SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SERAMPORE GIRLS COLLEGE

SERAMPORE GIRLS COLLEGE, 13, T.C. GOSWAMI STREET, , DISTRICT-HOOGHLY, STATE- WEST BENGAL, PIN CODE -712201 COUNTRY- INDIA 712201

www.seramporegirlscollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

January 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Serampore, located in West Bengal, has a great historical importance as it is a pre-colonial city on the bank of the Hooghly River. During 1755-1845 , Denmark ruled over this town. The college is situated in this town where girls from all over the Hooghly district take admission due to its location advantage.

Serampore Girls' College, a distinguished women's college in the field of Higher Education for girls in Hooghly district of West Bengal, was established in an ancient building of Danish Period on 6th June in the year 1981 by a group of visionaries who stood for the propagation of female education in the sub-division and ultimately acted to fulfil   the long standing demand of the people of Serampore sub-division for a college exclusive for girls.

The noted educationist and the then President of West Bengal Higher Secondary Council late Smt. Anila Devi inaugurated the college.

Affiliated to the University of Calcutta, this govt.-aided college was originally started with only 47 of students on its roll and with only seven general subjects in humanities group - Bengali, Sanskrit, English, History, Philosophy, Political Science, and Education, Computer Science and Geography as Optional and Pass Papers in B.A. General Programme that were later extended to Honours level.

In 1983 the first batch of students was sent for their Graduation Examination

Honours programme in Computer Science and Geography were introduced in 2004-05, In the same year generic elective subjects (then general subjects) -Mathematics, Music, Economics, Physical Education, Electronics, Physics, Chemistry, Zoology, Botany, Hindi, Urdu and Sociology were introduced.

A significant percentage of population of surrounding area are Hindi and Urdu speaking community and they are willing to send their wards only to girls' college for higher education. To cater higher education to such girls Hindi and Urdu as general subjects were introduced in 2006 and 2007 respectively. Dept. of Music and Economics were established in 2016 and that of Physical Education was established in 2017.

Today, Serampore Girls' college has an average of 1800-2100 students on its roll per year, 54 faculty members, 9 Undergraduate Honours and 12 exclusively Undergraduate Pass Courses (later called General, and now Generic Elective) besides various   Certificate Courses. All teaching and non-teaching staff are deeply committed to their service for holistic developments of the girls.

At the time of inception there was no own land for the college. Now college is running with two own campus areas separated by a narrow municipal lane.

The students from all categories of population mainly from low socio economic background come to college travelling a long distance from remote and urban places of Hooghly district following its high repute of excellence and academic ambience .

Vision

Vision

- To become a centre of educational excellence for empowering women in a variety of ways by realizing their potentialities so that they can take their rightful place in the society.
- To create an environment for the overall development of the students, crossing the hurdles of backwardness and rural backdrops.

Mission

- To do academic activities that rigorously follows academic calendar for the attainment of a degree in honors and general course.
- Introduction of subject specified add on courses to achieve excellence in the subject
- Introduction of skill development course along with soft skill, life skill, communicative skill and personality development workshop/course to achieve employability skill for future.
- Grooming to do community work through NSS, NCCto spread the feeling of Nationalism, team work and human values amongst the new generation.
- Encourage students to participate in sports and cultural competitions for all round development.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- High application and admission rate- except 2022-2023- due to Pandemic
- 100 % teaching staff against sanctioned post.
- Hard working and well-disciplined students coming mostly from poor and lower income families all over Hooghly district
- A large number of students from different economic and social background avail different type of scholarships provided by the government.
- Each department undertakes different academic activities like peer teaching, students seminar, debate etc to extend the boundary of the knowledge of the students.
- Resourceful Library with updated books, journals, newspapers and e-resources
- Timely examinations- continuous internal examination, class test and tutorials are conducted along with the publication of results for the improvement of the academic performance of the students
- Distance learning program is there for the students
- Introduction of skill based program for developing a pathway to interact with the corporate world
- Good coordination among the stakeholders is there in the institution for the betterment and empowerment of the students
- High coordination, team work and healthy relationship between the faculty members
- The faculty is qualified, dedicated and empathetic, and the cordial students, teacher relationship is rare for a non- residential institution.
- Institution takes measures for the promotion of the teachers under Career Advancement Scheme (CAS)
- Around 84% of faculty members are Ph.D/ D. Litt/ NET/SET/M.Phil qualified.
- Student Teacher ratio 33.33:1.
- Sincere, technically sound and co-operative office staff is there in the institution

- Good location and easy accessibility
- Adequate student support infrastructure (Labs, ICT enabled class room, smart class room, Gymnasium etc.)
- Wi-fi enabled campus with CCTV surveillance
- indoor and outdoor sports facilities
- Active NSS and NCC that promote and encourage outreach activities Inclusive, disabled friendly and gender-sensitive campus
- Fee concessions to needy students.
- Online feedback from students and other stakeholders gives a direction to the college for further quality improvement.
- Cultural enhancement of students through inter college competitions.
- Job fair for developing entrepreneurship skill among the students.
- To promote national integrity and sustainable development among the students the institution undertakes various plan and program.

Institutional Weakness

- Still inadequate infrastructural facilities for the National Education Policy (2020) implementation in the year 2023 by affiliating University (university of Calcutta) with name of Curriculum and Credit framework (ccf-ug).
- Lack of Modern- digital Library facilities (RF-ID) and Auditorium.
- Limited program option in Science Department.
- Lack of Linkage between the Institution and Industry.
- Limited Space for providing hostel facilities for the Girls' student of this college
- Poor communication skill of the students
- Limited faculty development program
- Large number of students suffer from financial constraints.
- Limited interaction with alumni.

Institutional Opportunity

- Coaching for the competitive examination
- State of Art modern library with all modern facilities for all sections of students.
- Introduction of entrepreneurship focused new skill development program
- Scope for providing Professional- Job oriented courses in respect to Girls students.
- Scope to increase ICT based teaching and learning process
- To increase involvement of students in extracurricular activities and outreach program
- Enhancing more research activities for the Faculty members – with definite Memorandum of Understanding- MoU
- Increase in Physical and Mental health program for the mounting the Confidence level of the students
- More seminars and workshops on research methodology and entrepreneurship can be arranged.
- The Alumni Association can enhance their engagement in academic affairs and career counselling of students. This effort will strengthen the social capital of the college with the alumnae.
- More community outreach program through NSS and NCC activities.
- Scope to create institutional journals with ISSN and college publications with ISBN
- We could explore opportunities for internships in various industries especially for students under CCF-

UG program of University of Calcutta (NEP 2020)

Institutional Challenge

- Minimum scope for revenue generation from Admission and Monthly fee of the students due to their financial situation
- Limited sanction of Government fund – both State and Central for infrastructural development.
- Introduction of CCF-UG under University of Calcutta in the year 2023 (National education Policy 2020) in the institution with around 22 % intake capacity hike and major change curriculum.
- Limited scope of consultancy by faculty
- Limited scope for meaningful placement opportunities
- To minimize the dropout rate of the students
- No self- financing sector
- Unable to provide Large playground ground for extracurricular activities of the students
- Create more sanctioned post of assistant professor.
- Limited Government approved non teaching staff

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

· **Academic excellence:** Affiliated with the University of Calcutta, the college adheres to its guidelines and offers a comprehensive academic calendar, including 11 UG programs.

· **Holistic learning:** Regular classes are supplemented by extra and remedial classes, study tours, project work, and student seminars. The college also organizes extension and interdisciplinary programs.

· **Advanced facilities:** Students have access to a well-stocked library with a reading room equipped with computers and Wi-Fi, as well as a Computer Training Centre offering affordable courses.

· **Effective governance:** The IQAC, Teachers' Council, and various committees ensure the implementation of institutional goals, while feedback from stakeholders promotes open communication.

· **Pandemic adaptations:** The college has embraced online learning, keeping its curricular aspects aligned with University recommendations and current demands.

· **Skill enhancement:** Added and Value-added courses successfully conducted from 2019 to 2023 have honed students' soft skills, ICT skills, communication skills and to enrich domain knowledge

· **Community engagement:** Project or field work undertaken by different departments fosters a spirit of community living, documentation, and report writing.

· **Positive feedback:** The college consistently receives encouraging feedback on its academic ambience.

Teaching-learning and Evaluation

- Core Focus: Serampore Girls' College is a primarily undergraduate general degree college dedicated to teaching, learning, and evaluation on undergraduate curricular.
- Diverse Student Body: The college caters to a diverse student population, including a significant representation from reserved categories categories, reflecting the district's demographics.
- Optimal Student-Teacher Ratio: A favorable student-teacher ratio ensures a smooth teaching-learning process and effective mentoring.
- Highly Qualified Faculty: A majority of the faculty possess NET/SLET/SET qualifications, with a substantial number holding D Lit/Ph.D./M.Phil. or equivalent degrees.
- Learner-Centric Approach: Experiential, participatory, and problem-solving learning strategies are integrated into the student-centric learning process.
- Enriched Learning Experiences: Field surveys, laboratory experiments, project works, educational trips, student seminars, group discussions, and innovative exercises enhance learning abilities and knowledge.
- ICT Integration: ICT tools are increasingly adopted to support the learner-centric approach, and infrastructure is being developed to facilitate ICT-enabled teaching-learning.
- Continuous Internal Evaluation: Regular and continuous internal evaluation is an ongoing process, utilizing various innovative modes alongside regular home/class assignments. Development-inducing feedback is provided to students in parent teachers meeting and remedial classes are held for slow learners.
- Transparent Assessment: The College adheres to University of Calcutta guidelines regarding end-semester final examination of student assessment. Internal/external assessment mechanisms are transparent, and the grievance redressal system is prompt and efficient.
- Outcome-Oriented Education: Programme Outcomes (POs) and Course Outcomes (COs) are clearly defined.
- High Success Rate: The college's high success rate in final University examinations reflects the effectiveness of its learning outcomes.

Research, Innovations and Extension

- Faculty Development: The college fosters a culture of continuous learning and professional development for its faculty.
- **Innovative ecosystem:** The college provided a conducive environment for innovative ecosystem for both teachers and students. Sufficient online resources are available in Library to pursue research activities by the faculties. College authority provided duty leaves for paper presentation in national and international seminar and workshops. Different departs pursue add-on courses to increase domain knowledge of students to encourage in research activities in future.
    - Yearly Science model exhibition, Poster competitions enhance students innovative aptitude in science and and Art and Crafts exhibitions give a platform to showcase their creativity.
- Knowledge Enhancement: Faculty members have access to a wealth of resources, including a well-stocked library, computers with Wi-Fi connectivity, and various workshops and seminars.
- Academic Publications: Faculty members have published a notable number of books and papers in peer-reviewed journals, demonstrating their expertise and contributions to their respective fields.
- Community Engagement: Students of the college are actively engaged with the surrounding community by organizing health-related extension and awareness programs on social issues.
- Pandemic Response: Students demonstrated remarkable social responsibility by assisting those in need during the pandemic. Students from various departments visited neighboring communities to assist in post-pandemic recovery efforts and conducted social surveys.
- NCC/NSS Units: The NCC and NSS units play a pivotal role in the college's extension and outreach

programs, organizing various activities and events. Some of the students and teacher received awards and recognitions from Government bodies for NCC and NSS activates.

- Several MOU's have been signed with several colleges and government bodies for academic cooperation and skill development of students.

