ programmes discontinued (if any) with reasons: **Nil**

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	3	-
Asst. Professors	-	-
Part- time Teacher	2	2
Guest Lecturer	-	5

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Bina Ghosh (Retired on 31.10.2014)	M.Sc(edu) Ph.D	Associate Professor	Advanced Statistics, Advanced Research Methodology		Nil
Dr. Bijaya Goswami	Ph.D	College appointed Contractal		28 yrs	Nil
Sarmishta Biswas	M.A, B.Ed,	P.T.T	Education of children with special needs	3 yrs	Nil
Tuli Bhattacharya	M.A	P.T.T	Management and Mental Hygiene	3 yrs	Nil
Nipa Sarkar	M.A B.Ed	Guest Lecturer		3 months	Nil
Sunita Shaw	M.A B.Ed NET	Guest Lecturer		3 months	Nil
Sabnam Sultana Mondal	M.A B.Ed NET	Guest Lecturer		3 months	Nil
Suparna Nag	M.A B.Ed	Guest Lecturer		1 month	Nil
Gita Saha	M.A.	Guest Lecturer		1 month	Nil

10. List of senior visiting faculty:

Nil

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **18% honours**

12% general

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
General	700	7	100:1
Hons	110	7	16:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10):**PG-07**

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received. **Nil**

17. Research Centre /facility recognized by the University: **Nil**

18. Publications: 01

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- a) Publication per faculty :
- b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
- d) Monographs :
- e) Chapter in Books :
- f) Books Edited :
- g) Books with ISBN/ISSN numbers with details of publishers:
- h) Citation Index
- i) SNIP :
- j) SJR :
- k) Impact factor:
- l) h-index:

Faculty	a	B	c	d	e	f	g	h	i	j	k	l
Dr. Bina Ghosh	01				01							

19. Areas of consultancy and income generated: **Nil**

20. Faculty as members in

- e) National committees b) International Committees c) Editorial Boards...**Nil**

21. Student projects :

a)Percentage of students who have done in-house projects including inter departmental/ programme: **93% 2009,**

91% 2010,

94% 2011,

90% 2012,

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92% 2013.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:**Nil**

22. Awards/ Recognitions received by faculty and students:**N.A**

23. List of eminent academicians and scientists/ visitors to the department:**Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding

a) National - **Nil**

b) International –**Nil**

25. Student profile programme/course wise:

Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
Education Honours	2009-10	270	35	NA	All Female
	2010-11	282	35	NA	All Female
	2011-12	260	35	NA	All Female
	2012-13	280	43	NA	All Female

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Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
EDUCATION Honours	2009-10	30	60	1
	2010-11	32	90	2
	2011-12	31	90	3
	2012-13	33	60	3
	2013-14	33	50	Nil

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Hons and General	100%	-	-

27. How many students have cleared national and state competitive examinations:

Almost 60% of honours students qualify SSC exams in each year. 3-4 students employed as part-time teacher in colleges.

28. Student progression

Student progression	Against %enrolled Approx
UG to PG	95%(2009), 98%(2010), 97%(2011, 98%(2012), 95%(2013)
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Through SSC and other Government recruitment examination and other Private Concerns.
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities

a) Library:

Central and Departmental Library

b) **Internet Facilities for staff and students- yes**

c) **Class rooms with ICT facilities- - LCD projector to support class room lecturersLabrotaries- Nil**

30. Number of students receiving financial assistance from college, university, government or other agencies:

19 (2008-09), 18(09-10), 16(10-11), 16(11-12), 19(12-13)

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :Nil

32. Teaching methods adopted to improve student learning

Lecture(chalk and talk), student interaction(question-answer), OHP, practiced work

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

Student and faculty engage in departmental seminar, excursion, quiz, wall magazine, publication, parent-teacher-student programme, freshers welcome, Teachers day.

34. SWOC analysis of the department and Future plans

Strength:

- Healthy relationship among the faculty members which helps in coordinating different departmental programme.
- Very good student teacher relationship. This cordial relation helps teachers to detect any difficulties or weakness of the students.
- We organize remedial classes for the students or attend them personally on the basis of the students need.
- The department has departmental library and we issue books to the needy students.
- A large number of students of our department come from socially and economically backward class; most of them are first generation learner. We always motivate them to continue their studies or to achieve their goal.

Weakness:

- Shortage of full time teacher.
- Communication problem regarding some students' medium of language.
- Our departmental library or central library is no that rich to cater to the need of the student.
- Have limited scope and resources in Technology.

Opportunity:

- The department has the opportunity to have modern technology aided teaching by the introduction of fresh and modern teachers who are being recruited newly in the department.
- Organizing parent –teacher-student meeting to make parents aware of their wards' achievement and any other related difficulty.

Challenges:

- Acute shortage of teachers poses a challenge to cover up the entire syllabus.
- Time allotted for the Part-III students is so short that it becomes a challenge to maintain quality of the teaching specially for the practical works.
- First generation learners come with so poor background that it becomes a challenge to make them at par with other advancing students.
- It is difficult to compensate for poor library facilities.
- Teaching educational technology specially hardware without any appliances is really a challenge

35. Future Plans:

- To make classes more technology oriented.
- To enrich departmental library.
- To organize a course for spoken English to overcome language barrier.
- To keep subject –based journals, newsletters etc. to give them up to date information.

Department of History

1. Year of Establishment: **1981**

General Course- 1981

Honours Course-1996

2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B.A Honours Course in History I, II, III years

B.A General Course in History I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved: **Nil**

4. Annual/ semester/choice based credit system (programme wise)

Midterm / Annual

5. Participation of the department in the courses offered by other departments:
Sometimes inter disciplinary lectures are delivered

6. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**

7. Details of courses/ programmes discontinued (if any) with reasons:**Nil**

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors		02
Asst. Professors	02	-
Part- time Teacher	-	-
Guest Lecturer	-	03

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9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Nandita Kundu	M.A, M.Phil	Associate Professor	Modern Europe	29 years and 9 months	Nil
Dr. Anuradha Ghose	M.A, Ph.D	Associate Professor	Modern India	24 years	Nil
Arka Chowdhury	M.A	Guest Lecturer	Social History Modern India	1 month	Nil
Oindrila Sen	M.A	Guest Lecturer	Cultural Nationalism	1 month	Nil
Kasturi Ghose	M.A	Guest Lecturer	Social History Modern India	1 month	Nil

10. List of senior visiting faculty:**Nil**

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Honours- 23.8% , General Course – 20%**

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12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
General	685	5	137 : 1
Hons	136	5	27.2 : 1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10)

Ph.D – 01

Phil – 01

PG - 05

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

**1 junior research fellowship- Indian Council of Historical Research, New
Delhi, 2012.1**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received.: **Nil**

17. Research Centre /facility recognized by the University: **Nil**

18. Publications:

a) Publication per faculty :

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- b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
- d) Monographs :
- e) Chapter in Books :
- f) Books Edited :
- g) Books with ISBN/ISSN numbers with details of publishers:
- h) Citation Index
- i) SNIP :
- j) SJR :
- k) Impact factor:
- l) h-index:

Faculty	a	b	c	d	e	f	g	h	i	j	k	l
Dr. Anuradha Ghose					02		01					
Smt. Nandita Kundu	Nil											
Oindrila Sen	Nil											
Arka Choudhuray							2					
Kasturi Ghose	1						2					

19. Areas of consultancy and income generated:

20. Faculty as members in

f) National committees b) International Committees c) Editorial Boards: **Nil**

21. Student projects :

a) Percentage of students who have done in-house projects including inter departmental/ programme:

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All the 3rd year students prepare a project on Environmental science.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students:N.A

23. List of eminent academicians and scientists/ visitors to the department:

DATE	NAME	COLLEGE/ORGANIZATION
2.7.09	Dr. Susnata Das	Professor, Rabindrabharati University
11.01.10	Dr. Alok Roy	Professor, Scottish Church College
“do”	Dr. Sumanta Neogi	Professor, Patna University
“do”	Dr. Saktisadhan Mukhopadhyay	Professor, Kidderpur College
“do”	Dr. Chittabrata Palit	Ex- Prof. Jadavpur University and Director of Corpus Research Institute
“do”	Dr. Nikhilesh Guha	Writer
“do”	Mr. Soumen Das	Reverand
“do”	Dr. Goutam Neogi	Prof., Uttarpara College
12.01.10	Dr. Pallab Sengupta	Prof., Rabindrabharati University
“do”	Mr. Surajit Dasgupta	Writer
“do”	Dr. Abhijit Dutta	UGC, Senior Scientist and Dpt. Director of Corpus Research Institute
06.12.13	Dr. Siddhartha Guha Roy	Prof. Behala Thakurpukur college

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24. Seminars/ Conferences/Workshops organized & the source of funding

- a) National -**Nil**
- b) International – **Nil**
- c) **State level UGC sponsored seminar in 2010**

25. Student profile programme/course wise:

Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
	2009-10	99(approx.)	35	NA	All Female
	2010-11	120(approx.)	35	NA	All Female
	2011-12	109(approx.)	40	NA	All Female
	2012-13	112	40	NA	All Female

Students' Result (Final Year)

Name of the Course	Academic Session	Appeared	Pass percentage %	1st Class/Div
History Honours	2009-10	28	85.7	
	2010-11	15	83.3	

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	2011-12	26	96.29	
	2012-13	18	88.8	
	2013-14	45	77.5	

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Hons and General	100%	-	-

27. How many students have cleared national and state competitive examinations:**Data not available**

28. Student progression

Student progression	Against %enrolled
UG to PG	60%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Through SSC and other Government recruitment examination and other Private Concerns.

