

Action Taken reports mentioned in yellow

RESOLUTION OF THE IQAC MEETING HELD ON 13/07/22

The following resolution has been adopted on the meeting held on 13/07/22

**Agenda 1:** Celebration of commemorative days and festivals

Resolution:

The IQAC of college advises the cultural committee of the college to celebrate various commemorative days and festivals within college following the academic calendar of the college.

**Agenda 2:** Organizing inter college cultural competition and Prize distribution to the 2021 passout students in terms of final academic score.

Resolution:

2a. IQAC advises the cultural committee to organize an inter college cultural competitions (Music, Drawing, Recitation, Dance) in the month of September before the Durga Puja Vacation.

2b. The IQAC also intend to award the students who are ranked 1<sup>st</sup> position (in terms of our college) in each academic program in the final semester university exam 2021.

**Agenda 3:** MoU with Nabagram Hiralal Paul College.

Resolution:

The IQAC has taken the resolution the faculty exchange program with Nabagram Hiralal Paul College may be conducted after signing a memorandum of understanding (MoU). The IQAC suggest the college authority to take necessary steps.

**Agenda 4:** Upgradation of Library

Resolution:

4a. IQAC suggests college library committee to upgrade Library book, journal and magazine stock by this academic session for providing students with proper resource materials.

4b. Library committee is also advised to take necessary action to renew the annual maintenance charge (AMC) of the KOHA software.

**Agenda 5:** Participation in NIRF

Resolution: The IQAC suggest the college authority to take initiative for participation in NIRF ranking 2023. Dr. Sandip Majumdar, Asst Prof of Physics may be act as NODAL officer.

**Agenda 6:** Miscellaneous

**Resolution:** In accordance with governing body resolution dt. 5.5.22 the Heritage club, Electoral literacy club and Backward community cell has been initiated.

Soma Roy  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Sayanti Mukherjee  
13/7/22  
Signature of IQAC Co-ordinator  
SAYANTI MUKHERJEE  
IQAC Co-ordinator  
Serampore Girls' College



# Serampore Girls' College

(Estd.: 1981)

Re-Accredited by NAAC : Grade B (2nd Cycle)

13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.

E-mail : serampore\_girls\_college@yahoo.co.in

Website : www.seramporegirlscollege.org

Ref. No. ....

Date 14/1/23

Resolutions: - The following resolutions have been undertaken in respect to the IQAC meeting held on 14.01.2023 from 11:30 a.m. to 2:00 p.m.

- 1- The aspect of Peer teaching by the students will be taken forth for the Advance Learner in the upcoming Even Semesters.
- 2- Memorandum of Understanding on Stamp paper will hence for be taken as the standard procedure for conducting
  - A. Faculty Exchange
  - B. Work shop
  - C. Exchange of Students
  - D. Conducting Seminar, Conference and Webinar
  - E. Conducting Community Outreach Program
  - F. Entrepreneur Skill Development, Outcome Based Training, Placement and Related Services
  - G. Areas of Mutual Interest

With other institution ( College, NGO, Research Organization etc). The initiation of MoU based program will also be taken forth in the Academic calendar for the upcoming Even Semester.

- 3- A 6 month Competitive Exam related Class will be undertaken by the **Career Counseling Cell with Dr Uttam Halder as the Convenor followed with Dr Sandip Majumder – NAAC Coordinator**. The classes will be conducted on Saturday from 2- 4 p.m.- every week
- 4- The Format of the Mentoring form both for the students and teacher – and the format of the Feedback form have been finalized. As per the meeting the Mentoring form will be given to both Hons- Gen students of the Even semester. In case of the Feedback form- it will also be distributed to all the students
- 5- College Letter head- Colour Pad will hereby use for every document of the Department (mainly the notice for the students)
- 6- The SOP of NAAC will be shared with the people of different Criteria's and Head of the Department for preparation of the documents
- 7- A Research Fund will be created by the institution for the progress of the Faculty members. In respect to that the fund can be utilize by the faculty members only in case of the Publication in UGC Care list Journal.
- 8- In respect to the Academic Calendar all the departments are requested to prepare Flowchart/ A plan and program of the Activities ( academic – including syllabus completion)

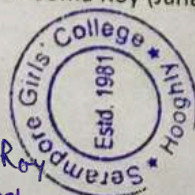
*Soma Roy* 14/1/23  
Principal  
Dr Soma Roy (Jana)

*Upasana Roy Barman* 14/1/23  
IQAC Coordinator

Dr Upasana Roy Barman

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

*Soma Roy*  
Principal  
Serampore Girls' College  
Serampore, Hooghly





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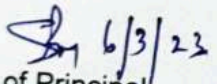
## NOTICE FOR IQAC MEETING


Dt. 06/03/2023

This to inform all the members of the IQAC of Serampore Girls College that a meeting of IQAC will be held on **Date:** 08/03/23 **Time:** 4 PM

### Agenda:


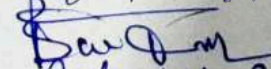
- ➔ Initiative taken for signing MoU and Linkage with different colleges and institution.
- Initiative to undertake Self defense programme for our college girls.

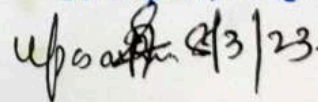
  
Signature of Principal  
Principal  
Serampore Girls' College  
Serampore, Hooghly

  
Signature of IQAC Coordinator

Signature of IQAC members: Present

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

1. Soma Roy, 8/3/23.
2. Manas Kumar Ghosh 08/03/2023
3. Aritra Ghosh 8/3/2023
4. Apurva 8/3/23
5. Anir 8/3/23.
6. Suranjana Bhadra 8/3/23
7. Sandhya Roy 8/3/23
8.   
Principal  
Serampore Girls' College  
Serampore, Hooghly
9.  8/3/23
10. Subasish Saha 8/3/21

  
8/3/23.

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

11. Das. 8.3.21
12. U Ham Halder 8/3/21

**RESOLUTION OF THE IQAC MEETING HELD ON 03/05/2023**

The following resolution has been adopted on the meeting held on 03/05/2023

**Agenda 1:** Celebration of Earth day, Art and craft competition and food fair by students.

Resolution: The IQAC of the college along with the Cultural committee has proposed to organize International Earth day, Art and craft competition and food fair on 13<sup>th</sup> May 2023.

The primary aspect of the food fair program is to create entrepreneurship skills among the students.

**Agenda 2: Follow up of MoU signing**

Resolution: in light of the IQAC resolution taken on dt, 08/03/23 the institution has been able to initiate certain important MoU and linkages with other institutions and organization.

MoU

- a- State Institute for Physical Education for Women, Govt. of West Bengal :27/03/2023
- b- Brainware University :20/4/2023

Linkage:

- a. Ramkrishna Mission Vidyamandir (Belur Math) : 02/05/2023

**Agenda: 3: Follow up for Self Defense Program.**

Resolution: in light of the IQAC resolution taken on dt, 08/03/23 the institution has been able to organize a self defense workshop 10th May 2023 to 20th May 2023 in collaboration with Mr. Bimal Pal, Bengal Kyokushin Karate Organization.

*Upasana Roy Barman 3/5/23*

Signature of IQAC Coordinator

**Dr. UPASANA ROY BARMAN**  
IQAC Co-Ordinator  
Serampore Girls' College  
Serampore, Hooghly

*Soma Roy*  
Principal  
Serampore Girls' College  
Serampore, Hooghly