Infrastructure and Learning Resources

College authority is always trying its level best to provide infrastructure both physical and academic to students. At present, the college has a well-maintained Administrative Building, Classrooms, Laboratories, Smart Classrooms, Library, Seminar Hall, ICT-enabled classrooms, Common Room for Girls with indoor game facilities, and computing equipment to adopt to the futuristic Education System keeping in tune with the New Education Policy (2020).

Infrastructure Augmentation and maintenance is a regular process in the college. In last 5 years one 4 storied building and one storied building has been completed. New Library building and two computer Labs has been established. More that 25% of total expenditure excluding salary has been utilised for infrastructure augmentation.

The prized possession of the college is its well-stocked library with open access system, a separate reading room and a reprographic division adjacent to the library. College Library is planning full automation within a few days. Commercial library software named KOHA has been installed towards automation of the library activities. The library is the member of N-LIST consortium of INFLIBNET.

The college deploys and upgrades its IT (ICT and smart classroom) infrastructure and associated facilities every year to fulfil the needs of the students in keeping with the changing syllabus. At present college campus is Wi-Fi enabled. Sufficient number of computers are available for students use.

Academic, administrative building, garden and playground are regularly maintained. More than 50% of total expenditure has been incurred on maintenance of infrastructure, physical and academic support facilities.

Student Support and Progression

Every year a significant number of students receive government scholarships and institutional free ships as significant number of students comes from low socio-economic background.

Nearly 18 capacity building and skill enhancement initiatives has been taken by the college in last five years to increase skill levels of the students and to make them ready for job market in future.

Careel counselling sessions are regularly held with internal (faculty) and external experts from various organizations. An online portal has been implemented within college to conduct job oriented tests for students.

College has an active grievance cell and Anti Ragging cell to monitor and take necessary action to redress student's grievance including sexual harassment and ragging.

Every academic department keeps regular record of pass out students taking admission in post graduate and B.Ed course and placement in govt and private sectors. A significant number of Honours pass out students are admitted in post graduate courses.

Students are encouraged to actively participate in the diverse array of extracurricular activities diligently organized by the college's Sports and Cultural Committee. These enriching pursuits not only foster the development of athletic prowess and cultural proficiency but also cultivate a vibrant and dynamic campus environment.

A significant number of students received awards/medals in in sports/cultural competitions at university/ state/national level

College has an active alumni association. Members of the association participate in career counselling for current students, provide guidance in NSS activities and community service in college adjacent slum areas.

Governance, Leadership and Management

- **Proactive Leadership and Participative Management:**

- Recognizes the importance of proactive leadership, governance, and participative management in achieving its vision and mission.

- **Effective Decision-Making Structure:**

- Governing Body as the highest decision-making authority,
- Employs an efficient coordination system comprised of different committees (with teaching and non-teaching staff) to effectively plan and implement policies.

- Academic and administrative audit was held

- **Training and Development for Office Staff:**

- Teachers regularly participate in faculty development program with duty leave.

- Office staff participate in Government administrative training and computerized office management software/systems and online financial management systems.

- **Quality Management Strategies:**

- Adopts quality management strategies formulated by IQAC to maintain high standards in all academic and administrative aspects.
- Empowers IQAC to implement mechanisms for quality assurance.

- **Financial Management:**

- Developmental work is funded from College development fund along with Govt. grant.
- Strictly monitors income and expenditure under the supervision of the Principal and Bursar.
- Ensures transparency in financial affairs through judicious budgeting and regular internal and external audits.

- **Welfare measure and performance appraisal**

- All staff enjoy the benefit of leave as per order of government
- Provides Puja advances and bonuses, non-teaching staff and Puja bonus State Aided college teachers.
- College authority conducts confidential evaluations of teachers and overall institutional performance based on student feedback.
- There is a prescribed API format by the Government for promotion of teachers.

- **E-Governance Initiatives:**

- Embarks on a journey towards complete e-governance to streamline administrative processes and enhance efficiency.

Institutional Values and Best Practices

- Embraces institutional values of gender equity, environmental consciousness, sustainability, and inclusivity for Divyangjan students.
- Gender Equity:
  - Implemented initiatives to promote gender equity through gender awareness program.
- Environmental Consciousness and Sustainability:
  - Installed rooftop solar panels, energy-efficient equipment (LED bulbs, MCBs, digital notice boards), and a sensor-based water pump.
  - Initiated proper disposal of solid and liquid waste.
- Divyangjan Friendliness:
  - Provided ramp facilities, rails in staircases.
  - Utilized Braille and classroom teaching for effective communication.
- Green, Energy, and Environment Audit:
  - Prepared a comprehensive report on water management, waste disposal, noise level, land use,

soil, weather, air quality, power consumption, flora and faunal diversity, and expenditure of green initiatives.

  ○ Received certification for the audit process.

- National Seminar on Environmental Issues:

Organized a national seminar to emphasize the importance of environmental sustainability and promote a healthy environment.

- Environmental Promotional Activities:

Encouraged student participation in environmental promotional activities beyond the campus.

- Inclusive Environment and constitutional obligations:

All students irrespective of their categories joyfully participate in cultural programs.

All stakeholders are being aware about their rights and duties thorough activities of Electoral literacy club, Youth Parliament programs.

- Two Best Practices:

1. Empowerment and Resilience: A Journey through Women's Self-Defence
2. Automotive Vehicle Free Campus

- Institutional Distinctiveness:

Capacity building by developing various skills

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SERAMPORE GIRLS COLLEGE
Address	Serampore Girls College, 13, T.C. Goswami Street, , District- Hooghly, State- West Bengal, Pin Code -712201 Country- India
City	Serampore
State	West Bengal
Pin	712201
Website	www.seramporegirlscollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Soma Roy	0091-9674238715	9674238715	-	serampore_girls_college@yahoo.co.in
IQAC / CIQA coordinator	Upasana Roy Barman	0091-9874217353	7044087773	-	upasana@seramporegirlscollege.org

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Calcutta	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	26-07-1995	[View Document](#)
12B of UGC	26-07-1995	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Serampore Girls College, 13, T.C. Goswami Street, , District- Hooghly, State- West Bengal, Pin Code -712201 Country- India	Urban	0.8692	1561.277

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English, English honours	48	H.S. or Equivalent	English	73	58
UG	BA,Bengali, Bengali Honours	48	H.S. or Equivalent	Bengali	73	40
UG	BA,Political Science,POLITICAL SCIENCE HONOURS	48	H.S. or Equivalent	English,Bengali	67	63
UG	BA,History, History Honours	48	H.S. or Equivalent	English,Bengali	67	36
UG	BA,Sanskrit, Sanskrit honours	48	H.S. or Equivalent	Sanskrit	73	4
UG	BA,Philosophy,Philosophy Honours	48	H.S. or Equivalent	English,Bengali	61	13
UG	BA,Education,Education Honours	48	H.S. or Equivalent	English,Bengali	73	42
UG	BSc,Geography,Geography Honours	48	H.S. or Equivalent	English	49	41
UG	BSc,Computer Science,Computer Science honours	48	H.S. or Equivalent	English	37	8
UG	BSc,B Sc General,COMP. SC PHYSICS MATH	36	H.S. or Equivalent	English,Bengali	79	27

	CHEM ELECTRONICS GEO ECONOMICS ZOOLOGY BOTANY						
UG	BA,B A General,ENG BEN HIS POL.SC PHIL SANS EDU GEO SOCIO HIN URDU PHY.ED MUSIC ECO	36	H.S. or Equivalent	English,Bengali	513	455	

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				47			
Recruited	0	0	0	0	1	5	0	6	15	30	0	45
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	1	0	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				10
Recruited	6	4	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				3
Recruited	3	0	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	1	0	0	0	0	1
Ph.D.	0	0	0	1	3	0	7	8	0	19
M.Phil.	0	0	0	0	1	0	4	6	0	11
PG	0	0	0	0	0	0	4	16	0	20
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

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Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	7	0	9

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1926	0	0	0	1926
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	210	0	0	0	210
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	99	147	123	120
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	5	8	9	6
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	139	136	84	89
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	460	466	481	548
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	6	2	0
	Others	0	0	0	0
Total		703	763	699	763

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	1. The college provides higher education to girls from semi-urban areas of Hooghly District. 2. It offers multidisciplinary streams including Science, Arts, reflecting its diverse academic offerings. 3. The college has 11 programs under the CBCS system of the University of Calcutta, accommodating approximately 1900-2100 students every year. 4. It actively incorporates interdisciplinary courses into its curriculum, allowing students from different disciplines to explore diverse subjects. 5.For example, science students may choose to take arts courses in their curriculum, while arts students often enroll in courses from various programs. 6.This aligns with the principles of the NEP 2020, and the

	college has the potential to offer more interdisciplinary and/or multidisciplinary courses. 7.The college emphasizes a multidisciplinary approach in its academic and co-curricular activities. 8.Students are encouraged to collaborate on student projects in a multidisciplinary/interdisciplinary mode, forming teams that comprise students from different courses. 9.This approach is specifically implemented in the field of Environmental Studies, where students from various disciplines come together to address real-world challenges.
2. Academic bank of credits (ABC):	1.The college is affiliated with the University of Calcutta, offering undergraduate programs as per the syllabi and programs prescribed by the University. It is abided by the rules and regulations of the University of Calcutta. 2.The University conducts centralized examinations at the end of each semester and evaluates the answer scripts, after which the students receive their marks sheets. 3.The total marks and credits are maintained by the University, and the college does not have the authority to retain possession of these records. 4.The college does not have permission to allow students to enter or exit freely, except as permitted by the CBCS system of University of Calcutta. 5.Currently, the college does not have autonomy in designing its UG curriculum or awarding marks or credits to students, except for Continues internal Evaluation (CIE), Add-on or certificate courses. 6.Implementing Academic Bank of Credit (ABC) is not feasible in this college due to the lack of authority in designing programs and awarding marks or credits as proposed in NEP 2020.. 7. If there are changes in government rules that grant the college the authority to actively participate in ABC, the college will take necessary steps to implement it.
3. Skill development:	1.The college emphasizes both academic proficiency and skill development among its graduates. 2.The Choice Based Credit System (CBCS) is utilized to enable skill enhancement as per the syllabus. 3.Certificate and Add-on courses are offered by some department to enhance students' skills. 4.Collaboration with reputed organizations, such as Netaji Subhas Open University, IT-ITeS Sector Skills Council NASSCOM, and Beauty Wellness Sector, Sill Council has resulted in various skill development initiatives. 5.Short Term Communicative English