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Entrepreneurship/Self-employment	Nil
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29. Details of Infrastructural facilities

a) Library:

Departmental Library

Central Library

b) Internet Facilities for staff and students - Yes

c) Class rooms with ICT facilities- 01

d) Labrotaries- Nil

30. Number of students receiving financial assistance from college, university, government or other agencies

Govt – 19

College - 2

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :

Seminar – on 2/7/2009 speaker- Dr. Susnata Das, Rabindra Bharati University

Seminar – on 11/1/10 speaker- Sumanta Niyogi of Patna University

And 12/1/10 speaker- Dr. Pallab Sengupta of Rabindra Bharati University

Special Lecture 6/12/2013 speaker Siddhartha Guha Roy- Behala Thakurpukar College

32. Teaching methods adopted to improve student learning

Lecture method along with continous assessment of students by Bridge course, class test, tutorials, remedial classes, mid-term test and test. Students also participate in quiz and student seminar.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

Students participate in NSS activities, departmental educational tour, medical camp, and blood donation camp by the Alumini association and sports organised for neighbourhood children.

34. SWOC analysis of the department and Future plans

Strength:

- Good Teacher-Student relationship
- The department tries to follow in full the University guidelines regarding academic matters.
- One faculty member is the member of Board of Studies of History, Calcutta University.

Weakness:

- Acute shortage of teaching staff.
- Scarcity of Books in Library

Opportunity:

- Want to improve the standard of classroom teaching.
- To establish a departmental meuseum.

Challenges:

It is a challenge to maintain the success rate inspite of

- Lack of computerized modern library
- No book-bank facility
- Shortage of staff.

35. Future Plans:

- To publish a newsletter of the department
- Departmental Museum.

Department of Sociology

1. Year of Establishment:: **2005**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B.A General Course in Sociology- I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved:

Department of Political Science

4. Annual/ semester/choice based credit system (programme wise)

Midterm and Annual

5. Participation of the department in the courses offered by other departments:

Department of Education (Ierctures delivered by the faculty)

6. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
7. Details of courses/ programmes discontinued (if any) with reasons : Nil
8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	-
Part- time Teacher	-	-
Guest Lecturer	-	-
C.W.T.T	-	1

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.Saswati Chanda	Ph.D	C.W.T.T	Rural and Urban Sociology	9 years	

10. List of senior visiting faculty:

N.A

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **N.A**

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
Sociology (General)	180	01	180:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10)

Ph.D – 1 Dr. Saswati Chanda

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received. **Nil**

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17. Research Centre /facility recognized by the University : Nil

18. Publications: **01**

- a) Publication per faculty :
- b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
- d) Monographs :
- e) Chapter in Books :
- f) Books Edited :
- g) Books with ISBN/ISSN numbers with details of publishers:
- h) Citation Index
- i) SNIP :
- j) SJR :
- k) Impact factor:
- l) h-index:

Faculty	a	B	c	d	E	f	g	h	i	j	k	l
Dr. Saswati Kar	01											

19. Areas of consultancy and income generated : Nil

20. Faculty as members in

- g) National committees b) International Committees c) Editorial Boards....

- NIL

21. Student projects :

a) *Students participation in-house projects including inter departmental/ programme: All the third year students till 2011 prepare a compulsory project on various Social Issues which are there in their syllabus.*

b) *Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil*

22. Awards/ Recognitions received by faculty and students:**Nil**

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23. List of eminent academicians and scientists/ visitors to the department : Nil

24. Seminars/ Conferences/Workshops organized & the source of funding

- a) National - **Nil**
- b) International –**Nil**

25. Student profile programme/course wise:

Name of the Course/programme	Academic Session	Applications received	No. of students admitted	M	F
	2009-10	71	71	NA	All Female
	2010-11	100	80	NA	All Female
	2011-12	176	80	NA	All Female
	2012-13	210	80	NA	All Female

Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
SOCIOLOGY General	2009-10	14	92.85	NA
	2010-11	10	100	NA

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	2011-12	15	93.33	NA
	2012-13	16	93.33	NA
	2013-14	21	95.23	NA

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A General in Sociology	98%	02%	-

27. How many students have cleared national and state competitive examinations:

Almost 10% of students qualify SSC exams in each year.

9-10 students are employed in different N.G.O's.

28. Student progression

Student progression	Against %enrolled
UG to PG	N.A
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil

<p>Employed</p> <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	<p>Through SSC and other Government recruitment examination and other Private Concerns.</p>
<p>Entrepreneurship/Self-employment</p>	<p>Nil</p>

29. Details of Infrastructural facilities

a) *Library:*

Departmental Library

Central Library

b) **Internet Facilities for staff and students - Yes**

c) **Class rooms with ICT facilities- 1**

d) **Labrotaries – N.A.**

30. Number of students receiving financial assistance from college, university, government or other agencies

2(2011-12), 1(2012-13)

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :**Nil**

32. Teaching methods adopted to improve student learning

Lecture (chalk and talk), student interaction(question-answer), O.H.P, practical work,/field work, PPP. analysis from student and faculty engage in departmental seminar, excursion, quiz, wall magazine, parent-teacher-student- meeting

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

Students participate in NSS activities, departmental educational tour, medical camp, and blood donation camp by the Alumini association and sports organised for neighbourhood children.

34. SWOC analysis of the department and Future plans

Strength:

Curriculum-

- Practical exposure through field work
- Student centered and activity based teaching and learning.
- Community based projects.
- Teaching in the vernacular as well as in English.

Interpersonal Relationship:

- Team Work (Teacher, students and parents)

Extension

- Strong commitments towards developments of the students.

Weakness:

- Shortage of faculty
- Shortage of fund.
- Lack of awareness
- Faculty finds it difficult to have sufficient time to present papers and publish articles.

Opportunity:

- To establish academic links with reputed NGOs.
- Opening Honours Course.
- Providing consultancy for job opportunities and career development.
- Involvement in rural development activities (Through rural camps and projects).

Challenges:

- Students lack of social support and motivation to take up career.
- Majority of students' perception at higher education is not in agreement with goals at higher education.

35. Future Plans:

- To offer Honours course in Sociology and course in social work
- Hosting competition, workshops and conferences.

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Department of Geography

1. Year of Establishment::

General course : 1998

Honours Course : 2001

2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B.A. /B.Sc. Honours Course – I, II, III years

B.A. General Course – I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved: Nil

4. Annual/ semester/choice based credit system (programme wise)

Mid Term / Annual

5. Participation of the department in the courses offered by other departments:
Nil

6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil

7. Details of courses/ programmes discontinued (if any) with reasons: Nil

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	-
Part- time Teacher	-	-
Guest Lecturer	-	3
C.W.T.T	-	2

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Taniya Kar	M.Sc	C.W.T.T	Population and Welfare Geography	4 years	Nil
Moumita Kundu	M.Sc	C.W.T.T	Cartography and Remote Sensing	4 years	Nil
Tumpa Hudut	M.Sc, B.Ed	Management appointed Teacher	Environmental Issue in Geography	4 years	Nil
Shreya Bandhopadhyay	M.Sc	On temporary Basis	Environmental Geomorphology	2 months	Nil
Asutosh Goswami	M.Sc	On temporary Basis	Climatology	2 Months	Nil

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10. List of senior visiting faculty:**Nil**

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
Honours	76	5	15:1
General	57	3	19:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10)

Taniya Kar-PG

MoumitaKundu-PG

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

17. Research Centre /facility recognized by the University: **Nil**

18. Publications:

- a) Publication per faculty :
- b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
- d) Monographs :
- e) Chapter in Books :

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- f) Books Edited :
- g) Books with ISBN/ISSN numbers with details of publishers:
- h) Citation Index
- i) SNIP :
- j) SJR :
- k) Impact factor:
- l) h-index:

Faculty	A	B	c	d	e	f	G	H	I	j	k	l
Shreya Bandyopadhyay	10											

19. Areas of consultancy and income generated: **Nil**

20. Faculty as members in : **Nil**

h) National committees b) International Committees c) Editorial Boards....

21. Student projects :

a) Percentage of students who have done in-house projects including inter departmental/ programme :

All the 3rd year students prepare a project on Environmental Science.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

22. Awards/ Recognitions received by faculty and students:**Nil**

23. List of eminent academicians and scientists/ visitors to the department : 02

24. Seminars/ Conferences/Workshops organized & the source of funding

a) National - **Nil**

b) International – **Nil**

25. Student profile programme/course wise:

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Name of the Course/program	Academic Session	Applications received	No. of students admitted	M	F
	2009-10	438	25	NA	All Female
	2010-11	448	25	NA	All Female
	2011-12	454	25	NA	All Female
	2012-13	462	31	NA	All Female

Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
GEOGRAPHY Honours	2009-10	15	100	
	2010-11	15	100	
	2011-12	13	100	01
	2012-13	19	98	01
	2013-14	19	94.21	

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26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
HONS	100%	-	-
GENERAL	100%	-	-

27. How many students have cleared national and state competitive examinations:

Each year 3-4 students are employed as teachers in private/govt colleges.

28. Student progression

Student progression	Against %enrolled
UG to PG	95%(09), 98%(10), 97%(11), 98%(12), 95% (13)
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Not Applicable
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities

a) *Library:*

Departmental Library

b) **Internet Facilities for staff and students- Yes**

c) **Class rooms with ICT facilities- 01**

d) **Labrotaries- NB-13 and Computer lab with(09)**

30. Number of students receiving financial assistance from college, university, government or other agencies - **02**

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :

Special lectures- Prof. Sumana Roy- contemporary issues

Workshop-Dr. Partha Sarathi Chakraborty - rocks and minerals

Special lectures- Dr. Paromita Majumder - geomorphic process

32. Teaching methods adopted to improve student learning

LCD projector, models, OHP

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

Soil camp-2012

Water testing-NSS-2014

34. SWOC analysis of the department and Future plans

Strengths:

- Well equipped laboratory.
- Study tours and field excursion organized
- Computer with internet facility
- The students strength increased from last two years
- A large number of students of our department come from socially and economically backward class so we organize remedial classes for the students or attend them personally on the basis of the students' need.