	Course, 6-month certificate course on Domestic Data Entry Operator, Certificate in Information Technology Application and Yoga instructor course are some of the initiatives undertaken through Memorandum of Understanding with respective organizations. 6.Approximately 2100 students has completed skill development courses arranged by the college 7.The certificates provided by NASSCOM are recognized across India. 8.These initiatives reflect the college's commitment to providing comprehensive skill development opportunities to students for enhancing their job prospects and overall growth.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	1.The curriculum of the college incorporates Indian knowledge systems, which are seamlessly integrated into many courses. 2.Departments such as Sanskrit, Hindi, English, urdu Philosophy, History, Music, Sciences, Sociology etc. and others actively impart knowledge on these subjects, enriching students' understanding of modernity in the broader context of tradition. 3.A significant portion of the content is delivered in local languages such as Bengali, Urdu, Hindi, and other mother tongues to ensure inclusivity and accessibility. 4.In addition to regular coursework, the college offers various add-on courses in Offline, online and blended mode (online and offline) conducted by departments like Sanskrit, English, Geography and others, with a special emphasis on Indian knowledge systems. 5.These courses provide students with opportunities to delve deeper into the rich heritage of Indian culture and tradition, enhancing their academic experience and overall learning journey.
5. Focus on Outcome based education (OBE):	1.Courses at Serampore Girls' College are designed based on the curriculum prescribed by the University of Calcutta. 2.Faculty members are actively involved in question paper setting, answer script evaluation, and other academic activities for the affiliating university. 3.The college has established a conducive ecosystem for transforming the curriculum to align with outcome-based education, aiming to empower students to become responsible citizens, educators, entrepreneurs, scientists, soldiers, and administrators. 4.Programs of study at the college focus on achieving common outcomes such as knowledge acquisition, analytical skills, and application of knowledge, problem solving, and more. 5.Academic events such

	as webinars, seminars, student's seminar, wall magazine and exhibition, quiz, and workshops are organized to facilitate interactive learning and provide platforms for knowledge acquisition and skill development. 6.Add-on courses are offered to further enhance the skill sets of students. 7.Programme Outcomes (PO) and Course Outcomes (CO) are clearly defined and listed on the college's website and prominently displayed in respective departments. 8.Teachers are well-oriented regarding these outcomes at the beginning of each academic session by the Academic Committee and IQAC, ensuring a cohesive approach towards achieving educational goals.
6. Distance education/online education:	1.Faculty members have effectively conducted online classes across all programs during the Covid pandemic. 2.Students have access to e-content for all subjects in all semesters. 3.Both faculty and students have gained valuable experience in online teaching and evaluation processes using various software. 4.The Institute is committed to making all e-content materials created by faculty members available to students through online mode. 5.Semester examinations have been conducted digitally by the parent University until the end of the 2021-22 academic year, showcasing preparedness in adapting to online modes of education. 6.Class lectures are uploaded on the college's YouTube channel and class notes are uploaded on the departmental homepage of the college to promote blended learning. 7.Teachers remain connected with students through various online communication tools such as Google Meet, Google Classroom, WhatsApp, and more. 8.Continuous engagement and support in the learning process are ensured through online communication tools.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The formation of Electoral Literacy club was outlined in the meeting of the Governing Body dated 5.5.2022 (academic session 2021-2022) for promoting electoral literacy among all the citizens of India- in an apolitical, neutral and non- partisan manner.

2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The club is a functional body and representative in character. It consists of teachers, students and nonteaching staffs
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	To educate the targeted populations about voter registration, electoral process and the usage, robustness and integrity of the electoral process using EVM. To facilitate voter registration for its eligible members who are not yet registered To promote electoral literacy in communities To facilitate voter registration for its eligible members who are not yet registered To develop a culture of electoral participation and maximize the ethical voting and follow the principle 'Every vote count's and 'No voters to be left behind'. To walk along the path of inclusion rather than discrimination on any basis among the students of the college.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Title of the Activity- Voting Awareness Programme by the Electoral Literacy Club Speaker- The Block Development Office and Sub- Divisional Office of Serampore Objective of the Programme- 1- To create awareness among new voters and present voters about the voting procedure. 2- To provide them a guideline regarding the procedures they can attain for solving queries regarding change of residential address, name and other details in the voting card. 3- To make the students aware about the necessity of casting their vote Organizing Department- Department of Political Science Place of activity- 5 th December 2023- NB 8 and NB 9- Time 2 p.m. Number of attendees- more than 100 students Outcome- This programme acted as a platform for the Block Development Office and Sub- divisional office to interact with the students regarding the enrollment of names in Voter List, the technicality of the Voting procedures and queries regarding alteration of details in the Voting Card. Along with that the programme provided the students of create an awareness among the students regarding the necessity of Everyone Vote through 4 skits which are part of our daily life. The skit ended with the slogan- Hamara Vote Hamara Adhikar- My Vote is My Right
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible	The Club has taken an initiative to identify the number of students above 18 years, who are yet to be enrolled in the electoral roll (before the 2024 National Level Elections) and intends to further this

| students as voters. | initiative by sensitising the students about the import of voter registration, once the database is ready. |

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1800	2168	2150	2281	2105

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 63

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
54	55	55	56	48

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
115	24.35	21.95	135	28.05

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Serampore Girls' College is affiliated to The University of Calcutta and complies with its prescribed syllabi and curriculum.

Effective Curriculum Planning

- Before the commencement of a new session, a meeting of the Academic committee of the college is held to chalk out the outlines of the academic calendar. A thorough plan about the teaching-learning process, internal assessments and final results are discussed. The faculty members suggest measures for improvement and execution of such plans.
- The Academic calendar provides a list of all the academic and extra-curricular activities along with the tentative dates.
- The faculty members submit a list of required books to the librarian for the upcoming academic session
- A centralized time table is prepared and uploaded in the College website by the Routine Committee before the commencement of the session. In respect to that a Departmental time table is also walled up on the Departmental notice board.
- Each department plans and distributes the assignment as per the syllabus and allotted classes.

Effective Delivery of Curriculum:

- At the beginning of each session, a newly prepared prospectus is provided to each student admitted in the college.
- On the first day of the academic session, an Orientation Programme is organized by the institution. In that programme the Principal of the college addresses the students and informs them about the rules and regulations of the institution. The teachers are introduced to the students and Academic Calendar is distributed to them.
- Each department informs the students about the Course Outcome which is walled up in the departmental rooms.
- A library Orientation Programme is organized to introduce the students to the process of accessing the Library and e- resources.
- The library contains the syllabus and previous year question paper of each and every subjects.
- In addition to the conventional Chalk and Talk method, ICT based methods are extensively used. During the Covid period Online classes and Assessment both Internal and External were conducted through Zoom, Google meet and Whatsapp group. Study materials were uploaded on the College websites.

- Various students centric activities like study tour, seminar, extension lecture, quiz, debate and projects are conducted for the enrichment and enhancement of the skill of the students.
- Well equipped laboratories are available for the conduct of practical classes.
- Student progression is monitored through Continuous Internal Evaluation System. This allows the students to address strength and weakness before University exams. Class test, Remedial Classes, Doubt Clearance session, Parent- teachers meeting are conducted for student's improvement.
- Certificate Courses and Skill development courses are arranged by the institution to supplement the curriculum. For example Certificate Course in Communicative English.
- The enrichment of the faculty members is necessary for better academic deliverance. In order to foster that the institution allows the teachers to participate in FDP, Refresher, Orientation and Short term courses.
- Feedback is collected from the students and teachers at regular interval. This is analysed by the IQAC with the aim to assess efficiency in Curriculum deliverance.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 11

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 8.34

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
278	75	189	164	170

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Serampore Girls' College is affiliated under University of Calcutta and follows its stated Undergraduate Curriculum. This curriculum is related to the various aspects of Professional Ethics, Gender, Human Values, Environment and Sustainability. The Institution tries to inculcate the above issues among its students through various student centric programmes.

Professional Ethics

- The Undergraduate curriculum of Philosophy Honours and General have emphasised this aspects in its Skill Development Course for the Semester 3rd and 4th. The topic Business ethics, Man and Environment and Value Education tries to incorporate ethics and ethical implications from the perspective of corporate and business field.
- A state level webinar was organized by IQAC on Intellectual Property Right in the academic session 2022-2023. It was an attempt to introduce a conceptual understanding of Intellectual Property Rights and professional ethics.
- The teachers take the initiative to inculcate ethical values among the students to remain fair during examination and academic activities.
- The college celebrates various days to create a spirit of Unity among the students by avoiding all discriminations.

Gender-

- The undergraduate Curriculum of Honours and General of English, Political Science, History and Bengali inlcude various aspects of Gender and Women's identity in socio- political and economic contexts.
- The Women Cell of the institution has been a torch bearer in organizing different Gender sensitization programmes related top Women Rights, Health and Consciousness .
- The Self defence workshop organized by the Women Cell was an initiative to inculcate self confidence among the students

Human Values:-

- The Code of Conduct is displayed in college website and within campus.
- Large parts of the syllabus of Education consist of aspects of Human Values in its Discipline Specific Course in Semester 5th and 6th. The primary focus is to inculcate concept, needs, classification and sources of Values.
- Human values are also foster through various outreach programme of NCC and NSS activities. For example the NSS activity of food distribution during Covid period or NCC rally, Ganga Ghat cleaning on Swatch Bharat Abhiyan was to develop moral and ethical human values both at individual and community level.
- The Eco Club, Electoral Literacy Club and other such Club and committees also tries to foster human ethics within the students.

Environment and Sustainability:-

- Different departments have crafted Wall Magazines fostering students research on pertinent environmental concerns such as Health and Hygiene, Biodiversity Conservation etc.
- The University stated curriculum for the Department of Geography have various aspects of Sustainable Development and Environmental Conservation. Along with that the department have engage students in celebrating different days like Ozone Day to raise awareness among the students about the environment.
- The curriculum of Environment studies project engages students in practical knowledge on environmental matters
- The Earth Day celebration of IQAC, Tree Plantation programme of NSS , Swachh Bharat Abhiyan of NCC and NSS serves as a recurring platform to delve into the essence of environmental consciousness.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest

completed academic year)

Response: 49.28

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 887

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 78.9

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
703	760	699	763	724

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
955	955	905	905	905

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 52.89

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
226	285	215	215	232

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
458	458	434	434	434

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 33.33

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

It is a challenge to the teachers of all institutions to convert the traditional chalk and talk method of teaching to student-centric methods to ensure active participation of the students in the learning process.

The teachers have maintained a balance between chalk and talk and ICT enabled tools in teaching.At the beginning of each session a copy of the academic calendar is provided to all the students The following students centric methods of teaching are used:-

ICT TOOLS:.

- Teachers frequently use 2 smart classrooms, 14 ICT enabled classrooms with Wi-Fi, Laptops and dongles for conducting academic activities.
- Teachers share e- resources through Whatsapp groups, Google classroom (Learning ManagementSystem) and departmental page of the College website.
- In lockdown period online classes were held routine wise on Zoom, Google Meet platform, PPTs and Google classrooms. The college subscribed G suit account with recording facilities and Google workspace for the smooth functioning of online classes and webinars during the pandemic. Class tests were conducted through Google forms and Google classrooms. Jamboard and virtual labs were used for practical based subjects. Online University Examinations were conducted through the Examination portal of the college.
- The Automated Library is equipped with KOHA enabled with OPAC facility and INFLIBNET.
- The students use Computer Centre to prepare their projects, term papers, power point presentation and assignments and for conducting Skill development Courses.
- Video lectures on academic subjects are uploaded in the college You Tube channel

Experiential Learning:

- Field Visit-Most of the department arrange study tours, field visits, museum visits, excursions, for the students. Students prepare Term Paper, Field reports and Survey reports with the help of ICT tools.
- Project - Submission of project report on Environmental Science is mandatory for all students. Students of Sociology, Geography, Physics, Zoology and Botany prepare Projects using ICT tools.
- Practical- Students of Physics, Botany, Zoology, Computer Science, Chemistry, Geography, Physical Education and Music learn through regular practical classes.
- Heritage Club-Students undertake Heritage walk to the local sites with the Heritage Club to explore the cultural heritage of Serampore.

Participative Learning:

- Students participate in Quiz, Group discussions, Debate, Stage performance (syllabus)Extension lecture and Faculty exchange programmes using ICT tools.
- Advanced learners use ICT Tools for PPTs, Students Seminars and Peer teaching.
- College magazine, Wall magazines and departmental E- magazines are prepared and displayed. Students contribute articles, poems, sketches, stories on academic and social aspects.

- Students actively participate in various competitions-- Poster making, drawing,essay writing, to develop their learning skills.
- Students enroll in Add on Courses. They also participate in Viva voce(English, Sanskrit and Bengali),as a part of their Tutorials, to develop their communicative skills.