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- Most of the students of our department are first generation learner. We have very healthy relationship among students and teachers. We always motivate them to continue their studies or to achieve their goals.
- The Departmental library contains around 62 books on Geography. We issue books to the needy students.
- Faculty and staff work with self motivation and dedication

Weakness :

- Inadequate lectures halls, need for better equipped research laboratories.
- Acute shortage of full time teacher. No Ph.D. faculty.
- Communication problem. Some students come from different language community who cannot follow English or Bengali which is our medium of instruction.
- Inadequate books and journals in the departmental library or central library which cannot cater to students' need.
- Lack of sophisticated instruments.
- Absence of dedicated and motivated students.
- No Internet facility in departmental Laboratory.

Opportunity

- Growing popularity of the subject among students for higher studies and competitive exams.
- To start job oriented courses like, Geographical Information System (GIS).
- From departmental library- students can borrow books when they need.
- Widening the area of the subject by collaborating with other department by under taking exchange of faculties.
- Class tests taken regularly for continue evaluation and necessary feedback.
- We organize parent-teacher –student meeting to make parents aware of their wards' achievement and any difficulty.

Challenges:

- Urgent Procurement of essential equipments for furthering.
- Enrichment of departmental and central library and publishing of departmental journal.

- Most of the students of our department come from socially and economically backward class. It is difficult to us to conduct and select a better place for mandatory educational tour.
- First degeneration learners come with so poor background that it becomes a challenge to make them at par with other students.
- Acute shortage of teachers poses a challenge to cover up the entire syllabus.
- To make students aware about the environmental and social degradation.

35. Future Plans:

Short-term Plan

- To develop and establish weather station so as to generate reliable local weather data
- Establish increased and stronger linkages with the local communities / region through knowledge sharing.
- Enrichment of departmental as well as central library by providing more books and reputed journals.
- Publish and enrichment of departmental journal with academic contribution not only of the students but also the eminent personalities and scholars.

Long Term Plan

- To open Diploma Course in GIS and Remote Sensing
- Inter-College Collaboration.
- Organizing National and State Level Seminars.
- To organize Wall-posters competition.

Department of Computer Science

1. Year of Establishment:: **1999**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

B.Sc Computer Science Honours : I, II, III years

B.Sc Computer Science General : I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved:

Physics, Electronics, Mathematics.

4. Annual/ semester/choice based credit system (programme wise)

B.Sc. Honours – Mid Term and Annual

B.Sc. General – Mid Term and Annual

5. Participation of the department in the courses offered by other departments:
Physics, Electronics, Mathematics.

6. Courses in collaboration with other universities, industries, foreign institutions, etc:**Nil**

7. Details of courses/ programmes discontinued (if any) with reasons:**Nil**

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors		
Asst. Professors	-	-
Part- time Teacher	-	-
Guest Lecturer	-	3
C.W.T.T.	-	1

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9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Moumita Ghosal	M.Sc	CWTT	Compiler Design	4 years	Nil
Anusree Ghosh	M.Sc, M.Phil	Guest Lecturer		D.O.J 2/9/14	Nil
Sangita Nandy	M.Sc, M.Phil	Guest Lecturer		D.O.J 1/9/14	Nil
Soumen Pal	M.Sc, SET	Guest Lecturer		D.O.J 5/9/14	Nil

10. List of senior visiting faculty: **Nil**

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Honours Course :26%(Approx)

General Course : 20%(Approx)

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
Hons	12	4	3:1

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General	5	4	5:4
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13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **01**
14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10): *P.G. – 4, M.Phil- 1 1. Sangita Nandi – M. Phil.*
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**Nil**
16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:**Nil**
17. Research Centre /facility recognized by the University: **Nil**
18. Publications:
- a) Publication per faculty :
 - b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
 - c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
 - d) Monographs :
 - e) Chapter in Books :
 - f) Books Edited :
 - g) Books with ISBN/ISSN numbers with details of publishers:
 - h) Citation Index
 - i) SNIP :
 - j) SJR :
 - k) Impact factor:
 - l) h-index:

Faculty	a	b	c	d	e	f	g	h	i	j	k	l
Moumita Ghosal	02											

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19. Areas of consultancy and income generated: **Nil**

20. Faculty as members in

d) National committees b) International Committees c) Editorial Boards: **Nil**

21. Student projects : **All 3rd year students prepare a compulsory project on Environmental Science.**

a) Percentage of students who have done in-house projects including inter departmental/ programme: **100% till 2012**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:**Nil**

22. Awards/ Recognitions received by faculty and students:**Nil**

23. List of eminent academicians and scientists/ visitors to the department : **02**

24. Seminars/ Conferences/Workshops organized & the source of funding

a) National - **Nil**

b) International –**Nil**

25. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Academic Session	Applications received	No. of students admitted	M	F
Computer Science Honours and General	2009-10	17	06	NA	All Female
	2010-11	23	10	NA	All Female

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	2011-12	10	06	NA	All Female
	2012-13	30	10	NA	All Female
	2013-14	18	8	NA	DO

Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
Computer Science Honours	2009-10	10	80	Nil
	2010-11	9	66.67	Nil
	2011-12	4	100	03
	2012-13	6	100	Nil
	2013-14	2	100	02

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Computer Science Honours and General	75 %	25%	Nil

27. How many students have cleared national and state competitive examinations:

Data not available

28. Student progression

Student progression	Against %enrolled
UG to PG	100%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Nil
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities

a) Library:

- Central Library/Departmental Library
- Book allowance- all students of our department can borrow a maximum of two books at one time
- Renewals- Standard borrow items can be renewed provided they are not reserved
- Log book- a log book is maintained regularly under the supervision of teachers to keep record of the books being issued, returned in the departmental library

b) Internet facilities for Staff & Students

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Our department has a network cell which consists of 2 pc's, internet connection, printer, scanner. This network cell and net connection can be used by other department students and faculty also.

c) Class rooms with ICT facility

The department owns a portable LCD projector which enables the faculty and students to give the power point presentations for teaching and seminars respectively. The department also has an OHP.

d) Laboratories

Software lab :

It is equipped with basic infrastructure needed for preliminary learning purpose

Number of PC's- 10

Number of printers- 2

Number of scanners-1

Operating system used- Windows and Ubuntu

Softwares used- MS Office 2010 and MS Office 2007

Turbo C

Oracle 9 i

Visual Basic 6.0

Hardware lab. :

Sufficient number of ICs, Bread board, Power supply, CRO, Microprocessor kit etc.

30. Number of students receiving financial assistance from college, university, government or other agencies: **Nil**

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : **02**

Extention lecture on 22/9/2011 (source of funding- College fund)

Extention Lecture on 15/2/2014 (source of funding- College fund)

32. Teaching methods adopted to improve student learning

- Participation in different seminars and workshops: One great way to update or get new ideas is to participate in seminar, workshop, etc. Our department allows students under the guidance of a faculty with the opportunity to meet other teachers face to face and benefit from the knowledge of teacher trainers, authors, and experienced teachers. Before a few days ago the students of our department participated in a UGC sponsored national Seminar on 8th August 2014 entitled- “application of Cryptography in Modern Computing” organised by the Department of Computer Science, Ramakrishna Mission Vidyamandira.
 - Extension Lecture- Many extension program classes were held in our department.
 - In last 5 years, first extension lecture was delivered by Mr. Soumen Mukherjee, RCC IIT on 22/02/2014
 - Second extension lecture was arranged on 12/2/2014. The lecture was delivered by Dr. Satryajit Ghosh, Dept of Computer Science, APC college.
 - Student projects- Our syllabus had a in-house project till 2012. So, every student had to submit their project under the guidance of dept faculty.
- so, percentage of students who have done in-house projects is 100%.
some projects by our students are:
Library management system
Graph colouring
Shopping Mall Management System
Airlines Reservation System
- Topic seminar- to keep the students upto date and to practice and improve the skill of demonstration the dept arranged topic seminar once a year. Some topics are determined by teacher and then topics are written in tag. The tags are chosen by students randomly. The students have to be prepared with a slide show using internet and books in 10-15 days and deliver a lecture on that topic.
 - Quiz- A Quiz competition was held on 27.09.2014 in the Science Department. The students of the Science department participated in this competition.

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33. Participation in Institutional Social Responsibility (ISR) and Extension activities

Sl no	Name of faculty	Role in our Institute
1	MoumitaGhosal	As Anchor
2	NabamitaGhosh	As dance judge
3	MoumitaGhosal NabamitaGhosh	As executive of KanyashreePrakalpa
4	All of the dept Faculty	Admission process Campus cleaning with NSS Any unassigned work for the good of student, college, and society

1. SWOC analysis of the department and Future plans

Strength :-

- Very committed faculty.
- mentoring and follow up of weaker students.
- Good and in-depth, student oriented teaching.
- Willing to solve the difficulties.
- The department enjoys the very good infrastructural facilities.
- The staff readily help other Institution and department whenever required.

Weakness :-

- Not having enough number of students.
- Small department.
- Deficiency of teaching and non-teaching staff.

Opportunities :-

- With the help of the faculty members can bring many more research projects for the benefits of students.

- The increasing demand for Computer Science in market.
- More number of Seminar/ Workshops can be arranged.

Challenges :-

- The level of incoming is so far poor so that it is uphill task to make them efficient meritorious as needed.
- The department has to meet the challenges with the ongoing advancement in the softwares.
- The department also meet challenges with other professional courses.

36. Future Plans

- The department wants to organize one day state UGC sponsored seminar in collaboration with 'RCC Institute of Information Technology' on MATLAB Tools and their Applications.
- Organize a certificate course for both in-house student and the outsiders for helping future professional needs. The course may include some advance topic like 'VB.net', 'PHP', 'JAVA', 'C#' etc.