Problem Solving Methodology

- Doubt-clearing classes are held regularly after each CIE. In these classes the answer scripts of CIE are shown to the students and their doubts are cleared.
- In Open House and Mentoring classes the students express their grievances on any aspect of their institution. The problems of the students are addressedand solutions, within the capacity of the college, are provided.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 95.04

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
55	55	55	57	60

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 78.73

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
44	44	43	44	36

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Serampore Girls' College, affiliated to the University of Calcutta, strictly adheres to the rules and regulations laid down by the University.

Internal Examination

Continuous Internal Evaluation (CIE):-

Following the Academic Calendar the College has adopted the practice of regular CIE to assess the progress of learners, prepares the students for the university examination and gives them a scope to correct their errors. To make CIE objective, intensive & transparent, the college has introduced the following reforms:

- Mode of CIE- 1. Written test for all papers of 20 marks each through centralized system

2. Class test by the departments – online and offline

3. Viva- voce test

- Students are notified about the CIE through the Academic calendar and Official notice on the College website in order to make the examination process transparent, time bound and efficient.As regards to frequency, for each Semester two CIEs are held before the Internal Assessment.
- The marks scored in CIE are walled up on the notice board. The evaluated scripts are shown to studentsand their grievances regarding exam related issues are addressed in **doubt-clearing classes**.Teachers discuss the errors and justify the score to individual student to ensure that the students find the evaluation unbiased and transparent.
- Students scoring poor marks are designated as slow learners. Special **remedial classes** are conducted for them.
- **Parent-Teacher meetings** are conducted for those students who remain absent or fail in both CIEs. This practice makes them alert about the forthcoming final examination.
- **Re-examination** for students who missed the CIE exam has made the process of screening easier.

External Examination- End Semester Final Examination

The University of Calcutta has introduced CBCS from the academic session 2018-19. In this system 35%of marks are awarded through Internal Evaluation and 65% is awarded by external examiners in the end semester theory examination. For practical based subjects, 50% of marks are awarded each for internal and external evaluation. For non-practical subjects, out of 35% internal evaluation, 10% marks are allotted for attendance, 10% for Internal Assessment and 15% for Tutorials. All Examination related information's are uploaded in the College website. All arrangements for Review and RTI are made by the college to address the grievances of students in University examinations

- Internal and Tutorial assessment are conducted as per University notification.

- Tutorial projects and writing term papers comprising written test, viva voce and field survey are evaluated on the basis of originality.These assignments are time-bound and a dateline is fixed for submission. External Subject Experts from other colleges are assigned to conduct practical examinations for the sake of transparency.
- Analytical & presentational skills of the students are tested through expertise in preparation of Notebooks in Practical based subjects. Communicative skills of the learners is tested through Viva-Voce not mandated by the University.
- During lockdown the rules and regulations for downloading question papers, submission of answer scripts through college portal and also on spot submission were notified (college website)to the students prior to the dates of examinations.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Serampore Girls' College has designed its Curricular, Co-curricular and Extracurricular activities in such a way, that a pass out graduate student of this institution not only acquire adequate knowledge on the subjects, but also develop the skill, attitude which they should inculcate to become a good human being and a responsible citizen of the motherland. The institution offers B.A/ B.Sc. Honours and B.A/B.Sc. General programs. The college explicitly states all the programme and course outcomes, displays them on college website and also strives towards achieving the learning outcomes objectively.

- In addition to this, students are informed about the Outcomes through the posters walled up in their departmental classrooms.
- At the beginning of their First Semester, the newly admitted students are introduced to the Course and ProgrammeOutcomes.
- Printed copies of the CO and PO are distributed among the students on the Orientation day.
- To give the Programme and Course Outcome a successful turn, the departments take the initiatives to explain in details to the students the Examination structure of the University and the future prospect of the course.
- The Students are encouraged to imbibe the responsibility towards the society, environment and nation through interaction in the Orientation class.

Attainment of Programme Outcome at a glance:

- Students graduating in B.A/ B.Sc.Hons and General Programme from this college are expected to develop an analytical skill and understanding of the subject which will enable them to solve the issues that they face in higher education and employment sector.
- Student develope communicative skills, so that they can articulate their understanding of the subject matter.
- Students become senstivite towards contemporary social, political and economic issues and inculcate moral values to become responsible citizens.
- Students after graduating become adept in hands-on activities.
- Students get conversant with different recent trends of scientific works happening in and around.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The institution acts as a platform not only for the attainment of Academic and Professional skills, but also fosters all round development of student as a responsible human being. The assessment regarding attainment of programme outcomes and course outcomes can be categorized as:-

Academic Attainment:-

- The CO and PO are evaluated by the institution for each student. It is calculated on the basis of the data obtained from the marks scored by them in Continuous Internal Evaluation (CIE) and End- semester University examination.
- **Assessment Process**- The attainment of PO and CO is measured in a 5 point scale for CIE and 10 point scale as per University rule, for End semester final examination. If the attainment is poor, certain measures are undertaken. For example, class notes, suggestive reading, discussion sessions, parent- teachers meeting and remedial classes are organized. The teacher takes special care of each weak student, thereby suggesting methods for improvement.
- **Continuous Internal Evaluation- -** After the results of CIE are walled up, the performance of the students are mapped in terms of Excellent/ Very Good/ Good/ Average / Poor. The class performance of the students in terms of regularity, attentiveness, interactive and hardworking is taken into consideration.
- **University Final Exam**- After the declaration of the final University results, each department places the report of result analysis before the academic committee. Students are categorized in terms of their CGPA and SGPA and pass outs in first attempt.
- **Students Progression**- The department keeps a record of the students opting for higher education/ job training/ qualifying competitive examination/ jobs.

Holistic development:-

- **Women Empowerment**- The student become aware of Women's Rights and Empowerment in domestic and professional fields through various sensitization programmes
- **Fitness-** The students are strengthened both physically and psychologically through Self -defense programme, Yoga programme and Curriculum based activities of Department of Physical Education and Music.
- **Skill Development**- Through different Skill development programmes, workshop, course on - Soft Skill, Communicative Skill, Life Skill and ICT Skill , the students are prepared to achieve their goals in Professional fields.
- **Teamwork and Social Responsibility**- The activities of NCC and NSS develop confidence, teamwork spirit and responsibility towards the community.
- **Environment and Sustainability**- Students develop awareness about Environment and Sustainability through the curriculum of Environmental Science (compulsory subject), Exhibition and Celebration of Earth day, Ozone Day, National Pollution Prevention Day, Science

Day and Environment Day

- **Entrepreneurship**- Students gain competence in entrepreneurship through programmes like Food Bazar, and Art and Craft Bazar.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 81.75

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
287	497	494	850	623

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
547	572	507	896	843

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.86

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

College fosters an innovative ecosystem through teaching, co-curricular activities, and skill development training to encourage knowledge transfer, innovation, and entrepreneurship among students.

Initiative for Creation and Transfer of Knowledge

The teachers are very much dedicated in teaching learning which involves students seminar, study tour, wall magazine, add on courses, Faculty exchange programs through MOU with higher education institutions, seminar on research methodologies, workshops, extension lectures, Project work, field visits etc. which create an ecosystem for creation and transfer of knowledge among the students.

Several MOU's have been signed for collaborative agreement for academic cooperation with other higher education institutions. This academic ambience makes the subject more interesting to the students so that they can proceed for future research career.

Incubation Facilities:

1. Special soil testing lab in Geography department

2. Measures PH level, salinity, NPK level of soil and water

3. Investigates soil health

4. Encourages students to pursue soil research

5. College registered as Indian Institute of Remote Sensing (IIRS), Dehradun distance learning center

6. Students participate in E-learning process of IIRS

7. Gain advanced knowledge of remote sensing in Geography

Teaching Learning through online mode using ICT Tools

During the Covid-19 lockdown, teaching, assessments, and extracurricular activities seamlessly shifted online. Google Meet and Google Classroom facilitated classes, while study materials were shared via Google Classroom, college website, and WhatsApp groups. Online mode was utilized for university and internal examinations, and students gained proficiency in ICT tools through activities like creating presentations for seminars and projects.

Publication

College encourages teachers for to do further research work. Many departments of college organize National seminars where teachers can present their research papers before eminent persons and finally those research papers have been published in the form of book.

Other than this there are large number of publications done by our college teachers in different national and international journals and books of repute.

Skill Development Courses/ Workshop

College already registered as a NSDC centre of for skill development. MOU has been signed with

NASSCOM and Beauty and wellness sector skill council (BWSSC), which are under NSDC. Domestic data entry operator course under NASSCOM and Yoga instructor course under BWSSC for students are going on. Students join employability skill training workshop (soft, communicative and life skills) through the CSR schemes of corporate sector (NAANDI Foundation, MAHINDRA CSR Scheme).

Earth day and Science day Exhibition cum competition:

Students inculcate scientific ideas by joining Earth day and Science day exhibition cum completion where students participate in scientific model making competition, poster competition etc. students were rewarded after judgment by the team of experts.

Art and Craft Exhibition cum sale and Food Bazar for Students:

The college hosts an Art and Craft Exhibition cum Sale, allowing students to showcase and sell their creative works, fostering entrepreneurship skills. Similarly, a Food Bazar provides an opportunity for students, particularly those from rural and semi-urban areas, to demonstrate their cooking skills and gain business insights through selling their culinary creations.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 10

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	0	3	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.32

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	2	4	6	3

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.6

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	23	0	1	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

One of the visions of our college is to empower women in a variety of ways by realizing their potentialities so that they can take their rightful place in the society, perform their rightful duties for society and Nation in future.

In order to attain this vision the institution upholds the mission in the following way:

The institution regularly aware the students about the role of woman both as a responsible citizen in society and the responsibility of woman for advancement of society through involvement in -

1. Regular NSS activities by the students including local community work

- Environmental awareness in local community
- Awareness programme in local community about prevention of Dengue, Malaria etc.
- A talk by Assistant Chief Medical Officer of Health, Serampore about Child immunization in special camp of NSS and as a follow up NSS Volunteers did an awareness programme in local community about child immunization
- Drawing Competition was conducted among local under privileged children
- Cleanliness programme by NSS Volunteers within and beyond campus including the cleaning of the river Ganga Ghat, Serampore are carried out regularly
- Tree plantation within and beyond campus
- Poster campaigning on the issues of protection of environment – for example save drinking water, save electricity etc. both within college and beyond the campus
- NSS volunteers distributed foods among local community in Covid pandemic situation
- NSS volunteers distributed foods among the old and disabled persons of Serampore Cheshire Home and Shanti Old age Home
- A few NSS Volunteers participated National Level Camps including Republic Day Parade Camp, New Delhi, Adventure Camp
- Participation of two of our NSS Volunteers as a part of the Indian Youth delegation to China under Youth Exchange Programme organised by Ministry of Youth Affairs and Sports, Government of India.

2. Regular NCC activities to involve students in local community work

- Statue Cleaning, awareness rally, poster making, Punit Sagar Abhiyan under Swachh Bharat Abhiyan
- AIDs awareness campaign, poster making and awareness rally in an around the campus
- Open defecation free, poster making and awareness rally within the campus
- NCC cadets of our college under 2Bengal Girls Bn, participated in Blood donation camp, Fit India Freedom run, Earth Day Programme, Cadets also took pledge under "No to Drugs" for World NO Tobacco Day,
- International Yoga Day was conducted in Command Hospital, Kolkata
- International Millet Year campaign and awareness rally in the local community.
- Kargil Vijay Diwas- Statue cleaning and Poster making

3.Woman Cell Activities –

1. Awareness about different social issues like rights of woman in society, gender equity
2. `Self-defence course build confidence levels among the students

4. Other Activities –

1. Student participates in activities of Electoral Literacy Club, Youth Parliament Competition which aware them about the voting rights and responsibilities and the structure of Indian democracy.
2. Students are made aware not only about the heritage of India (Architecture, Scripture, Language, Art, Culture etc.) but also the mechanism to preserve them for the future generation through the activities of Heritage Club.
3. To protect environment and sustainable development students involve in celebration of Earth day, Environment day, Ozone day, prevention of pollution day through participation in seminar, exhibition, poster competition, art competition, tree plantation within and beyond campus to engage the neighbourhood communities in order to sensitize them in about the role of women in our society.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The total number of awards and recognition received for extension activities from Government/Government-recognized bodies year-wise during the last five years:

Year 2022 - 23:

1. Prize for ANOs – Lt. Meghlai Lama received the award from NCC West Bengal & Sikkim Dte, DGNCC visit on 17th November 2022
2. 2nd Best Cadet Award (NCC) - JUO Simran Shaw received the award from Cadet Welfare Society on 9th December 2022.

Year 2021 - 22:

1. Participated NSS Republic Day Parade (at Rajpath, New Delhi) Camp - Ananya Khan participated in this camp organized by the Ministry of Youth Affairs and Sports, Govt. of India, New Delhi from 1st to 31st January 2022.
2. State Best NSS Programme Officer Award - Dr. Arindam Bhattachryya received this award from the Government of West Bengal on 07/01/2022.

Year 2019 - 20:

1. Best NSS College Award - Serampore Girls' College received this college award from the University of Calcutta on 24th September 2019.
2. Best NSS Volunteer Award - Sanchari Chowdhury received this award from the University of Calcutta on 24th September 2019.
3. Participate NSS Republic Day Parade (at Rajpath, New Delhi) Camp - Moumita Sen participated in this camp organized by the Ministry of Youth Affairs and Sports, Govt. of India, from 1st to 31st January 2020.

Year 2018 - 19:

1. Indian Youth Delegation to China (Youth Exchange) - Ms. Ratna Paul participated in this international-level delegation organized by the Ministry of Youth Affairs and Sports, Govt. of India, from 03.07.2018 to 10.7.2018.
2. Indian Youth Delegation to China (Youth Exchange) - Ms.Sohini Munshi participated in this international-level delegation organized by the Ministry of Youth Affairs and Sports, Govt. of India, from 03.07.2018 to 10.7.2018.

Sl. No.	Name of the Award	Name of the Awardee	Name of the Awarding Agency	Type of Award	Date & Year
1.	Award NCC West Bengal & Sikkim Dte, DGNCC visit	Lt. Meghlai Lama	NCC West Bengal & Sikkim Dte	State Level	17th November 2022
2.	2nd Best Cadet Award (NCC)	JUO Simran Shaw	Cadet Welfare Society	State Level	9th December 2022
3.	Particpate NSS Republic Day Parade Camp	Ananya Khan	Ministry of Youth Affairs and Sports, Govt. of India	National Level	1st to 31st January, 2022
4.	State Best NSS Programme Officer Award	Dr. Arindam Bhattachryya	Government of West Bengal	State Level	07/01/2022
5.	Best NSS College Award	Serampore Girls' College (College Award)	University of Calcutta	University Level	24/09/2019
6.	Best NSS Volunteer Award	Sanchari Chowdhury	University of Calcutta	University Level	24/09/2019
7.	Participate NSS Republic Day Parade Camp	Moumita Sen	Ministry of Youth Affairs and Sports, Govt. of India	National Level	1st to 31st January, 2020
8.	Indian Youth Delegation to China (Youth Exchange)	Ms. Ratna Paul	Ministry of Youth Affairs and Sports, Govt. of India	International Level	03.07.2018 to 10.7.2018
9.	Indian Youth Delegation to China (Youth Exchange)	Ms. Sohini Munshi	Ministry of Youth Affairs and Sports, Govt. of India	International Level	03.07.2018 to 10.7.2018

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 23

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the**

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	8	9	1	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 18

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college is near the boundary areas of jurisdiction of Calcutta University. So, a large number of students from remote areas of Hooghly district come to college travelling a long distance by local transport. As the students belong from lower middle- and poor-income class families, the college authority has always been particularly lenient in increasing fees from students.

In spite of this, college authority tried its level best to provide infrastructure both physical and academic to students. At present, the college has a well-maintained Administrative Building, Classrooms, Laboratories, Smart Classrooms, Library, Seminar Hall, ICT-enabled classrooms, Common Room for Girls with indoor game facilities, and computing equipment to adopt to the futuristic Education System keeping in tune with the National Education Policy (2020).

Infrastructure and Physical Facilities

1. **Teaching and Learning- Classroms**

- **32 well-furnished classrooms**.
- Each department room is equipped with notice boards displays CIE results and academic calendar, flex explaining program outcome, wall magazines that displays creative writing and attractive paintings, which bring forth their hidden talents.
- (02) water coolers cum RO purifier and (06) water coolers
- A large central library with 14584 books, e-books, e-journals, magazines, and weekly and daily newspapers (both English & Bengali).
- A Department library in Geography Department can be accessed by students and academic staff for research and academic progress.
- **(10)** well-equipped science laboratories

Science Labs	No.
Geography	3
Chemistry	1
Botany	1
Zoology	1
Physics	2
Electronics	1
Computer Science	1

Department and Number of Labs

- The common room for students.
- College canteen providing refreshments to students

1. **ICT Facilities- Smart Class and LMS**

- Among classrooms 12 ICT enable classrooms (with WiFi facility).
- 2 smart classrooms to conduct various academic and extra-curricular activities. These classrooms to conduct career counselling, awareness program cultural activities.
- Computer centre to provides ICT/Computer skill development courses.
- LMS facilities like google classroom, Google workspace for education (Google provided free of cost to our college) and a special portal in College Website are used since Covid period for teaching learning and examinations.
- The College library has KOHA (ILMS software) that allows users to remotely search the library catalogue at any time and from anywhere.

C) FACILITIES FOR CULTURAL and SPORTS ACTIVITIES

The College has well maintained infrastructure for regular cultural and sports activities

1. Cultural committee of the college along with teachers of Music Department guide students in various cultural activities. There are various equipment's in music department for practice and learning of students.
2. Cultural competitions (music, dance, recitation, drawing, poster) are regularly held.
3. 3 big classrooms are equipped with sound system to conduct cultural activities.
4. Our Physical Education faculty (consisting of 2 teachers) impart valuable knowledge with regard to yoga and other sports.
5. One sprawling green playground within the college premises for playing volleyball, kabaddi, kho-kho, badminton, athletics and NCC training. This playground facilitates the practical of physical education department, Geography, Botany.
6. Functional gymnasium with all equipment for student practice.
7. A large number of sports equipment are managed by physical education department for demonstration and practice of students.
8. Department of Physical Education conducts a certified course on yoga instructor under NSDC and Skill Development for students' brighter future prospects.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 66.96

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
79.88	9.5	7.19	112.53	8.07

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Central Library keeps pace with its *mother institution* Serampore Girls' College which started its journey in the year 1981 as an undergraduate college under the University of Calcutta. Serampore Girls'

College Central library was established in 1981 along with the foundation of this college .The library of this college is an open access library with collection of approximately 14584 books. Books are classified by using DDC 23rd edition classification schedule and OCLC (Online Computer Library Centre).

Library is being using Smart College, BookWorm, Smart Roster Software. The software had been installed in the year of 2010. But, due to lack of up gradation, proper training and other problem, the software became irrelevant to our current library requirement. So our Library moves to install new open source software on recommendation of IQAC and members of library committee. In the year of 2020, open source software named Koha has been installed. It is totally cloud –based and Version: 22.11.02 (rel dt 03/12/2020).It is partially automated and 24/7 access to the server. It has 24x7x365 OPAC (Online Public Access Catalogue) search facility. KOHA ILMS in Cloud Server that users can remotely search the library catalogue at any time and form anywhere.

Name of ILMS software	Koha
Nature of automation (fully or partially)	Partially
Version	22.11.02
Year of Automation	03/12/2020

Salient features of Library Management Software

- Circulation management
- OPAC (Online Public Access Catalogue)
- Cataloguing of books
- Discharging of Students
- Bar coding of books
- Different reports on circulation statistics , patron details, discharge details

Library opening hours:

- Monday to Friday : 10.30 AM to 4.30 PM
- Saturday   :10.30 AM to 2.30 PM

Library Collection & Purchase Details :

- 14584 books.
- 6293 +e-journals
- 212009+ e-books
- 5 titles Newspapers & 10 titles Magazines of competitive examination
- e-Books-212009+(through NLIST –INFLIBNET), membership renewed every year

- e-Journals-6293+(through NLIST –INFLIBNET), membership renewed every year

Journals , maganzines , daily newspaper, books on career guidance, employment related papers, recreational books are available in Library.

WEB OPAC:

- Central Library has WEB OPAC. It is the online public access catalogue which is accessed remotely.
- In OPAC students can search the catalogue of books, and e-resources
- Through OPAC students can suggest their required books   to the Librarian.

Reading Room:

- Reading room for students
- Separate Teachers reading room.

Searching zone:

- Central Library has a separate zone for OPAC search

Library Staff Details:

Librarian –Mrs. Tanusri Samanta (Librarian, M. Com, M. Lib)

Librarian –Mrs. Sumita Nandi (Librartian, M. LiSc)

Library Peon-Mrs. Rubi De Saha

Question Paper:

- Central library website provide access to old univeristy question papers.

Orientation Program:

- Central Library organise Library Orientation Program for the new students in each year.

Every year library organizes a student's orientation programme for 1st semester or new students so that they become familiar with the diversity of mechanisms that the library has in store for them. The library remains in constant contact of all other academic departments, concerning every query that might involve the library.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The College has adequate IT facilities for providing environment for academic and administrative operations, and is well maintained and upgraded regularly.

- Internet Facilities
    - 2018-19: Two Optical Fibre Broadband Connection of Alliance Broadband with connection distribution over LAN.
    - 2019-20: Two Optical Fibre Broadband Connection of Alliance Broadband with connection distribution over LAN. Wi-Fi network in office block for administrative work.
    - 2020-21: Two Optical Fibre Broadband Connection of Alliance Broadband with connection distribution over LAN. Wi-Fi network in office block for administrative work.
    - 2021-22: Two Optical Fibre Broadband Connection of Alliance Broadband with connection distribution over LAN. Wi-Fi network in office block for administrative work
    - 2022-23: Three Optical Fibre Broadband Connection of Alliance Broadband with connection distribution over LAN for Office, Swami Vivekananda Bhawan (2nd & 3rd floor) & Old Building (2nd floor) respectively. JIOFIBER Wi-Fi network for students and teaching staff in Vidyasagar Building, Wi-Fi access in administrative block
- IT Facilities
    - Desktop and Laptop Facility
        - 67 Desktops and 5 laptops
    - Printing Facility
        - 10 Printers, 3 Scanners
        - 03 Photocopier machine

- Power Backup Facility
    - AC Generator (diesel)
    - 50 UPS
- Audio-visual learning facility
    - 21 Projectors for all departments
    - 2 digital boards
    - 03 classrooms with sound system
    - 3 Mobile audio system with microphone
    - 02 smart classrooms
    - 2 LED Televisions
- Security Surveillance Facility
    - 32 HD CCTV cameras with recording & live streaming facility
- IT Facility in Library
    - PC terminal for catalogue browsing
    - Photocopier
    - Online OPAC search portal
    - Free Wi-Fi.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 27.69

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 65

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 30.37

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
35.12	9.728	12.15	21.07	20.44

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 62.09

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1091	1099	912	1687	1733

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

    1. Soft skills
    2. Language and communication skills
    3. Life skills (Yoga, physical fitness, health and hygiene)
    4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 33.86

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1582	1975	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.69

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
111	65	115	63	50

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
287	497	494	850	623

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.17

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 12

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	0	7	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	07	09	17	13

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni gives a strong support to the institution. An active Alumni Association can contribute in academic matters, student support as well as mobilisation of resources.