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Department of Electronics

1. Year of Establishment - **1999**

2. Names of Program / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :

B.Sc. General Course in Electronics : I, II, III Years

3. Names of Interdisciplinary courses and the departments/units involved –

Computer Science, Physics, Mathematics

4. Annual/ semester/choice based credit system (program wise) –

B.Sc. General : Mid-term and Annual

5. Participation of the department in the courses offered by other departments –

Computer Science, Physics, Mathematics

6. Courses in collaboration with other universities, industries, foreign institutions, etc. –
Nil

7. Details of courses/program discontinued (if any) with reasons – **Nil**

8. Number of Teaching posts –

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	-
Contractual Whole Time Teachers	-	01
Part Time Teachers	-	-

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Debkanti Das	M.Sc., M.Tech	CWTT	VHDL, Embedded systems	6 years	Nil

10. List of senior visiting faculty - **Nil**

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11. Percentage of lectures delivered and practical classes handled(program wise) by temporary faculty – **Nil**

12. Student -Teacher Ratio (program wise) –

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled**	No. of Teachers	Student-teacher ratio
B. SC. General	5	1	5:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **01**

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. – **PG - 01**

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received – **Nil**

17. Research Centre /facility recognized by the University - Nil

18. Publications: **Nil**

19. Areas of consultancy and income generated - **Nil**

20. Faculty as members in
a) National committees b) International Committees c) Editorial Boards.... – **Nil**

21. Student projects :

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Percentage of students who have done in-house projects including inter departmental / program – **All III yr students prepare a compulsory project on Environmental Science.**

Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies - **Nil**

22. Awards/ Recognitions received by faculty and students - **Nil**

23. List of eminent academicians and scientists/ visitors to the department - **Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding

National - **Nil**

International – **Nil**

25. Student profile program course wise:

Name of the Course/program (refer question no. 4)	Academic Session	Applications received	No. of students admitted	M	F
B.Sc. General	2009-10	2	2	NA	All Female
	2010-11	7	4	NA	All Female
	2011-12	4	2	NA	All Female
	2012-13	3	3	NA	All Female

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Students' Results (Final Year)

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
Electronics General	2009-10	1	100	NA
	2010-11	-	-	NA
	2011-12	2	100	NA
	2012-13	1	100	NA
	2013-14	-	-	NA

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Electronics General	100%	---	----

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? Nil

28. Student progression

Student progression	Against % enrolled
UG to PG	100 %
PG to M.Phil.	DATA NOT AVAILABLE
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	Nil
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	Nil

29. Details of Infrastructural facilities:

a) Library – Book Allowance :-

All the student of Science Dept can borrow a maximum of two books at any one time.

- **Renewals :-**

Standard borrow items can be renewed provided they are not reserved.

- **Log Book**

A log book is maintained regularly under the supervision of the teachers to keep record of the books being issued, returned in the departmental library.

b) Internet facilities for Staff & Students - Our department of Science has a network cell which consists of two pcs, internet connection, printer, scanner. This network cell and net connection can be used by other department's students and faculty also.

c) Class rooms with ICT facility – The department owns a portable LCD projector which enables the faculty and students to give the power point presentations for teaching and seminars respectively. The department also has an OHP.

d) Laboratories – Hardware Laboratory is equipped with the sufficient apparatus needed for the student for not only completion of their syllabus but it also helps them to gather knowledge.

Different ICs, Two Microprocessor kits, number of LEDs and so on apparatuses are present to help the students.

30. Number of students receiving financial assistance from college, university, government or other agencies – **NIL**

31. Details on student enrichment program (special lectures / workshops / seminar) with external experts – **NIL**

32. Teaching methods adopted to improve student learning -

i) **Participate in Different Seminar/ Workshop :-**

The department allows students under the guidance of a faculty with the opportunity to meet other teachers face to face and benefit from the knowledge of teacher trainers, authors and experienced teachers. ii)

ii) Extension Lecture :-

The extension Program offers a real university experience. Many Extension Program classes are held in our department.

Hope like these, many extension lecturer has been arranged in near future.

iii) Topic Seminar :-

To keep the student up-to date and to practice and improve the skill of demonstration the department arranged topic seminar once in a year. Some topics are determined by the teacher and then topics are written in a tag. The tags are chosen by the student randomly. The student has to be prepared a slide show with the help of internet and books in 10-15 days and deliver a lecture on that topic.

iv) Quiz :-

Quiz competition is one of the most interesting way to improve learning skill. Last formal Quiz contests are held on April 2014.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities –

Beyond the responsibility of teaching, our faculties also extend their helping hands in different programs of the institute.

sl_no	Name of the Faculty	Role in Our Institute
1	Debkanti Das	As photographer
2	Debkanti Das	As an administrator of College Website
3	Debkanti Das	As Nodal Officer
4	All of the Departmental Faculty	Admission Process
5	All of the Departmental Faculty	Campus Cleaning with NSS
6	All of the Departmental Faculty	Any unsigned work for the good of student, College and society

34. SWOC analysis of the department and Future plans -

Strength :-

- Very committed faculty.
- mentoring and follow up of weaker students.
- Good and in-depth, student oriented teaching.
- Willing to solve the difficulties.
- The department enjoys the very good infrastructural facilities.
- The staff readily help other Institution and department whenever required.

Weakness :-

- Not having enough number of students.
- Small department.
- Deficiency of teaching and non-teaching staff.

Opportunities :-

- With the help of the faculty members can bring many more research projects for the benefits of students.
- The increasing demand for Computer Science in market.
- More number of Seminar/ Workshops can be arranged.

Challenges :-

- The level of incoming is so far poor so that it is uphill task to make them efficient meritorious as needed.
- The department has to meet the challenges with the ongoing advancement in the softwares.
- The department also meet challenges with other professional courses.

35. Future Plans

- The department wants to organize one day state UGC sponsored seminar in collaboration with 'RCC Institute of Information Technology' on MATLAB Tools and their Applications.
- Organize a certificate course for both in-house student and the outsiders on microcontrollers.

Department of Mathematics

1. Year of Establishment:

General Course : **1999**

2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B.Sc. Mathematics (General) – I, II, III years.

3. Names of Interdisciplinary courses and the departments/units involved:

Computer Science, Physics, Electronics

4. Annual/ semester/choice based credit system (programme wise)

Annual / Mid Term

5. Participation of the department in the courses offered by other departments:

Computer Science, Physics, Electronics

6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil

7. Details of courses/ programmes discontinued (if any) with reasons: Nil

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	-
Part- time Teacher	-	2(College appointed PTT)
Guest Lecturer	-	-
C.W.T.T	-	-

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Rupen Chatterjee rupen.	M.Sc. M.Phil	PTT (College appointed)	Fluid Dynamics	6 years	Nil
Souti Bose	M.Sc.,	PTT (College appointed)	Statistics	4 years	Nil

10. List of senior visiting faculty:**Nil**

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
B. SC. General	13	2	6.5:1

13. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL

14. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10) :* M.Sc. – 02

1. Rupen Chatterjee – M.Phil

2. Souti Bose – M.Stat

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15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received. : Nil
17. Research Centre /facility recognized by the University: Nil
18. Publications:**Nil**
- a) Publication per faculty :
 - b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
 - c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
 - d) Monographs :
 - e) Chapter in Books :
 - f) Books Edited :
 - g) Books with ISBN/ISSN numbers with details of publishers:
 - h) Citation Index
 - i) SNIP :
 - j) SJR :
 - k) Impact factor:
 - l) h-index:

NIL

19. Areas of consultancy and income generated:**Nil**
20. Faculty as members in
- b) National committees b) International Committees c) Editorial Boards....Nil
21. Student projects :

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a) Percentage of students who have done in-house projects including inter departmental/ programme: All 3rd year student prepare a compulsory project on Environmental Science.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil

22. Awards/ Recognitions received by faculty and students: Nil

23. List of eminent academicians and scientists/ visitors to the department: Nil

24. Seminars/ Conferences/Workshops organized & the source of funding

a) National - Nil

b) International – Nil

25. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Academic Session	Applications received	No. of students admitted	M	F
B.Sc. General	2009-10	19	8	NA	All Female
	2010-11	30	14	NA	All Female
	2011-12	16	10	NA	All Female
	2012-13	12	10	NA	All Female

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Students' Result (Final Year):

Name of the Course (refer question no. 4)	Academic Session	Appeared	Pass percentage	1st Class/Div
B.Sc. General	2009-10	1	100%	NA
	2010-11	1	100%	NA
	2011-12	3	66.67%	NA
	2012-13	5	100%	NA
	2013-14	3	66.67% *	NA

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. General in Mathematics	75 %	25%	Nil

27. How many students have cleared national and state competitive examinations:

Nil

28. Student progression

Student progression	Against %enrolled
UG to PG	100 %
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Nil
Entrepreneurship/ Self-employment	Nil

29. Details of Infrastructural facilities

a) Library:

- **Book Allowance :-**

All the student of Science Dept can borrow a maximum of two books at any one time.

Standard borrow items can be renewed provided they are not reserved.

- **Log Book**

A log book is maintained regularly under the supervision of the teachers to keep record of the books being issued, returned in the departmental library.

b) Internet Facilities for staff and students- Our department of Science has a network cell which consists of two pcs, internet connection, printer,

scanner. This network cell and net connection can be used by other department's students and faculty also.

Class rooms with ICT facilities- – The department owns a portable LCD projector which enables the faculty and students to give the power point presentations for teaching and seminars respectively. The department also has an OHP.

Laboratories- Hardware Laboratory is equipped with the sufficient apparatus needed for the student for not only completion of their syllabus but it also helps them to gather knowledge.

PC with internet and programming platform is provided for advanced learning.