- The alumni association of Serampore Girls' College Alumni Association (SGCAL) was formed in the institution from 2007 and was registered in 2015.
- The alumni also has significant contribution in college activities such as:- Saraswati Puja, College Social, Cultural and Sports activities with children from the local neighbourhood.
- During the Covid pandemic period the alumni association had been non-functional.
- It was again re-formed in 2022 under the name "The Alumni Association of Serampore Girls' College" and was registered in 2023.
- Academically the alumni also helps in conducting career counselling awareness programme for the students of respective departments. In the year 2022-23, five departments conducted such programme.
- Two members of the alumni have provided technical assistance for the preparation of College Website .
- The present President of Alumni Association is at present working as Assistant Professor of Sanskrit Department.
- The present Secretary of Alumni Association is at present working as State Aided College Teacher I.
- A member of the alumni has been appointed as a guest teacher in the Department of Bengali.

File Description	Document
Upload Additional information	[View Document]()

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision

1. To become a centre of educational excellence for empowering women in a variety of ways by realizing their potentialities so that they can take their rightful place in the society.
2. To create an environment for the overall development of the students, crossing the hurdles of backwardness and rural backdrops.

Mission:

1. To do academic activities that rigorously follows academic calendar for the attainment of a degree in honors and general course.
2. Introduction of subject specified add on courses to achieve excellence in the subject
3. Introduction of skill development course along with soft skill, life skill, communicative skill and personality development workshop/course to achieve employability skill for future.
4. Grooming to do community work through NSS, NCCto spread the feeling of Nationalism, team work and human values amongst the new generation.
5. Encourage students to participate in sports and cultural competitions for all round development.

Link - https://seramporegirlscollege.org/mainsite/About/Vision_Mission

Nature of Governance is democratic and participatory where all the stakeholders participate in the decision- making process of the administrative and academic matters. The highest decision-making authority of the college is the Governing Body. The Governing Body spearheads the management followed by the Principal of the College who is the secretary of the governing body. For smooth running of academic and administrative activities and introduction of new policies, committees are formed with members from stakeholders such as

- IQAC
- Academic sub-Committee

- Finance sub-committee
- Purchasing sub-Committee
- Building sub-Committee
- Admission Committee
- Cultural Committee
- Sports and Youth Affairs Committee
- Skill development committee
- Women's Cell
- Grievance Redressal Cell
- Research, Journal and Seminar Committee
- Library Committee
- Magazine Committee
- Routine Committee
- Anti-Ragging Committee
- Backward Community cell
- Continuous internal examination (CIE) committee
- RTI Cell
- Internal Complaints Cell
- Visakha Cell

Important Decisions regarding regular activities, development etc. are taken by governing body following recommendation of different committees.

NEP implementation

NEP has been implimeneted by the affiliating University (University of Calcutta) from academic session 2023-2024 with name Curriculum & Credit Framework (CCF). Higher education department raised intake capacity by around 21% after implimentation of NEP. The academic and physical infrastructure of the college is being upgraded accordingly.

sustained institutional growth

- Continuous internal evaluation(CIE)are taken andStudent's seminar, peer teaching, debate, quiz, extension lecture, faculty exchange are regularly conducted following academic calendar under supervision of IQAC and academic committee.
- Six-month courses on domestic data entry operator, yoga instructor under NSDC, certificate course in information technology application under dept. of sports and youth services, govt. of West Bengal,are conducted under skill development committee.
- Nearly 35-40% students are from reserve category and 5-10% students are from minority community. 60-70% students receive govt. scholarship to continue study.
- Career counseling cell organizes seminar to aware the students about different govt. jobs, syllabus for written tests etc.
- Value education classes are taken to develop moral strength of students.

Decentralization and participation

Decentralization of responsibilities between non-teaching and teaching staff is very important for maintaining the academic, curriculum and extracurricular activities of our organization.Our organization performs decentralization practices for smooth running with efficiency.

The college seeks to provide better opportunity to all its stake holders to participate in the decision-making process of the administrative and academic matters. The administrative and academic structure of the college is designed to promote participative management.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Being a govt. aided college, Serampore Girls' College follows orders, policies of the dept. of higher education, govt. of WB. Development, long-term policies are taken by the governing body of college.

Administrative set up:

Governing body is the highest authority of the college, consisting of Principal, Three teachers' representatives, one non-teaching representative, two representatives from affiliating University, two representatives from state government, one representative from WBSCHE.

Academic, financial and extra-curricular activities are done through a decentralized process. Different committees submit proposals, budgets for different student-related activities and sanction after approval from the governing body.

Appointment

Governing body appoints assistant professors recommended by West Bengal College Service Commission.

Contractual/visiting/guest teachers are appointed after sanctioned by management. Interviews for them are taken by expert committee of the college.

Non-teaching staffs are appointed by the GB of the college following the order of the dept. of higher

education.

Service rule:

Service rules including promotion, leave for teachers and non-teaching staff are as per orders of the government of West Bengal.

Career advancement scheme of teachers is done following UGC order and concurrence order of the state govt.

Strategic Plan

Plan of action	Achievements
Subjects introduced: Economics, Music, Physical Education.	Economics, Music were introduced in 2016 and Physical education in 2017 approved by University of Calcutta
Increase of intake capacity in B.A.General	University approves intake capacity increase by 50 in the session 2021-22
Reintroduction of Zoology, Botany, Chemistry	Three subjects were reintroduced in 2018 under CBCS system.
Introduction of certificate course in information technology application under ministry, Sports and Youth Affairs, Govt. of WB	Conducted from 2018 to February, 2020.
Introduction of certificate course –Domestic data-entry operator under NASSCOM, Yoga Instructor under NSDC	UGC-approved the start of these courses. Provided no fund. College started these courses in 2021.
Recommendation for purchasing books in Library as per CBCS curriculum	Books are purchased
Administrative	
Increase of full-time teachers' strength	Department, higher education sanctioned 10 full-time teachers in 2018. New teachers were appointed in 2020 following recommendation of WBCSC.
Increase of Staff	Department of higher education sanctioned 10 permanent group C and D staff and 1 librarian. Appointment done within 2020
Appointment of contractual teachers	Contractual teachers were appointed in 2020, approved by state govt as state-aided-college-teacher
Conducting academic and administrative audit, Green. and Environement Audit.	Academic and Administrative audit, Green and Environment Audit by external members was conducted in 2023 under auspices of IQAC
Infrastructure	
Construction of four storied new building	Construction of four-storied building was completed in 2019.
Construction of another building	Construction of another one storied buildin Is near completion

Setting-up computer center, Gymnasium	The computer center was established in 2018 with MP LAD fund. Gymnasium was established in 2019 with MLA Lad fund.
Setting-up two smart-classroom	One smart-classroom was given by State government, another donated by L&T LTD under CSR-scheme
Installation of water coolers	Two RO water-purifier-cum-coolers were installed, one with MLA LAD fund, another donated by L&T LTD
Gangway between two academic buildings	Two academic buildings were connected by a fabricated gangway in 2020.
Upgradation of Laboratories	Laboratories of science departments, geography were upgraded in 2018.
Installation of Napkin vending machine	Napkin vending machine was installed in 2019 with state govt. fund.
Installing solar power plant	Solar power plant has been installed on the rooftop.

File Description	Document
Upload Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Welfare measures

- Teaching staff of the college gets all the leave benefits like casual leave, medical leave, earned leave, study leave, maternity leave, child care leave, duty leave (for orientation program, refresher course, short term course, participation in seminar, workshop) etc.as per uniform leave rule as per order no. 762-Edn(CS)/2L-10/08 Dated 3rdDecember, 2009 and by the dept. of higher education, govt. of West Bengal for govt. aided colleges .
- Non-teaching staff also avail similar leaves as per the dept. of higher education, govt. of West Bengal for govt. aided colleges.
- There is separate leave rules from the Department of higher education for State Aided College Teacher (SACT).
- There are pension and gratuity, leave encashment for 300 days and benefit of GPF for the government appointed teachers and non-teaching staff.
- For non-teaching and SACT* there is provision of bonus granted by govt. of WB every year whose salary is below 35000/ per month.
- Provision of refundable and non-refundable loan from GPF from college.
- Recovery based advanced for occasion are available for non-teaching staff from college fund.
- For non-teaching staff and SACT*SwasthaSathi Scheme, Govt. of west Bengal has been implemented.
- Bonus for casual staff before Durgapuja.
- Use of Gymnasium by teaching and non-teaching staff.
- College took sufficient Covid-19 protection for the teachers.
- TA is provided to the employees for official work from the college fund.
- Training program for teachers and non teaching staff

Performance appraisal system

- e-diary for teachers
- University results for every semester is entered in excel sheet and result analysis is done. Principal discusses performance of every department based on the analysis. Teachers share their innovative teaching practice among themselves.
- Before promotion every assistant professor submits filled up academic Performance indicator format of department of higher education to IQAC. For Assistant professors, appointed by College service commission, the appraisal system is as per government rule of career advancement scheme: the number of classes taken by the teacher in each academic year, refresher/faculty development program they attend, article/book publication, research guidance, administrative work etc. If the yearly and or periodic score exceeds the minimum marks prescribed in the order 1373-Edn(CS)/5P-52/98 dated 07.12.2017 then it is processed for promotion.An expert team is formed with one or two subject experts from affiliating University, one from department of higher education and principal to measure the performance of the assistant professor.
- **Non teaching Staff:** There are seperate promotion rule of Dept. of Higher education for Non teaching Staffs.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 11.57

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	3	5	8	3

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 62.37

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
47	16	57	51	3

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Mobilization of fund

- As a govt. aided college, the college gets regular financial assistance of fund in the form of salary grant for govt. approved teaching and non-teaching staff which goes into the salary account of the employee through the HRMS software of the govt.
- Main source of fund of college is semester fee and monthly fee given by the students. Hence college charges minimum fee from the students compared to surrounding colleges as most of the students are from poor and middle-income class families. This fund is utilized for

1. Infrastructure maintenance and upgradation
2. Academic and extracurricular activities of students
3. Salary of casual staff and other recurring costs

- Govt. grant for new building construction – Rs 1 crore in 2020.
- MLA, MP LAD fund for infrastructure upgradation

- Rs 100000 obtained from Radhamadhab institution has been used for library upgradation. To purchase two desktop PC (for cataloguebrowsing and internet search for students), projector

setforseminars in library, library books total Rs. 212071 has already been expended.

- L & T Ltd. has granted smart class room (including electronic podium, smart board, projector, two A.C machine) under CSR scheme.