30. Number of students receiving financial assistance from college, university, government or other agencies: NIL

31. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil

32. Teaching methods adopted to improve student learning

i) Participate in Different Seminar/ Workshop :-

One great way to keep up to date or get new ideas is to participate in seminar, workshop etc. Our department allows students under the guidance of a faculty with the opportunity to meet other teachers

face to face and benefit from the knowledge of teacher trainers, authors and experienced teachers.

ii) Extension Lecture :-

The Science department of the college hold extension lecture time to time. Guest speakers from Universities, colleges and other institutions are invited to deliver such lectures.

iii) Topic Seminar :-

The departments with other departments of Science organize Students' Seminar. The topic is selected among some current scientific events in popular level by the students.

- i) **Quiz :-**A Quiz competition was held on 27.09.2014 in the Science Department. The students of the Science department participated in this competition.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

Beyond the responsibility of teaching, our faculties also extend their helping hands in different programs of the institute.

sl_no	Name of the Faculty	Role in Our Institute
1	All of the Departmental Faculty	Admission Process
2	All of the Departmental Faculty	Any unsigned work for the good of student, College and society

SWOC analysis of the department and Future plans -

Strength :-

- Very committed faculty.
- Mentoring and follow up of weaker students.
- Good and in-depth, student oriented teaching.
- Willing to solve the difficulties.
- The department enjoys the very good infrastructural facilities.
- The staff readily helps other Institution and department whenever required.

Weakness:-

- Not having enough number of students.
- Small department.
- Deficiency of teaching and non-teaching staff.

Opportunities :-

- With the help of the faculty members can bring many more research projects for the benefits of students.
- The increasing demand for Computer Science in market.
- More number of Seminar/ Workshops can be arranged.

Challenges:-

- The level of incoming is so far poor so that it is uphill task to make them efficient meritorious as needed.
- The department has to meet the challenges with the ongoing advancement in the softwares.
- The department also meet challenges with other professional courses.

35. Future Plans

- To increase the number of students.

Department of Physics

1. Year of Establishment:: **1999**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

B.Sc. Physics (General) – I, II, III years

3. Names of Interdisciplinary courses and the departments/units involved:

Computer Science, Electronics, Mathematics

4. Annual/ semester/choice based credit system (programme wise)

B.Sc. General: Mid-term and Annual

5. Participation of the department in the courses offered by other departments:

Computer Science, Electronics, Mathematics

6. Courses in collaboration with other universities, industries, foreign institutions, etc. Nil

7. Details of courses/ programmes discontinued (if any) with reasons: Nil

8. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	1
Associate Professors	-	-
Asst. Professors	-	-
Part- time Teacher	-	-
Guest Lecturer	-	-
Contractual Whole Time Teacher	-	01

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Gautam Banerjee	M.Sc., P.h.d.	CWTT	Nuclear Physics	42	Nil

10. List of senior visiting faculty: **Nil**

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

12. Student -Teacher Ratio (programme wise)

Course Name – B. A (Hons. & Gen.)	No. of Students enrolled	No. of Teachers	Student-teacher ratio
B. SC. General	10	1	10:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **01**

14. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ MPhil/PG.(Provided in Point No. 10)

Ph.D. 1. Dr. Gautam Banerjee – Ph. D.

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received. **Nil**

17. Research Centre /facility recognized by the University: **Nil**

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18. Publications:

- a) Publication per faculty :
- b) Number of papers published in peer reviewed journals (national/international) by faculty and students :
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :
- d) Monographs :
- e) Chapter in Books :
- f) Books Edited :
- g) Books with ISBN/ISSN numbers with details of publishers:
- h) Citation Index
- i) SNIP :
- j) SJR :
- k) Impact factor:
- l) h-index:

Faculty	a	b	c	d	e	f	g	h	i	j	k	l
Dr. Gautam Bannerjee	01											

19. Areas of consultancy and income generated: Nil

20. Faculty as members in

- c) National committees b) International Committees c) Editorial Boards....
Nil

21. Student projects :

- a) Percentage of students who have done in-house projects including inter departmental/ programme: **All III yr students prepare a compulsory project on Environmental Science.**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

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22. Awards/ Recognitions received by faculty and students: **Nil**

23. List of eminent academicians and scientists/ visitors to the department : Nil

24. Seminars/ Conferences/Workshops organized & the source of funding

- a) National - NIL
- b) International – NIL

25. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Academic Session	Applications received	No. of students admitted	M	F
B.Sc. General	2009-10	2	2	NA	All Female
	2010-11	7	4	NA	All Female
	2011-12	6	4	NA	All Female
	2012-13	12	10	NA	All Female

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Students' Result (Final Year):

Name of the Course	Academic Session	Appeared	Pass percentage	1st Class/Div
Physics General	2009-10	-	-	NA
	2010-11	1	100	NA
	2011-12	1	-	NA
	2012-13	5	100	NA
	2013-14	3	66.67	NA

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. General in Physics	75 %	25%	-

27. How many students have cleared national and state competitive examinations:

28. Student progression

Student progression	Against %enrolled
UG to PG	100 %
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Data not available

<p>Employed</p> <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	Data not available

29. Details of Infrastructural facilities

a) Library:

- **Book Allowance :-**

All the student of Science Dept can borrow a maximum of two books at any one time.

- **Renewals :**

Standard borrow items can be renewed provided they are not reserved.

- **Log Book**

A log book is maintained regularly under the supervision of the teachers to keep record of the books being issued, returned in the departmental library.

b) Internet Facilities for staff and students- There is a network cell in the Department of Science. This cell is provided with computer internet facility and scanner. This cell is open to the staff of the college only.

c) Class rooms with ICT facilities- – The department owns a portable LCD projector which enables the faculty and students to give the power point presentations for teaching and seminars respectively. The department also has an OHP.

d) Laboratories- All the experiments of B.Sc. (Gen) course syllabus are performed in the laboratory. The Laboratory is also well equipped to easy

out 50% of the experiment included in the syllabuses of Honours (advanced) course of Calcutta University.

30. Number of students receiving financial assistance from college, university, government or other agencies : **Nil**

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

32. Teaching methods adopted to improve student learning

i) Participate in Different Seminar/ Workshop :-

One great way to keep up to date or get new ideas is to participate in seminar, workshop etc. Our department allows students under the guidance of a faculty with the opportunity to meet other teachers face to face and benefit from the knowledge of teacher trainers, authors and experienced teachers.

ii) Extension Lecture :-

The extension Program offers a real university experience. Many Extension Program classes are held in our department.

iii) Topic Seminar :-

To keep the student up-to date and to practice and improve the skill of demonstration the department arranged topic seminar once in a year. Some topics are determined by the teacher and then topics are written in a tag. The tags are chosen by the student randomly. The student has to be prepared a slide show with the help of internet and books in 10-15 days and deliver a lecture on that topic.

iv) Quiz :-

Quiz competition is one of the most interesting way to improve learning skill. Last formal Quiz contests are held on 27.09.2014.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

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Beyond the responsibility of teaching, our faculties also extend their helping hands in different programs of the institute.

sl_no	Name of the Faculty	Role in Our Institute
1	Dr. Gautam Banerjee	An Adviser and other administrative works.

34. SWOT analysis of the department and Future plans

Strength:-

- Very committed faculty.
- mentoring and follow up of weaker students.
- Good and in-depth, student oriented teaching.
- Willing to solve the difficulties.
- The department enjoys the very good infrastructural facilities.
- The staff readily helps other Institution and department whenever required.

Weakness:-

- Not having enough number of students.
- Small department.
- Deficiency of teaching and non-teaching staff.

Opportunities:-

- With the help of the faculty members can bring many more research projects for the benefits of students.
- The increasing demand for Computer Science in market.
- More number of Seminar/ Workshops can be arranged.

Challenges :-

- Job opportunities for the General students.
- Less number of students.

35. Future Plans:

- To increase the number of students.

Post accreditation summary

- **The college could speed up computerization of its office and establish more job oriented/vocational, self-financing courses after undertaking a through market survey**
 - a) The Office is partially computerized:
 - I) Admission
 - II) Registration
 - III) Staff Salary
 - b) Music and Tailoring courses have been introduced.

- **More systematic and formal interactions with outside academic community, academic peers, employers etc.**

Most of the departments have organized

 - I) Extension Programmes.
 - II) Faculty exchange programme.
 - III) Seminars where eminent academicians are invited to deliver lectures.

- **Network with business/industry-neighborhood for academic excellence and assistance.**

Nil

- **Encouragement for more participation, paper presentation at national/international seminars/workshops/conferences and publications. Encourage research, provide seed money, offer consultancy**

Faculty members participate in several National and International seminars.

- **Encouragement for more use of new technology in teaching-learning-evaluation.**

ICT and internet have been developed.
Office is percially computerized.
Library is percially computerized.

- **Introduction of more Honors, self-financing and vocational courses like fashion design, computer application, journalism etc.**

Add-on / college financing course on Music and Tailoring has been introduced.

- **The college library may be strengthened by adding more titles. Augment infrastructure and learning resources by making more number of computers available to staff and students of various departments, expedite computerization of office and library, provide internet facility, establish the book-bank.**
 - a) The library has been partly computerized.
 - b) INFLIBNET connection is made.

- **Encourage more participation in sports at University, State, Regional and National levels.**
 - a. Students have participated at the University level.
 - i. 02 of our students participated in EastZone Championship in Calcutta University Team in *KhoKho* and *Volleyball*.

- **Strengthen NSS and support services.**

Several NSS activities have been conducted. (Please refer to 3.6.4)

- **The college may introduce Economics and certificate course in Dance and Music.**

Add-on courses in Music and Tailoring have been introduced.

- **Ladies hostel may be planned.**

Nil

- **Introduce NCC activities.**

NCC (placed under 2 Girls' Bengal Battalion) was introduced and actively existed from 2008-2012. The unit is going to restart shortly. (Please refer to 3.6.4)

- **Establish a formal guidance and employment cell.**

Career counseling Cell (2009-2012) and Service Training Cell have been set up with the UGC grant.

- **Strengthen and better utilize the newly established Alumni Association.**

Steps have been taken to get the Alumni Association (SGCAL) registered. However, SGCAL is functioning actively.

NAAC Re-accreditation Self Study Report 2014

- **Strengthen formal mechanism to get feedback from all the stake holders and collaborators.**
Feedbacks from Students and Parents are taken and the feedbacks are discussed in the individual departments and in the meetings of the IQAC.
- **More professional development programs for faculty and staff.**
Workshops are conducted on the usage of PPT.
Training classes on computer handling also have been done.

**Declaration by the Head of the
Institution**

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of
the institution with seal:

Place: Serampore

Date: 15.11.14

Anuradha Ghose 15.11.14
Teacher-in-Charge
SERAMPORE GIRLS' COLLEGE



CERTIFICATE OF COMPLIANCE

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **SERAMPORE GIRLS' COLLEGE** (Name of the institution) fulfills all norms as following

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent. It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be. In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Yours faithfully,

Anuradha Ghose 15.11.14



Dr. Anuradha Ghose

Teacher-in-Charge
SERAMPORE GIRLS' COLLEGE

Teacher-in-Charge

ANNEXURE -1

COMBINATIONS OF ELECTIVE SUBJECTS :

Subject	Combination Allowed
Bengali (BNGA)	<ol style="list-style-type: none">1. Education & Pol. Science (EDCG & PLSG)2. Education & Sanskrit (EDCG & SANG)3. Political Science & Sanskrit (PLSG & SANG)4. History & Philosophy (HISG & PHIG)5. Education & Sociology (EDCG & SOCG)6. Education & Hindi (EDCG & HING)7. Pol. Science & Sociology (PLSG & SOCG)8. Pol. Sc & Hindi (PLSG & HING)9. History & Hindi (HISG & HING)
English(ENGA)	<ol style="list-style-type: none">1. History & Political Science (HISG & PLSG)2. History & Sanskrit (HISG & SANG)3. Political Science & Sanskrit (PLSG & SANG)4. Philosophy & Bengali (PHSG & BNGG)5. History & Sociology (HISG & SOCG)6. History & Hindi (HISG & HING)7. Education & Sociology (EDCG & SOCG)8. Education & Hindi (EDCG & HING)9. Pol. Science & Sociology (PLSG & SOCG)10. Pol. Science & Urdu (PLSG & URDG)11. Education & Urdu (EDCG & URDG)12. History & Urdu (HISG & URDG)
Education (EDCA)	<ol style="list-style-type: none">1. Sanskrit & Political Science (SANG & PLSG)2. Bengali & Sanskrit (BNGG & SANG)3. History & English (HISG & ENGG)4. Bengali & Philosophy (BNGG & PHIG)5. Bengali & Sociology (BNGG & SOCG)6. History & Sociology (HISG & SOCG)7. History & Hindi (HISG & HING)8. Pol. Science & Hindi (PLSG & HING)9. Pol. Science & Sociology (PLSG & SOCG)10. History & Urdu (HISG & URDG)11. Pol. Science & Urdu (PLSG & URDG)

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Philosophy (PHIA)	<ol style="list-style-type: none">1. Bengali & Education (BNGG & EDCG)2. English & Education (ENGG & EDCG)3. Bengali & Sanskrit (BNGG & SANG)4. History & English (HISG & ENGG)5. Bengali & Sociology (BNGG & SOCG)6. Education & Sociology (EDCG & SOCG)7. Education & Hindi (EDCG & HING)8. History & Sociology (HISG & SOCG)9. History & Hindi (HISG & HING)10. Education & Urdu (EDCG & URDG)11. History & Urdu (HISG & URDG)
History (HISA)	<ol style="list-style-type: none">1. English & Education (ENGG & EDCG)2. Bengali & Sanskrit (BNGG & SANG)3. Pol. Science & Philosophy (PLSG & PHIG)4. Bengali & Philosophy (BNGG & PHIG)5. Education & Sociology (EDCG & SOCG)6. Bengali & Sociology (BNGG & SOCG)7. Pol. Science & Sociology (PLSG & SOCG)8. Education & Hindi (EDCG & HING)9. Pol. Science & Urdu (PLSG & URDG)10. Education & Urdu (EDCG & URDG)11. Pol. Science & Urdu (PLSG & URDG)
Sanskrit (SANA)	<ol style="list-style-type: none">1. Bengali & Education (BNGG & EDCG)2. Education & English (EDCG & ENGG)3. Education & Philosophy (EDCG & PHIG)4. Political Science & History (PLSG & HISG)5. Philosophy & History (PHIG & HISG)6. Education & Hindi (EDCG & HING)7. Pol. Science & Hindi (PLSG & HING)8. History & Hindi (HISG & HING)
Pol. Science (PLSA)	<ol style="list-style-type: none">1. History & Philosophy (HISG & PHIG)2. History & English (HISG & ENGG)3. Philosophy & Education (PHIG & EDCG)4. Bengali & Philosophy (BNGG & PHIG)5. History & Hindi (HISG & HING)6. History & Sociology (HISG & SOCG)7. Bengali & Sociology (BNGG & SOCG)8. Education & Sociology (EDCG & SOCG)9. Education & Hindi (EDCG & HING)10. History & Urdu (HISG & URDG)

- Geography (GEOA)
11. Education & Urdu (EDCG & URDG)
 1. Sanskrit & Political Science (SANG & PLSG)
 2. Political Science & English (PLSG & ENGG)
 3. Education & English (EDCG & ENGG)
 4. Political Science & History (PLSG & HISG)
 5. Political Science & Hindi (PLSG & HING)
 6. Political Science & Sociology (PLSG & SOCG)
 7. Education & Sociology (EDCG & SOCG)
 8. Education & Hindi (EDCG & HING)
 9. History & Sociology (HISG & SOCG)
 10. Political Science & Urdu (PLSG & URDG)
 11. History & Urdu (HISG & URDG)
 12. Education & Urdu (EDCG & URDG)

SCIENCE STREAM

A. Elective Subjects taught & Code

1. Computer Science (Honours and General) [CMSA & CMSG]
2. Electronics [ELTG]
3. Physics [PHSG]
4. Mathematics [MTMG]

B. Combination of Elective Subjects allowed :

1. Computer Science, Electronics, Mathematics [CMSG, ELTG, MTMG]
2. Computer Science, Mathematics, Physics [ELTG, MTMG, PHSG]
3. Mathematics, Physics, Computer Science [MTMG, PHSG, CMSG]

C. B.Sc. Honours Course :

Honours Subject	Combination Allowed
Computer Science (CMSA)	<ol style="list-style-type: none">1. Electronics , Mathematics (ELTG, MTMG)2. Mathematics, Physics (MTMG, PHSG)
Geography (GEOA)	<ol style="list-style-type: none">1. Mathematics, Computer Science (MTMG, CMSG)2. Mathematics, Physics (MTMG, PHSG)3. Mathematics, Electronics (MTMG, ELTG)

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ANNEXURE – 2

Eminent Scientists / Academicians who contributed to different events of the college

Sl. No.	Name	Designation/ Organization
1.	Pratik Kumar Chowdhury	Ex Professor in Physics in Govt. College, Ex- ADPI govt. of West Bengal
2.	Swami Sastragyananda	Belur Ramakrishna Mission
3.	Dr. Sharbani Guptu	Associate Prof. of Calcutta Girls' College
4.	Prof. Parbati Charan Chakraborty	HOD English, Burdwan University
5.	Dr. Swati Dutta	Associate Professor in English Serampore College.
6.	Prof. Upal Pathak	Associate Professor in English, SNG College Bhadrakali, Hoogly.
7.	Prof. Amitava Roy	Prof in English RBU
8.	Dr. Sarmishtha Srivastav Chatterjee	Associate Professor in English Naihati Rishi Bankim Chandra Clege.
9.	Prof. Upal Pathak	Associate Professor in English, SNG College Bhadrakali, Hoogly.
10.	Dr. Jolly Das	Associate Professor in English, RPM College Uttarpara Hoogly.
11.	Prof. Pinaki Dey	Associate Professor in English, RPM College Uttarpara Hoogly.
12.	Dr. Sandipan Sen	Associate Professor in English, Ananda Mohan College, Kolkata
13.	Dr. Kuntal Chatterjee	Associate Professor in English, ND College, Howrah
14.	Dr. Hrisikesh Singh	Associate Prof. of RBC College, Naihati, West Bengal

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15.	Dr. Susnata Das	Professor, Rabindrabharati University
16.	Dr. Alok Roy	Professor, Scottish Church College
17.	Dr. Sumanta Neogi	Professor, Patna University
18.	Dr. Saktisadhan Mukhopadhyay	Professor, Kidderpur College
19.	Dr. Chittabrata Palit	Ex- Prof. Jadavpur University and Director of Corpus Research Institute
20.	Dr. Nikhilesh Guha	Writer
21.	Mr. Soumen Das	Reverand
22.	Dr. Goutam Neogi	Prof., Uttarpara College
23.	Dr. Pallab Sengupta	Prof., Rabindrabharati University
24.	Mr. Surajit Dasgupta	Writer
25.	Dr. Abhijit Dutta	UGC, Senior Scientist and Dpt. Director of Corpus Research Institute
26.	Dr. Siddhartha Guha Roy	Prof. Behala Thakurpukur college
27.	Prof. Soumen Mukherjee	Assistant Prof. , RCCIIT
28.	Dr. Satrajit Ghosh	Associate Prof. , APC College
29.	Dr. Partha Sarathi Chakraborty	Ex-Chairman, GSI
30.	Dr. Paromita Majumder	Assistant Prof. , Vidyasagar College for Women, Kolkata