Government fund

Year	Funding Agency	Purpose of grant	Fund	Sanction memo no. and date
2018-19	Bidhayak Elaka Unnayan Prakalpa	Installation of water cooler	57,000	189/Dev 14.02.2019
2018-19	MP LADs	Purchase of computer for computer training center	3,30100	Dev/IV1/2017-18/704
2018-19	State govt. grant	Building construction	1,00,00,000	914/(SANC.)/EH/P/CS/6B-7/1997 24.01.09
2020-21	Bidhayak Elaka Unnayan Prakalpa	Installation of Desktop	144,600	165/Dev 19.02.2021

Non-Government Fund

Year	Funding Agency	Purpose of grant	Fund	Sanction memo no. and date
2018-19	L& T LTD	45 sets of two-seater low and high bench		
2019-20	L& T LTD	Installation of water cooler		
2021-22	CSR grant- PC Chandra Group	Library contribution under GyandharaPrakolpo	2,00,000	24.08.2021
2021-22	CSR grant- PC Chandra Group	Renovation of toilet for students	1,00,000	11.03.2022
2021-22	CSR- L&T LTD	Installation of smart classroom		09.02.2022
2022-23	CSR grant- PC Chandra Group	Development of drinking water infrastructure facility	1,07,000	02.03.2023

Optimal utilization of resources

- Every academic department and library of college submits requirements to convener, finance subcommittee. Requirements for other infrastructure and other activities are raised in teachers' council meeting and from students. All these requirements along with estimates are discussed in finance committee meeting and recommendation of finance committee are placed in GB meeting for approval.
- Govt. grant and CSR grant for specific purpose are spent for that and Utilization certificate are submitted.
- College purchases equipment and books at minimum quoted price after taken comparative statement from minimum three quotation.

Audit

- In every 2/3 years, Government approved auditors (external auditors) appointed by Educational directorate, Department of Higher Education, Government of West Bengal, audit college accounts and issue certificate of audit.It is done up to financial year 2019-20.
- Governing body approved Internal audit team –completed financial audit for the year 2020-21, 2021-22,2022-23.
- PWD, social sector of govt. of WB constructed two new building of college which involves the major expenditure of college in recent years. PWD official issues Utilization certificate.
- Most of the payments are made through account payee cheque.
- Account section staff use Tally software to maintain financial account system.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC of the institution plans, guides and monitors the effectual and progressive performance of the

academic and administrative quality of the institution. The initiatives taken by IQAC are as follows:-

Teaching Learning Process:

- All academic and extra- curricular activities are carried out as per the Academic Calendar. The academic performance of the students are monitored through the Continuous Internal Examinations. The Slow learners and advanced learners are marked, Parent teachers meeting (departmental and centralized) are held and remedial classes are organized. Doubt clearance classes are held to maintain transparency.
- After publication of University results the college prepares statistical data for each department. In joint meeting of academic committee and IQAC these analyses are discussed to devise methods for improvement. There are interactions with all the Departments to ascertain the degree of attainment of the POs and COs.
- During Covid- lockdown period online classes and examinations were conducted through centralized class routine on Google meet, Google classroom, G suite and study materials were uploaded on the college website.
- All the departments prepare an Annual departmental reports (stating departmental activities) and place it before the IQAC.
- IQAC also contributed in organizing seminars, webinar and workshop. In 2022-2023 Department of Political Science and Sociology has organized an International Seminar on Caste Politics.
- **The Learning Outcomes** are determined by student's performance in all the participative learning activities, performance in internal assessment and University exam, qualifying for Higher education and competitive exams and development of employability skills.

Quality Assurance Strategies

- The IQAC has taken initiatives in enabling the facilities of PowerPoint projectors in all departmental classrooms. It enables the teachers and students to conduct ICT Classess, Student Seminars etc.

- With the initiative of the IQAC the Library facilities has been enhanced to meet the Curriculum. These facilities are : (i) Searching library books by using OPAC (ii) Accessing NLIST database; (iii) Reading newspapers; (iv) Checking new arrivals at library; (v) Accessing syllabus and University questions.
- Introduction of WEBEL Diploma, Certificate courses and Add on Courses help the students to bridge the rigid confines between various disciplines and move towards a multi-disciplinary form of education.
- A significant contribution of IQAC is reintroduction of three Science subjects- Chemistry, Zoology and Botany in B.Sc General Programme in 2019-2020. In order to facilitate extracurricular activities of the students- Heritage club, Music club, Electoral Literacy Club was founded.
- Faculty members are encouraged to participate in Orientation, Refresher Courses, FDP's , Workshops, Seminars and conferences related to the teacher-learning process and research. Career Advancement Scheme is timely processed by IQAC.
- The IQAC has arranged talks in the College by experts in the field of NAAC assessment which have helped in streamlining the preparation of AQARs and the SSR.
- NIRF data and AISHE data submitted regularly.
- The IQAC conducts Academic, Administrative, Green Audit and Gender Audit for proper

utilization of accounts.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

As a girls college- the vision of College is to Educate, Enlighten and Empower the students of the college. In accordance to that the mission is to groom the students to be Self-Confident, Self-reliant and Responsible Citizens of the country. To achieve that mission the institution has set up Women Cell- comprised of Teaching and Non-teaching staff for regular gender sensitization of the students.

A large number of students of the college are from minority category, reserved categories, lower income group and 1st generation learners. They are unaware and deprived of the opportunities, scopes and rights available to them. Some of the problems faced by the women in the society are - Domestic Violence, Health Hazard, Deprived of Equal opportunity in Education and Financial Insecurity. In order to raise awareness among the students- the Women's Cell of our college organizes several Sensitization Programs where they get a platform to share and discuss their experiences. To combat physical assault and to be mentally and physically strong, students are trained for Self-defense.

Women's Cell of the college has conducted a Gender Audit for the acaedemic session 2022-2023 with the objective

- To understand the college's current practices and situation from a gender perspective, identifying gaps and strong points.
- To gather qualitative and quantitative data, that will then analyse and identify the gaps and strong points of the college regarding gender issues.
- To create the baseline on which to design of the Gender Equality Plan.
- To establish good gender balance in decision-making processes in all college activities

Activities Undertaken:

1. **Women Cell-**

- Health Check Up for girls' students
- Gender sensitization programs including Seminar Lectures with students interaction and Films Shows
- Awareness program on Legal rights of Women
- Awareness program on Child care and Birth Control and Health checkup for Local Women.
- Lecture program and interaction with the doctors on Sexually Transmitted Diseases.

- Seminar lecturers on Health Hazards and the precautionary measures for Women.
- Awareness program on Domestic Violence during Lockdown.
- 10 day Workshop on Self Defense through Karate Training program
- Regular Karate training classes

1. **IQAC**- To develop the entrepreneurship skill among the students- Art and Craft Exhibition cum Sale and Food Bazar were held with the motto of financial reliance.
2. **Other Institutional Initiatives**

- Some of the departments have 'Gender studies' as a part of their academic curriculum prescribed in their syllabus.

- CCTV for security of Girls' students has been installed within the campus
- Security Guard maintains a record of visitors in an Official register
- ID card has been made Compulsory for the students to avoid encroachment of outsiders
- Sanitary Napkin Vending Machines are installed to maintain Health and Hygiene of girls' students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- In addition to the official mode of instruction (in Bengali and English) as stated by the University, the teachers deliver lectures in Hindi in order to communicate and orient the students to the subject.
- In order to make the students aware of their responsibility as a Voter the institution has established Electoral Literacy Club. For the students the Club conducts programs on Electoral Rights and voting procedure.
- To promote Human Values among the students, lectures on Value Education are conducted.
- Code of Conduct is displayed within the campus and on the College website for the students, teaching and non- teaching staff.
- Most of the minority students and reserved category students (SC, ST, OBC) receive Government Scholarship , where application are processed by the College.
- To make the students aware of the constitutional responsibilities, the students of the college participate in Youth Parliament programs.
- The institution provides students concession in the mode of Half and Full free of the Tuition fee to the needy students based on merit.
- Webinars are held to aware the students of various schemes like Student Credit card and scholarships so that financially weak students can avail these opportunities.
- The socially-backwards students like ST/SC/OBC (non-creamy layer)/Minorities avail marks

- relaxation for reserved categories at entry level and also various types of scholarship opportunities from the State Government.
- Mentor-group meetings are held regularly and students are encouraged to share their problems – academic or personal with their mentors.
- The women cell and other departments organize Awareness Programmes on topics related to Women's issues and Legal aids, etc. with the staff and students of the college.
- Students from different Cultural background participate in the Cultural Programs held in the college.
- The college organizes extra co-curricular activities involving local unprivileged children.
- The college celebrates various cultural festivals with great enthusiasm. Every year students belonging to different religious and socio-cultural backgrounds celebrate Saraswati puja and Basanto Utsav with great vigour.
- The college celebrates days of national importance and birthdays of great personalities of our country to promote national integration
- The Preamble of the Constitution and Fundamental Rights are displayed withing the campus.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1:

Empowerment and Resilience: A Journey through Women's Self-Defence

OBJECTIVE:

The self-defence program for undergraduate girls serves a multi-faceted purpose, aiming to enhance physical and mental health while addressing to safety concerns.

a. **Enhancing Physical and Mental Health:**

- Recognizing the need for comprehensive well-being, the self-defence program seeks to ensure good physical and mental health among undergraduate girls. Through physical training and mental resilience exercises, participants will develop the strength and confidence needed to navigate challenges of defending oneself effectively.

b**Extracurricular Activity**

Understanding the importance of a balanced lifestyle, the self-defence program is designed to serve as a dynamic extracurricular activity. By incorporating energizing physical activities, it aims to provide a refreshing break from academic routines, rejuvenating the mind and body while focusing on stress management.

CONTEXT:

Many students, especially those from rural and semi-urban areas, face safety concerns while commuting to college. The self-defence program becomes crucial in building confidence and addressing potential threats. Urban students also benefit from stress management and preparation for careers in police and defence forces.

Practice:

The Korean Karate (TANG SOO DO) training program at Serampore Girls' College, initiated in 2016, focuses on enhancing self-confidence and physical fitness. The curriculum aligns with the TANG SOO DO SPORTS ASSOCIATION OF WEST BENGAL, offering certifications such as Green Belt, Orange Belt, and Brown Belt. The program's success is evidenced by improved health, self-esteem, academic performance, and mastery of self-defence techniques among participants.

Certificate Course on Self-Defence: A 10-day certificate course was conducted by Mr. Bimal Pal, Trainer Bengal Kyokushin Karate Organization. 64 attendees acquiring self-defence basics training and Kyokushin Karate skills. The outcome included increased self-confidence, mental peace, and a desire for continued participation in similar programs.

Evidence of Success:

Belt Grades Achieved (October 2016 to December 2019):

- Brown Belt: 4 students
- Yellow Belt: 12 students
- Orange Belt: 24 students
- Green Belt: 37 students

Participation and Achievements in Competitions: Students actively participate in District, State, and National TANG SOO DO KARATE competitions, achieving notable success:

- *2017 - 2nd Hooghly District TANG SOO DO KARATE Championship:*
  - Gold Medal: 2 Students
  - Silver Medal: 2 Students
  - Bronze Medal: 1 Student
- *2018 - 6th National TANG SOO DO KARATE Championship:*
  - Gold Medal: 1 Student
- *2019 - 3rd TANG SOO DO KARATE State Championship:*
  - Gold Medal: 1 Student
  - Silver Medal: 3 Students
  - Bronze Medal: 6 Students
- *2020 - Hooghly District Kick Boxing Championship:*
  - Gold Medal: 1 Student
  - Silver Medal: 1 Student

2022-2023 –

- Students were awarded certificates after the completion of the course,
- Best performance award was distributed.