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ANNEXURE -3

Publication by Faculty

Name	Title	Editor	Publisher and ISBN/ISSN no.	Year
Dr. Malancha Lahiri	“ Manabi Adhikar-O- Mukta-chintar Agrani Rokeya Sakhawat Hossain”—		UGC Proceedings Patrika by Serampore Girls’ College	2007
	“ Unobinsho satabdir Bangla Sahitye Rachanay Nari O Mankumari Basu”		Paschimbanga Itihas Samsad, Kolkata,	2008
	The Symbol of Youth and Modernity: “Adhunikotar Dishari: Sikshak Derozio” (Proceedings)	Dr. Anuradha Ghose	Serampore Girls’ College and Corpus Research Institute, Kolkata	2010
	Rabindra Sahitye Samaj Bhabna * to be published shortly.		State Level Seminar organized by RabindraBharati University (RBU)	2012
	Rabindra Dristite Sikshar Prakito Swarup Sandhan Book: Rabi Pradakshin		Rabindra Bharati University. ISBN No- 978-93-83039-05-1	2012
Dr. Sarmishtha Maitra	Thus He Spake on Her : Derozio on Women (Paper Prsented and published in proceeding: Derozio : The Symbol of Youth and Modernity	Dr. Anuradha Ghose	UGC Seminar, Serampore Girls College Proceeding	2010
	“Three Indian Women Writers” in Women’s Studies : Various Aspects	Dr Basabi Chakraborty	Urbee Prakashan, Kolkata ISBN: 978-93-80648-26-2	2014
	AphraBehn : “The Woman of the World for the World of Women” Journal Name : Journal of Education		West Bengal College & University Teacers’ Associasion	2010

NAAC Re-accreditation Self Study Report 2014

Dr. Kumkum Sarkar	Violence Against Women Book: Women's Studies : Various Aspects	Dr Basabi Chakraborty	Urbee Prakashan, Kolkata ISBN: 978-93-80648-26-2	2014
	“Shishu o Kishore Aparadh” Book : BharatiyaSamaj : Sampratik Samasya	Dr Basabi Chakraborty	Urbee Prakashan, Kolkata ISBN: 978-93-80648-04-0	2011
	“ Bharate Samajtatyer Charcha : Utpatti o Bikash” Book : Bharater Samajtatyik Chintadhara	Dr Bholanath Bandyopadhyay and Dr. Krishnadas Chattopadhyay	Urbee Prakashan, Kolkata ISBN: 978-93-80663-49-4	2012
Dr. Anuradha Ghose	“Bishoy Sampradayikata : Phire Dekha” Book: Reflections in History	Keka Dutta Roy and Chittaranjan Mishra	Raktakarabi Publication,	2009
	Upendranath Dutta Book: Communalism in Different Perspectives	Suji tSen	Progressive Publishers	2012
	Teroshho Panchasher Mannantar o Bangla Natak 'Nabanna' Book : ItihasAnusandhan	Manju Chattopadhyay	Pashimbanga Itihas Sansad ISBN 978-81-910874-1-3	2010
Dr. Sampa Sarkar	‘Prokitir Protisodh’: Ekti Samiksha, Page – 283-288 The journal of Bengali Dept., , vol-25	Main Author	Rabindra Bharati University	2008

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‘Ulgulaner Shesh Nei, Birsar Maran Nei’ P-89-96 Book: Upanyas Prosongo Vol-2/2	Hosen Uddin Hosen		2009
Janasahitya p-14-18 Book: Grantha Sathi	Amitabha Chakraborty & Malay Bhattacharjee	Bongiya Pathak Parisad	2010
‘Kabi Shrestha Haru Thakur Book: Pratisruti	Sanjay Roy	WBBEN – 2007/21334	2008-10
‘Puthi Path o Sanrokkhon’ Moral Edition	Hosen Uddin Hosen	Prabandha Sankha	2011
Lokgiti Lokonatyta Gamohira o Alkap Book: Prasanga Lokasanskriti Baichirer Aloke	Subrata Mallick	ISBN-978-93-81684-07-8	2012
Pouranik Natak: Rabindranath	Peer Reviewed Journal	Research Journal Centre for Tagore Studies: Rabindrabharati University	2012
Madhyajuger Bangla Anubad Sahitya: Swarup O Baisisthya Page-136-145	Peer Reviewed Journal	Research Journal: Rabindra Bharati University	2012
Rabindra Manaser Jatrapather Satra Barnachhata Page-80-93	Peer Reviewed Journal	Research Journal: Rabindra Bharati University, Rabindra Sankhya, ISBN-0975-0037	2013

NAAC Re-accreditation Self Study Report 2014

	‘Rabindranatye Bratyajoner Protibaad’ Page- 106-108	Main Author	Dept Journal: National Seminar, Syamaprasad College	2009
	‘Samaje o Manane Narir Pratistha Praptir Sangram’ Rabindra Upanyas, Page-68-70		Dept Journal: National Seminar, Vivekananda College	2013
	Sater Dashaker Desh Kalgata Patapreksha: Bhagirath Mishra Book: Sadhinottor Bangla Upanyaser Bibortan	Asutosh Biswas	ISBN-978-81-929245-4-0	2014
	Sri Ramakrishna Vivekananda darar Sarbattya Anudhyan O Prasangikata Bishoy Vivekananda, Page-115-120	Amaresh Mondal	ISBN-978-93-83590-35-3	2013
	‘Dwija Banshidharer ‘Krishnagunarrab’ Reference Book	Principal Editor	Sanskrita Pushtak Bhandar, ISBN-978-81-922102-7-8	2012
	‘Pulhir Katha’ Reference Book	Principal Editor	Rabindrabharati University	2001 2007 2011
	‘Dwija Ramchandra Daser Jatak Sambad: Punarbichar’ Reference Book	Principal Editor	Sanskrita Pushtak Bhandar, ISBN-978-93-83368-80-8	2013
Smt. Sarmishtha Mukherjee	Class Reconciliation as an agent of socio-economic progress as depicted in Elizabeth Gaskell’s <i>North and South</i>		Corpus Research Institute, Kolkata	2004

NAAC Re-accreditation Self Study Report 2014

	CLIO, Vol-4, January-December 2004			
	Agatha Christie: Her Inimitable Style Literature & Criticism, Volume 5, 2005-06		The Literary Society of India, Referred Journal – The Journal of Literary Society of India	2007
	A Study of Environmental Damage in Britain and Bengal during the Nineteenth Century and its Reflections in the Novels of few English and Bengali Authors Indian Vistas of Environment	Chittabrata Palit & Mahua Sarkar	Kalpaz Publications, Delhi ISBN: 81-7855-596-5	2007
	In the Wasteland of Bhusundi Book: Avenel Selected Short Stories		Avenel Press, Burdwan , ISBN: 81-902529-4-1	2008
	Elizabeth & Satyabati: a Comparative Study in Female Pragmatism in <i>Pride and Prejudice</i> and <i>Prothom Pratisruti</i>		Pegasus Press, Kolkata, Pegasus, Special Issue featuring Fiction	2008
Smt. Chandrima Roy	Carvaka Sampradayer Aitihasika Avasthana Itihasa Anusandhana		Pachimbanga Itihas Sansad ISBN-978-81-910874-1-3	2011
	Sainsayavada O Deroeio ABAHAMAN	Manabendra Naskar	Corpus Research Institute, ISSN-2231-461X	2011

NAAC Re-accreditation Self Study Report 2014

	Gothidvaya O Katipaya Katha, Exploring the culture in West Bengal	Dr. K. Mishra and Dr. Amrita Dutta	ISBN – 978-93-82-549-04-08	2012
Smt. Sayanti Talukdar	Ontology: From A Linguistic Perspective Philosophical papers Journal of Philosophy, NBU	Dr. Debika Saha	University of North Benga ISSN- 0976-4496	2010
Dr. Nandita Mukherjee	Bharatiya Sanskriti: Swarup aur Vikas (Chapter) Book: Usha Jyoti	Dr. Dinesh Kumar verma	Hindi Sahitya sammelau :Tezpur	2006
Smt. Indrani Sen	Dharm : Ekti Samiksa	Satyaki Roy	Peephole Journal ISSN- 2348-5930	2014
Dr. Gautam Banerjee	Revised shell structure of 208 Pb and its effect on the magicity of the superheavy nuclei.		Physical review letters , vol. 44, No. 21	1980
Smt. Moumita Ghosal	Paper presented at National Seminar :‘An object based design and implementation of data cleaning’		Vidyasagar University	2010
	‘Review on Data Cleaning: Problems & Different Approaches’		PIMR 5 th National IT Conference Indore ISBN: 978-81-7446-884-0	2010
	‘A review of duplicate elimination in data warehouse ‘		NCETCS National Seminar	2010

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ANNEXURE – 4

INSPECTOR OF COLLEGES



**CALCUTTA UNIVERSITY
CENTENARY BUILDING
KOLKATA - 700 073**

No.**C/919/234-Affl.**

Dated, the**29.10.2014**

TO WHOM IT MAY CONCERN

**This is to certify that Serampore Girls' College located at
13, T. C. Goswami Street, Serampore, Dist- Hooghly, Pin-
712 201 got affiliation from the University of Calcutta in
the year 1981 and the affiliation stands valid till date.**



Thomas
Inspector of Colleges

Jm
Inspector of Colleges
UNIVERSITY OF CALCUTTA

NAAC Re-accreditation Self Study Report 2014

ANNEXURE- 5



UNIVERSITY OF CALCUTTA SENATE HOUSE

87/1, College Street, Kolkata - 700 073

Prof. (Dr.) Basab Chaudhuri
Registrar

Phone : 2241-0071/4984
Fax : 91-033-2241-3222
E-mail : basabc@vsnl.net

অধ্যাপক (ডঃ) বাসব চৌধুরী
নিবন্ধক

TO WHOM IT MAY CONCERN

This is to certify Serampore Girls' College, 13, T.C.Goswami Street, Serampore, Hooghly, Pin: 712 201 West Bengal is affiliated to the University of Calcutta and recognized by the University Grants Commission and the following Courses/Subjects are taught in the said college as per approval:

Sl No	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three Year B.A. General Courses in Sanskrit, Bengali, English, Education, History, Political Science, Philosophy, Geography, Hindi, Urdu, Sociology	NA		Affiliation stands valid till date
2.	Three Year B.Sc. Honours Courses in Computer Science	NA		Do
3.	Three Year B.A. Honours Courses in Sanskrit, Bengali, English, Education, History, Political Science, Philosophy, Geography	NA		Do
4.	Three Year B.Sc. General Courses in Computer Science, Mathematics, Physics, Electronics	NA		Do

Date: 18.11.2014
Place : Kolkata

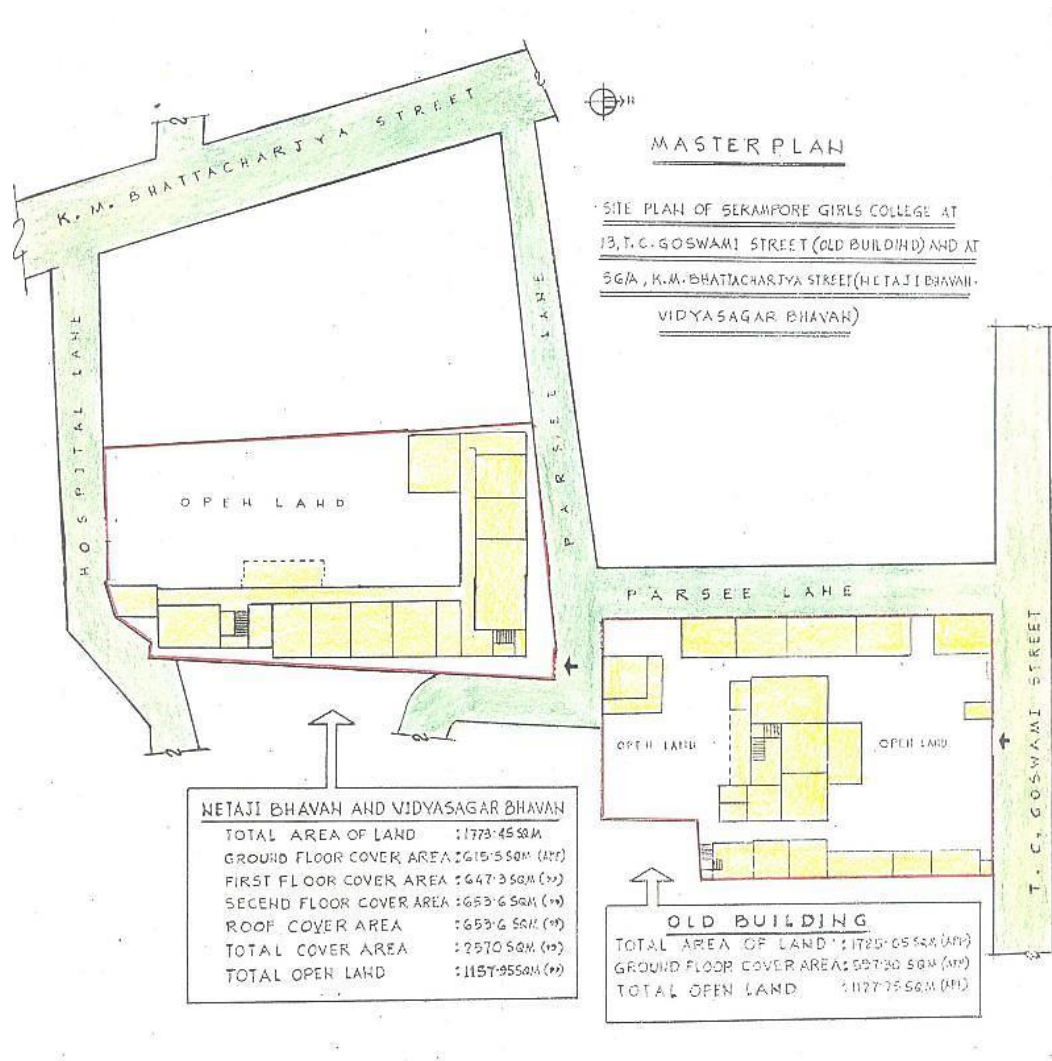
(Prof. B.Chaudhuri)
Registrar

Registrar
University of Calcutta

Registrar
University of Calcutta

ANNEXURE-6

BUILDING SITE PLAN



NAAC Re-accreditation Self Study Report 2014

ANNEXURE - 7

2F and 12 B Certificates



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI.

P. No. 8-30/91(CPP-I)

26th July, 1995.

The Development & Planning Officer,
Calcutta University,
Calcutta.

Subject : List of Colleges prepared under Section 2(f) of the
UGC Act, 1956. Inclusion of New Colleges.

Sir,

I am directed to refer to your letter No. UGC/124/L-8, dated 24-4-95 on the above subject and to say that the name of the following college has been included in the above list under Non-Government college teaching upto ~~B~~ Bachelor's Degree :

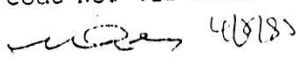
<u>Name of the College</u>	<u>Year of Estt.</u>	<u>Remarks</u>
Serampore Girls College, Hooghly (West Bengal). (Dr. Sailendra Nath Paul)	1981	The College is eligible to receive central assistance in terms of the rules framed under Section 12-B of the UGC Act, 1956.

Yours faithfully,

Sd/-
(J.C. Mityal)
Under Secretary.

Memo No. UGC/693/L-8, dated : 4th August, 1995.

The Principal, Serampore Girls' College, 13, T.C. Goswami Street, Serampore, Dist. Hooghly, PIN Code No. 712 201.


(M.S. Chatterjee)
Dev. & Planning Officer,
Calcutta University.

Development & Planning Officer,
Calcutta University.

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UGC 2f and 12B Certification as found on UGC website.

www.ugc.ac.in/recog_College.aspx

343	Sarsuna College 4/HB/A, Ho-Chi-Mein Sarani, Sarsuna Upanagari, Kolkata West Bengal 700 061 West Bengal 700 061	Calcutta University	Under Section : 2(f)&12(B)
344	Savitri Girls College 13- Muktaram Babu Street, Calcutta-7, Distt., Calcutta West Bengal West Bengal		Under Section : 2(f)&12(B)
345	Scottish Church College 4 Azad Hind Bagh Calcutta - 6, Distt., Calcutta West Bengal West Bengal		Under Section : 2(f)&12(B)
346	Serampore College Serampore, Distt., Hooghly, West Bengal 712 201 West Bengal 712 201		Under Section : 2(f)&12(B)
347	Serampore Girls' College Serampur, Distt., Hooghly, West Bengal 712 201 West Bengal 712 201		Under Section : 2(f)&12(B)
348	Seth Anandaram Jaipuria College 10- Raja Naba Krishna, Street, Calcutta, Distt., Calcutta West Bengal 5 West Bengal 5		Under Section : 2(f)&12(B)
349	Seth Seorajmal jalan Girls' College 88-9 Bankim Chatterjee Street, Calcutta, Distt. Calcutta West Bengal 12		Under Section : 2(f)&12(B)

ANNEXURE – 8

Certificate of Accreditation by NAAC : Cycle -1



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Serampore Girls' College
Serampore, Dist. Hooghly
affiliated to University of Calcutta, West Bengal as
Accredited
at the B⁺ level.*

Date : March 31, 2007



*Harad
Director*

• This certification is valid for a period of Five years with effect from March 31, 2007
• An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C⁺ grade, 65-70-C⁺⁺ grade,
70-75- B grade, 75-80- B⁺ grade, 80-85-B⁺⁺ grade, 85-90- A grade, 90-95-A⁺ grade, 95-100-A⁺⁺ grade
(upper limits exclusive)

March 31, 2007/325



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Serampore Girls' College

Place : Serampore, Dist. Hooghly, West Bengal

Criterion	Weightage (W _i)	Criterion Score (C _i)
I. Curricular Aspects	100	72
II. Teaching-Learning and Evaluation	400	326
III. Research, Consultancy and Extension	50	25
IV. Infrastructure and Learning Resources	150	112
V. Student Support and Progression	100	76
VI. Organization and Management	100	71
VII. Healthy Practices	100	78
Total	ΣW _i = 1000	ΣC _i = 760

$$\text{Institutional Score} = \frac{\sum C_i}{\sum W_i} \times 100 = \frac{760}{1000} \times 100 = 76.00$$

Date : March 31, 2007

General Director

March 31, 2007/325

ABBREVIATIONS USED

APC – Acharya Prafulla Chandra College
CWS – Centre for Women’s Studies
CWTT – Contractual Whole Time Teacher
GL – Guest Lecturer
HLPC – Hiralal Pal College
ICT – Information and Communication Technology
NCC – National Cadet Corps.
NGO – Non Governmental Organization
NSS - National Service Scheme
NTS – Non Teaching Staff
OHP – Over Head Projector
PTT- Part Time Teacher
RBCC – Rishra Bidhan Chandra College
RCCIT – RCC Institute of Information Technology
RPM – Raja Peary Mohan College
RTI – Right to Information
SC – Serampore College
SGC – Serampore Girls’ College
SGCAL – Serampore Girls’ College Alumni Association
SNGC- Swami Niswambalananda Girls’ College
TC – Teachers’ Council
TIC – Teacher-in-Charge
TS – Teaching Staff
VM – Vidyasagar Mahavidyalaya