Outcome of the Course

The students achieved training **in** Flying Kicks, Multiple Attack Defense, Exhibiting joint locks, throws. Performing kata demonstrates a martial artist's mastery of technique, fluidity, and understanding of martial principles. Break through cement blocks, showcasing exceptional power and technique. Blindfolded Techniques: Performing techniques or self-defense maneuvers while blindfolded demonstrates a high level of body awareness, sensitivity, and reliance on muscle memory.

Problems encountered and Resources required

Problems:

1. Some students are hesitant due to confidence issues and unfamiliarity with self-defense.
2. Conservative family mentalities hinder female participation.
3. Limited awareness about self-defence benefits contributes to low enrolment.

4. Lack of proper diet affects their physical capabilities.

Resources required:

1. Need more financial resources for rewarding the students with good performance, purchase of dress and food.
2. Recruit more trainers to enhance program effectiveness.
3. Explore diverse funding avenues for program expansion and improvement
4. Establish a reward system to recognize and incentivize active involvement.

In summary, addressing student hesitations requires counseling, motivation, and awards, while securing additional resources and diverse funding is vital for program success and accessibility.

Best Practice 2:

Automotive Vehicle Free Campus

Objective: Serampore Girls College aims to become an Automotive Vehicle Free Campus to foster a pollution-free environment, reduce the carbon footprint, and promote sustainability. The initiative encourages bicycle usage, emphasizing environmental responsibility and the fitness benefits of cycling.

Context: The college integrates environmental science into its curriculum, fostering awareness and practical application. The Automotive Vehicle Free Campus initiative aligns with the institution's commitment to sustainable practices.

Practice: The college enforces a strict ban on two-wheelers and four-wheelers, designates bicycle stands, and uses awareness posters to educate the campus community about environmental hazards and the benefits of a vehicle-free campus.

Evidence of Success: The success of the initiative is evident in the high participation of students and teachers in cycling and walking. Environmental protection activities, increased awareness, and the celebration of environmental awareness days showcase the positive impact of the practices. The transition to a smoke-free campus has also contributed to improved air quality and overall well-being.

Problems Encountered and Resources Required: Challenges include limited space for cycle stands, mismanagement near the entrance, accessibility issues for certain students, and transportation challenges for distant students. Resources required include funding for cycle stand expansion, traffic management resources, signage, road markings, and security personnel.

In conclusion, these best practices at Serampore Girls' College exemplify a comprehensive approach to women's empowerment and environmental sustainability. Addressing challenges and securing necessary resources will further enhance the success and accessibility of these initiatives.

File Description	Document
Any other relevant information	[View Document](#)
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Capacity building by developing various skills:

With the mission of promoting all round development of the students, the college endorses capacity building through various Skill Development Courses. The college provides education that encompasses a holistic perspective, enabling women to carve out their own unique identity in society and attain lifelong financial independence. The advantageous location of the institution attracts a majority of students from rural and semi-urban areas within the district.

As majority of the students are first-generation learners and from lower middle-income families they lack a vision for self-empowerment in the future and are unaware of how to achieve it. The Skill Development courses are designed around a discipline to train students on the hands-on skills in their respective fields of study areas. It also acts as a platform to enhance the employability opportunities among the students.

Objective:

- Empowering individuals with the necessary tools for capacity building and capabilities to achieve self-independence, financial stability, and readiness for both the dynamic job market and the demands of their chosen skill sets.
- Equip students with necessary resources, guidance, and skills (life skill, soft skill, ICT skill, communication skills)
- To provide comprehensive support and opportunities for personal, academic, and professional development.
- Mentoring students to realize their full potential and achieve personal and professional goals.
- To develop self-confidence through a disciplined training programme.

Practice:

- Continuous monitoring of students' learning progress.
- Regular awareness programs on requirement of skill development, women's rights and career counselling to encourage them to develop their self-identity.
- Organization of various skill development courses to prepare students for the job market.
- Yoga and self-defence courses and workshops to enhance students' physical and mental fitness and confidence, enabling them to pursue their studies and other skill development courses with enthusiasm.
- The college has conducted the following skill development courses over the past five years under supervision of skill development committee

YEAR	Name of the capacity development and skills enhancement program	Number of students enrolled	Name of the agencies/expert involved with contact details (if any)
	Soft Skill		
2022-23	One day workshop on Rabindrasangeet	40	Music Club of Serampore Girls' College
	Language and communication skills		
2022-23	10 Day Spoken Sanskrit Series (Online)	12	Sanskrit Varati, Kolkata Branch
2022-23	Add on Course on translation studies in English	25	Serampore girls'College
2022-23	Add on Course on translation studies in Sanskrit	40	Department of Sanskrit, Serampore girls'College
2022-23	Certificate course on Employability Skill-English at work	142	Mahindra Pride Classroom (NAANDI FOUNDATION, Mahindra CSR Program) at Serampore girls'College
2022-23	Certificate course on communicative English	44	Netaji Subhash Open University at Serampore girls'College
2022-23	Certificate course on Employability Skill-English at work	150	Mahindra Pride Classroom (NAANDI FOUNDATION, Mahindra CSR Program) at Serampore girls'College
2022-23	Certificate course Employability and	218	Mahindra Pride Classroom (NAANDI

	Domain Skill Training		FOUNDATION, Mahindra CSR Program) at Serampore girls'College
2021-22	Certificate course on communicative English	52	Netaji Subhash Open University at Serampore girls'College
2019-20	Certificate course on communicative English	27	Netaji Subhash Open University at Serampore girls'College
	Life skills		
2022-23	10 Day workshop in self defence	65	Bimal Pal, Bengal Kyokushin Karate Organisation
2022-23	2 days workshop on: The Present Scenario of Yoga	54	Dr. Malay K Mukhopadhyay, Institute for Physical Education, Banipur, Officer on special duty Education directorate, Bikas Bhavan, Kolkata
2022-23	Upscaling of Apada Mitra Scheme for Serampore Sub division, Disaster Management, Office of the Sub-Divisional Officer, Serampore, Govt of West Bengal	44	Disaster Management, Office of the Sub-Divisional Officer, Serampore, Govt of West Bengal
2021-22	Certificate Course of Yoga Instructor	22	Beauty and wellness sector skill sector, GOI and Serampore Girls College
2019-20	Course in Karate Training	139	Tang Soo Do Sports Association of West Bengal affiliated to ITF Tang Soo Do Sports Federation of India
2018-19	Course in Karate Training	134	Tang Soo Do Sports Association of West Bengal affiliated to ITF Tang Soo Do Sports Federation of India
	ICT/ computing skills		
2022-23	Certificate in Computer Application	145	Serampore girls'College and West Bengal Electronics Industry Development Corporation Limited, Govt. of West

			Bengal (WEBEL)
2022-23	Certificate in Domestic Data entry operator	38	National Association of Software and service companies and Serampore girls'College
2021-22	Certificate in Domestic Data entry operator	29	National Association of Software and service companies and Serampore girls'College
2020-21	Outreach Programme	189	Indian Institute of Remote Sensing in collaboration with Serampore Girls College
2019-20	Certificate in information Technology Application (CITA)	17	Department of youth services and sports , Govt. of West Bengal and Serampore girls'College Youth computer training centre
2018-19	Certificate in information Technology Application (CITA)	40	Department of youth services and sports , Govt. of West Bengal and Serampore girls'College Youth computer training centre
2022-2023 and 2019-2020	Art and Craft Bazaar	All students	Serampore Girls' College

- Teachers regularly emphasize the importance of joining skill development courses to enhance students' employability skills (soft skills, life skills, communicative skills, and personality development) during their undergraduate studies.
- Students participate in career counselling workshops facilitated by external experts from the government and non-government sectors. These workshops provide insights into job opportunities in both government and corporate sectors and guide students on how to prepare for these positions.

Outcome:

As most the students take admission in college from under privileges section of the society without having any mind-set for goal of positive life. But during these three years in college they are groomed and mentored in such a way that at the time of leaving college they start to think about making a self-identity by achieving financial independence.

- The enrolled students were certified by the respective organizations after the completion of the training programmes.

- Various computer and communication skill-based courses enhance job eligibility in the corporate sector.
- Employability skills training promotes discipline, good behaviour, and improved problem-solving abilities.
- Students gain awareness of eligibility requirements in various job fields.
- The mind-set of outgoing students is to gain financial independence in future.
- They receive guidance on how to prepare themselves to achieve their life goals.
- The transformative power of yoga, self-defence, and music workshops rendered profound benefits to their holistic well-being, nurturing their mental health with remarkable efficacy.
- The Job Fair organized by the college provided a training ground for testing their employability skill.
- The Art and Craft exhibition cum sale program organized by the institution acted as a platform for the students to display their artistic skills with the objective of earning while learning.

File Description	Document
Appropriate web in the Institutional website	[View Document]()
Any other relevant information	[View Document]()

5. CONCLUSION

Additional Information :

- The College has registered itself as center of NSDC skill training program.
- In 2018 ministry of Youth affairs and Sports gave approval to open a Youth Computer training center in our college campus.
- The College has a study center under Rabindra Bharati University and Netaji Subhas Open University Distance Education Post Graduate program.
- The central Library of the college will be shifted within few days to a new single storey building with carpet area of 225 sqm.

Concluding Remarks :

- The College authority, teaching and non-teaching staff strive to render their service for the holistic development of the students. Young minds are nurtured to bloom into self-independent, responsible citizens having their own identities in future.
- In recent future the college targets towards direct institution Industry linkage through skill development training in college premises.
- An archive will be set up to uphold the rich heritage of Serampore.
- We wish to expand the horizon of our endeavours in the area where we are not so strong and thus make Serampore Girls' College a pride for all.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :11 Remark : DVV has made necessary changes
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
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1929	106	189	183	174 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
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278	75	189	164	170	 Remark : DVV has made necessary changes.
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 1047 Answer after DVV Verification: 887 Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded due to repetitive names.
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

Remark : DVV has made necessary changes.

2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
243	294	218	215	232

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
226	285	215	215	232

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
458	458	434	434	434

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
458	458	434	434	434

Remark : DVV has made changes as per -prescribed format shared by HEI and values have been downgraded in 2.1.2.1 due to excess of seats in reserve category.

3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	2	21	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

| 7 | 0 | 3 | 0 | 0 |

Remark : DVV has made necessary changes.

| 3.3.1 | **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** |

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
26	11	12	9	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	2	4	6	3

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as those publication were not UGC Care

| 3.3.2 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** |

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	30	2	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	23	0	1	0

Remark : DVV has made changes as per prescribed format shared by HEI based on calendar year JAN-DEC

| 3.4.3 | *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* |

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
10	13	12	2	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	8	9	1	1

Remark : DVV has made necessary changes.

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : Answer After DVV Verification :18 Remark : DVV has made necessary changes.
5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has made necessary changes.
5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years* 5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	0	0	0

Remark : DVV has made changes as per prescribed format shared by HEI.

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**
	5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	3	0	10	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	0	7	1

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as we have excluded runner up and team event to be considered as one.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
74	39	11	32	28

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
17	07	09	17	13

Remark : DVV has made changes as per supporting's shared by HEI.

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**
	6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	4	4	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
12	3	5	8	3

Remark : DVV has made changes as per prescribed format shared by HEI.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years* 6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
47	34	78	52	4 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
47	16	57	51	3 | 6.3.3.2. **Number of non-teaching staff year wise during the last five years** Answer before DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
11	0	0	0	0 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
11	0	0	0	0 | Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded due to repetitive names
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7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**
	
	    1. **Green audit / Environment audit**
	    2. **Energy audit**

3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. Any 3 of the above
Remark : DVV has made necessary changes.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
115	19.21	21.95	135	28.05

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
115	24.35	21.95	135	28.05